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65 of 65. Northern Trail Outfitters has hired interns to enter Leads into Salesforce and has requested a way to identify these new records from existing

What approach should an administrator take to meet this requirement?

- A. O Define a record type and assign it to the interns.
- B. Update the active Lead Assignment Rules.
- C. Set up Web-to-Lead for the interns' use.
- D. Create a separate Lead Lightning App.
- Mark this item for later review.

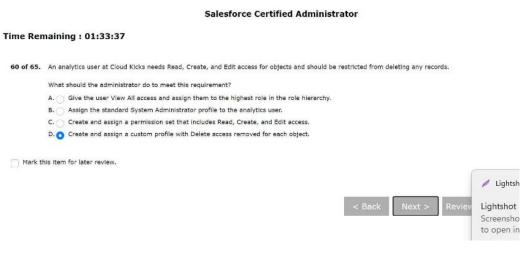


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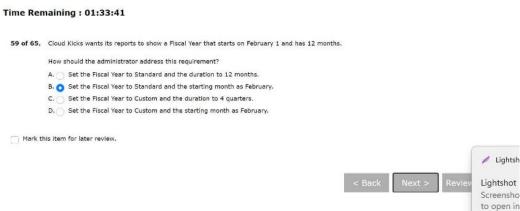
64 of 65.	What should an administrator use as an identifier when importing and updating records from a separate financial system?	
	A. Auto-Number field	
	B. C External ID	
	C. Record ID	
	D. Rich Text field	
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63 of 65.	The call center manager at Ursa Major Solar wants to provide agents with a case dashboard that can be drilled down by case origin, status,	
	and owner.	
	What should an administrator add to the dashboard to fulfill the request?	
	A. Bucket Column	
	B. Combination Chart	
	C. Dashboard Component	
	D. O Dashboard Filter	
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62 of 65.	Cloud Kicks generates leads for its different product categories (shoes, apparel, and accessories) through many different sources. While some	
	lead sources are used for all three categories, other lead sources are specific to a single category. The VP of marketing requests that only the	
	proper lead sources be displayed based on the product category chosen.	
	How should the administrator configure Salesforce to meet this requirement?	
	A. Create business processes and record types for each of the three product categories.	
	B. Create a single business process, then create record types for each product category.	
	C. Create a dependency between the Product Category field and Lead Source field.	
	D. Create a page layout for each category and filter the Lead Source field based on category.	
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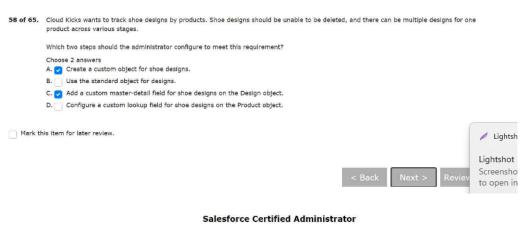
61 of 65. An administrator supporting a global team of Salesforce users has been asked to configure company settings. Which two options should the administrator configure? Choose 2 answers A. Login Hours B. Currency Locale C. Default Language D. Password Policy Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator

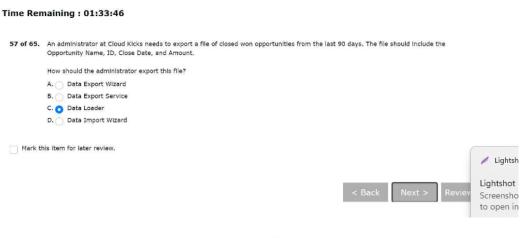


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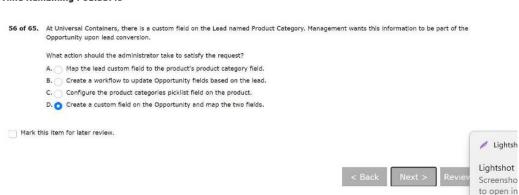
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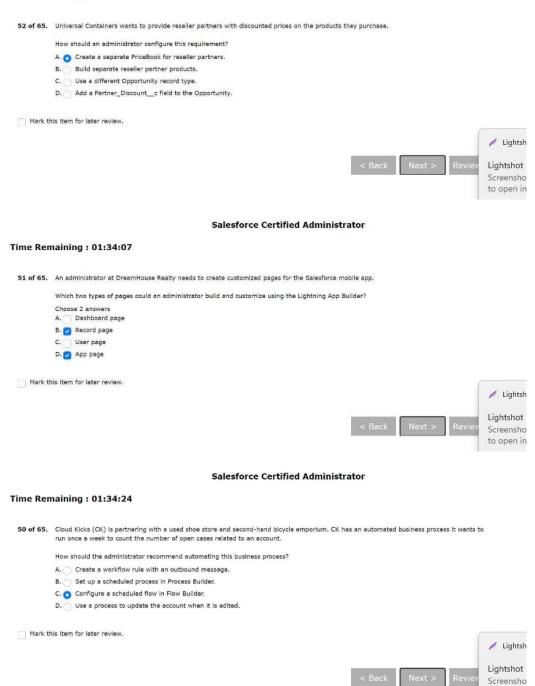


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55 of 65. Ursa Major Solar has service level agreements (SLA) that are routed to support queues. Cases that meet the 24 hour SLA need to be automatically re-assigned to the next tier queue. Which feature should be used to fulfill this requirement? A. Auto-response rule B. Einstein Case Routing C. Case escalation rule D. Case assignment rule Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator Time Remaining: 01:33:57 54 of 65. Cloud Kicks is working on a better way to track its product shipments utilizing Salesforce. Which field type should an administrator use to capture coordinates? A. O External lookup B. Geofence C. Custom address D. O Geolocation Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator Time Remaining: 01:34:00 53 of 65. The administrator at Cloud Kicks updated the custom object Event to include a lookup field to the primary contact for the event. When running an event report, they want to reference fields from the associated contact record. What should the administrator do to pull contact fields into the custom report? A. O Edit the custom Event report type and add fields related via lookup. B. Configure formula fields on Event to populate contact information. C. Use a dashboard with filters to show Event and contact data as requested. D. Create a new report type with Event as the primary object and Contact as a related object. Mark this item for later review. Lightsh Lightshot

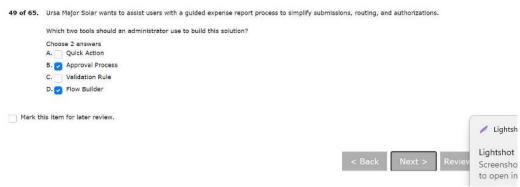
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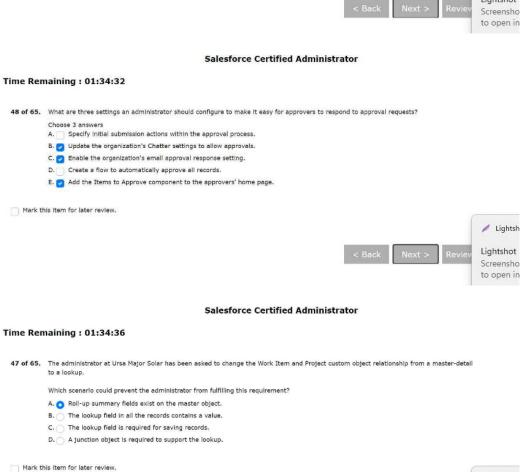
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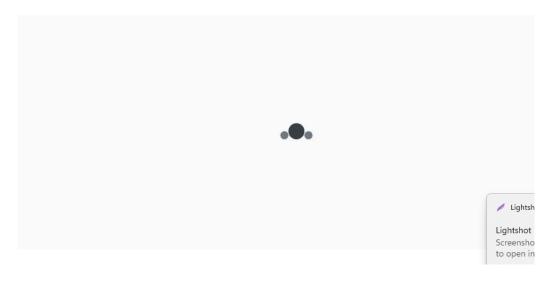
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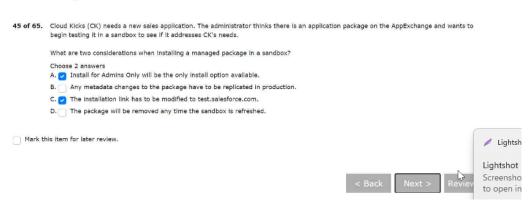






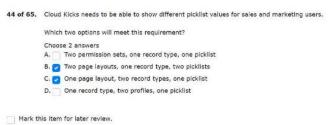


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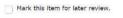
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40 of 65. Northern Trail Outfitters uses a custom object Invoice to collect customer payment information from an external billing system. The Billing System field needs to be filled in on every Invoice record. How should an administrator ensure this requirement? A. Make the field universally required. B. Create a Process Builder to set the field. C. Require the field on the record type. D. Oefine an approval process for the field. Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator Time Remaining: 01:35:10 39 of 65. A user at Cloud Kicks is having issues logging in to Saiesforce. The user asks the administrator to reset their password. Which two options should the administrator consider when resetting the user's password? Choose 2 answers A. Resetting the password will change the user's password policy.



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38 of 65. The support manager at Cloud Kicks wants to respond to customers as quickly as possible. They have requested that the response include the top five troubleshooting tips that could help solve the customer's issue.

What should the administrator suggest to meet these requirements?

A. • Auto-Response Rules

B. Assignment Rules

C. Email Alerts

D. Knowledge Articles

Mark this item for later review.

B. 👩 After resetting a password, the user may be required to activate their device to successfully log in to Salesforce.

C. Resetting a locked-out user's password automatically unlocks the user's account.
D. Single sign-on users can reset their own passwords using the forgot password link.



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37 of 65. The client services and customer support teams share the same profile but have different permission sets. The custom object Retention related list needs to be restricted to the client services team on the Lightning record page layout, What should the administrator use to fulfill this request? A. Record Type Assignment B. Page Layout Assignment C. Sharing Settings D. O Component Visibility Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator Time Remaining: 01:35:33 36 of 65. The events manager at DreamHouse Realty has a hot lead from a successful open house that needs to become a Contact with an associated Opportunity. How should this be accomplished from the Campaign keeping the associated Campaign Member history? A. Convert the lead from the Campaign Member Detail page. B. O Delete the lead and create a new Contact and Opportunity. C. Add a Contact from the Campaign Member Detail page. D. Clone the lead and convert the cloned record to a Contact. Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator Time Remaining: 01:35:36 35 of 65. Sales users at Universal Containers are reporting that it is taking a long time to edit opportunity records. Normally, the only field they are editing is the Stage field. Which two options should the administrator recommend to help simplify the process? Choose 2 answers A. Configure an autolaunched flow for Opportunity editing. B. Create a simplified Opportunity page layout. C. Add a Path for stage to the opportunity record page. D. 🗸 Use a Kanban list view for Opportunity. Mark this item for later review. Lightsh

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34 of 65. Universal Containers is trying to improve the user experience when searching for the right status on a case. The company currently has one support process that is used for all record types on cases. The support process has 10 status values. Service reps say they never need more than five depending on what kind of case they are working on. How should the administrator improve on the current implementation? A.

Review which status choices are needed for each record type and create support processes for each that is necessary. B. Create a Screen Flow that shows only the correct values for status and surface the flow in the utility bar of the console. C. _ Edit the status choices directly on the record type. D. Reduce the number of case status values to five. Mark this item for later review. / Lightsh Lightshot Screensho to open in

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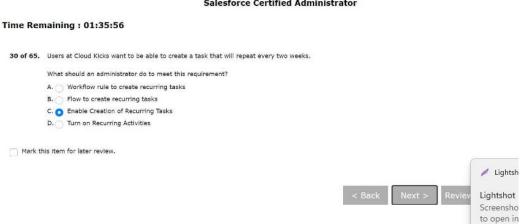
32 of 65. The Human Resources department at Northern Trail Outfitters wants employees to provide feedback about their managers using a custom object in Salesforce. It is important that managers are unable to see the feedback records from their staff. How should an administrator configure the custom object to meet this requirement? A. O Define a criteria-based sharing rule. B. Configure an owner-based sharing rule. C. Uncheck Grant Access Using Hierarchies. D. Set the Default External Access to Private. Mark this item for later review.



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31 of 65. Cloud Kicks wants users to only be able to choose Opportunity stage closed won if the Lead source has been selected. How should the administrator accomplish this goal? A. O Configure a validation rule requiring Lead source when the stage is set to closed won. B. Change the Opportunity stage field to read only on the page layout. $\hbox{C.} \ \, \bigcirc \ \, \hbox{Modify the Opportunity stage a dependent picklist to the Lead source field.}$ D. Make Lead source a dependent picklist to the Opportunity stage field. Mark this item for later review. Lightsh Lightshot Screensho

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29 of 65. Northern Trail Outfitters has two different sales processes: one for business opportunities with four stages and one for partner opportunities with eight stages. Both processes will vary in page layouts and picklist value options. What should an administrator configure to meet these requirements?

A. \(\cap \) Validation rules that ensure that users are entering accurate sales stage information

B. O Separate record types and sales processes for the different types of opportunities

C. Public groups to limit record types and sales processes for opportunities

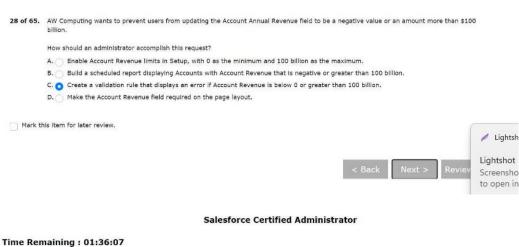
D. O Different page layouts that control the picklist values for the opportunity types

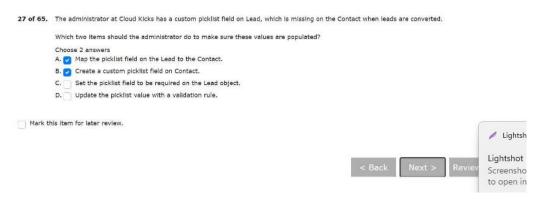
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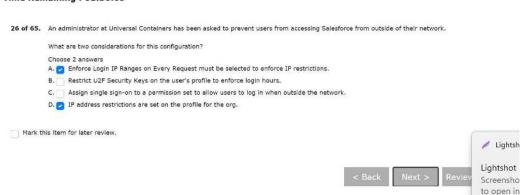
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25 of 65. Support agents at Cloud Kicks are spending too much time finding resources to solve customer cases. The agents need a more efficient way to find documentation and similar cases from the Case page layout. How should an administrator meet this requirement? A. Configure Knowledge with articles and data categories. B. O Direct users to Global Search to look for similar cases. C. Use an interview flow to capture Case details. D. Create a custom object to capture popular Case resolutions. Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator Time Remaining: 01:36:15 24 of 65. Cloud Kicks has a custom object called Shipments. The company wants to see all the shipment items from an Account page. When an Account is deleted, the shipments should remain. What type of relationship should the administrator make between Shipments and Accounts? A. Accounts should have a lookup to Shipments. B. Shipments should have a master detail to Accounts. C. Accounts should have a master detail to Shipments. D. O Shipments should have a lookup to Account. Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator Time Remaining: 01:36:17 23 of 65. An administrator has been asked to change the data type of an auto number to a text field. What should the administrator be aware of before changing the field? A. ___ Existing field values will be converted.

B. O Existing field values will remain unchanged. C. Existing Auto Number field to Text is prevented. D. Existing field values will be deleted. Mark this item for later review.



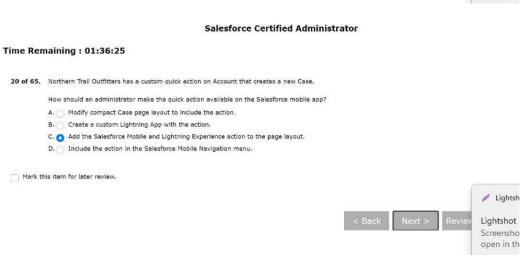
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22 of 65. Users have noticed that when they click on a report in a dashboard to view the report details, the values in the report are different from the values displayed on the dashboard. What are the two reasons this is likely to occur? Choose 2 answers A. The dashboard needs to be refreshed. B. The report needs to be refreshed. C. The running dashboard user and viewer have different permissions. D. The current user does not have access to the report folder. Mark this item for later review. Lightsh Lightshot Screensho to open in Salesforce Certified Administrator Time Remaining: 01:36:22 21 of 65. The administrator at Cloud Kicks has been asked to change the company's Shoe Style field to prevent users from selecting more than one style on a record. Which two steps should an administrator do to accomplish this? A. Change the field type from a multi-select picklist field to a picklist field. B. Select the "Choose only one value" checkbox on the picklist field.

C. Reactivate the appropriate Shoe Style values after the field type changes.

D. Back-up the Shoe Style values in existing records.

Mark this item for later review.



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19 of 65. The administrator at Universal Containers has a screen flow that helps users create new leads. When Lead Source is "Search Engine", the administrator needs to require the user to choose a specific search engine from a picklist. If Lead Source is not "Search Engine", this picklist should be hidden. How should the administrator complete this requirement? A. Create a picklist for Specific Search Engine, and set conditional visibility so that it is only shown when Lead Source is "Search Engine*. B. Assign a decision element to direct the user to a second screen to hold Specific Search Engine only when Lead Source is "Search Engine". C. Use an assignment element, one for when Lead Source is "Search Engine" and one for everything else. D. Configure a picklist for Specific Search Engine, and use a validation rule to conditionally show only when Lead Source is "Search Engine". / Lightsh Mark this item for later review. Lightshot Screensho open in th Salesforce Certified Administrator

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18 of 65. Universal Containers introduced a new product and wants to track all associated cases that get logged. They are looking for an automated solution that would give the product's two lead engineers read/write access to all new cases that reference the new product.

What should an administrator do to satisfy this requirement?

A. Create a user-based sharing rule and an ad-hoc case team.

B. Create a queue and a criteria-based sharing rule.

C. Create an auto-response rule and a public group.

D. Create a predefined case team and an assignment rule.

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17 of 65. Universal Containers requires that when an opportunity is closed won, all other open opportunities on the same account must be marked as closed lost.

Which automation solution should an administrator use to implement this request?

A. Workflow Rule

B. Outbound Message

C. Quick Action

D. Flow Builder

Mark this item for later review.

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Which automation solution should an administrator use to implement this request?

A. Workflow Rule

B. Outbound Message

C. Quick Action

D. Flow Builder

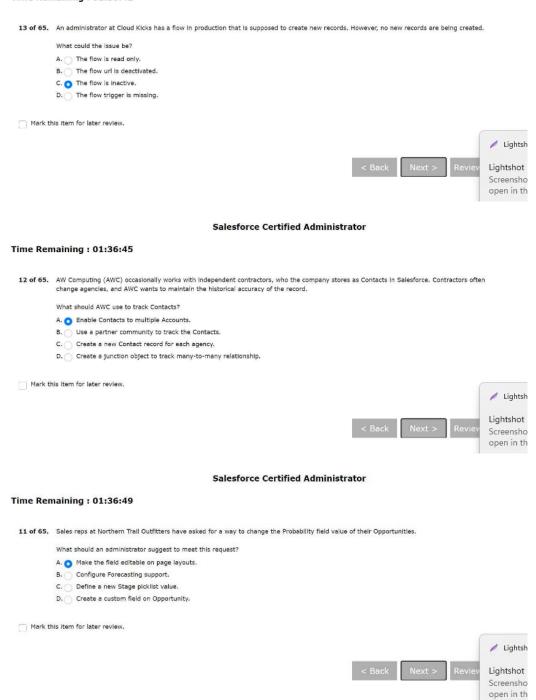
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16 of 65. Universal Containers wants to prevent its service team from accessing deal records. While service users are unable to access deal list views, they are able to find deal records via a search. What option should the administrator adjust to fully restrict access? A. _ Permissions and tab visibility B. Record settings and search index C. O Page layouts and field-level security D. App permissions and search terms Mark this item for later review. Lightsh Lightshot Screensho open in th Salesforce Certified Administrator Time Remaining: 01:36:37 15 of 65. An administrator is building a Lightning app and sees a message that a My Domain must be set up first. What should the administrator take into consideration when enabling My Domain? A. The URL instance for a My Domain stays the same for every release. B. Single sign-on must be disabled prior to implementing My Domain. C. A deployed My Domain is irreversible and renaming is unavailable. D. \bigcirc The login for all internal and external users changes to the My Domain login. Mark this item for later review. Lightsh Lightshot Screensho open in th Salesforce Certified Administrator Time Remaining: 01:36:39 14 of 65. Ursa Major Solar offers amazing experiences for all of its employees. The employee engagement committee wants to post updates while restricting other employees from posting. What should the administrator create to meet this request? A. Chatter Recommendations B. Chatter Broadcast Group C. Chatter Stream D. Chatter Unlisted Group Mark this item for later review. Lightsh Lightshot

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10 of 65	An administrator at Cloud Kicks is building a flow that needs to search for records that meet certain conditions and store values from thos records in variables for use later in the flow.	e
	What flow element should the administrator add?	
	A. Create Records	
	B. Assignment	
	C. Update Records	
	D. O Get Records	
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9 of 65.	The service manager at Ursa Major Solar wants to let customers know that they have received their cases via email and their website. Medium-priority and high-priority cases should receive different email notifications than low-priority cases. The administrator has created three email templates for this purpose.	
	How should an administrator configure this requirement?	
	A. O Create one auto-response rule. Configure three rule entry criteria and set a filter for case priority. Select the appropriate email	
	template for each rule entry. B. Configure one workflow rule that fires when cases are created. Add a filter for case priority. Select the appropriate email	
	template for the rule.	
	C. Add three auto-response rules. Configure one rule entry criteria for each rule and set a filter for case priority. Select the	
	appropriate email template for each rule entry. D. \(\) Include three assignment rules that fire when cases are created. Add a filter for case priority. Select the appropriate email	
	template for each rule.	/ Lightsh
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8 of 65.	An administrator at DreamHouse Realty wants an easier way to assign cases based on agent capacity and skill set.	
	Which feature should the administrator enable to meet this requirement?	
	A. Territory Management	
	B. Omni-Channel	
	C. Nnowledge Management	
	D. Escalation Rules	
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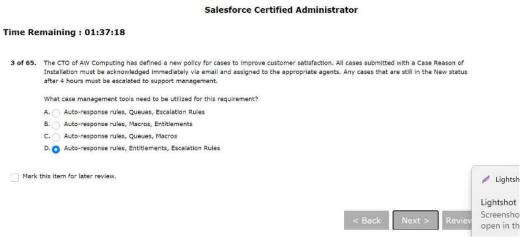
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7 of 65.	The VP of sales at Cloud Kicks is receiving an error message that prevents them from saving an same edit without receiving an error.	opportunity. The administrator attempted the	В
	How can the administrator validate the error the user is receiving?		
	A. Call Edit the page layout.		
	B. Review the sharing model.		
	C. View the setup audit trail.		
	D. O Log in as the user.		
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6 of 65.	The administrator has created new users for ten new employees at Northern Trail Outfitters.		
	Why are these users unable to access the account object in the Salesforce org?		
	A. O Users' profile requires permission to the Account object.		
	B. Users' roles are low on the role hierarchy.		
	C. Organization-wide defaults are set to private.		
	D. Users' profile requires a sharing rule for Accounts.		
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5 of 65.	When a Cloud Kicks opportunity closes, the company would like to automatically create a renewo	al opportunity.	
	What automation option should an administrator use to accomplish this request?		
	A. O Flow Builder		
	B. Opportunity sharing rule		
	C. Approval process		
	D. Validation rule		
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4 of 65. The sales director at Cloud Kicks wants to be able to predict upcoming revenue in the next several fiscal quarters so they can set goals and benchmark how reps are performing. Which two features should the administrator configure? Choose 2 answers A. Forecasting B. Sales Quotas C. Opportunity Stages D. Opportunity List View Mark this item for later review. Lightsh Lightshot Screensho open in th



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2 of 65. At Cloud Kicks, sales reps use discounts on the opportunity record to help win sales on particular products. When an opportunity is won, they then have to manually apply the discount to the related opportunity products. The sales manager has asked if there is a way to automate this time-consuming task.

What should the administrator use to deliver this requirement?

A, Prebuilt Macro
B. Approval Process
C. Flow Builder
D. Formula Field

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1 of 65.	What are three characteristics of a master-detail relationship? Choose 3 answers
	A. Permissions for the detail record are set independently of the master.
	B. 🗸 Roll-up summaries are supported in master-detail relationships.
	C. 🔽 The master object can be a standard or custom object.
	D. Each object can have up to five master-detail relationships.
	E. The owner field on the detail records is the owner of the master record.
Mark	this item for later review.

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