



Ministry of Information
Technology & Telecom
Government of Pakistan



Hands-on Exercise No. 3
Batch- 10
Freelancing

Total Marks: 10
Due Date: 05/08/2021

Instructions:

Please read the following instructions carefully before submitting this Hands-on Exercise:

- Use Microsoft Word to prepare exercise solution.
- You may consult tutorials and videos if the concept is not clear.
- Your submitted exercise will not be considered/counted if:
 - ✦ It is submitted after due date.
 - ✦ It is not in the required format (.doc or .docx)
 - ✦ It does not open, or file is corrupt.
 - ✦ It is copied (partial or full) from any source (websites, forums, groups, students, etc.)

Learning Outcome:

After completing this exercise, you shall be able to:

- Select the best of your work for the portfolio.
- Present your portfolio to the client.
- Create a portfolio on a free portfolio hosting website(s)

Problem statement:

Maintaining a good portfolio is a great way to showcase your talent. Portfolio also plays an important part in winning the trust of your client. It includes links, images, and screenshots of your work. In this exercise, you will create your portfolio images and manage to present the skill-related work that you may have previously completed or create new work samples to show what you can offer to the clients.

Task 1:

- a) Select a skill of your interest. (Mention your skill)
- b) Provide at least 3 portfolio images related to your skillset. (Provide images/screenshots of your work)

Note: If you are a Graphic Designer then provide the images designed/created by you. If you are NOT a Graphic Designer, then you can share the screenshots of your work.

Task 2:

Register on any of the given free portfolio hosting websites and upload your portfolio.

- a) <https://www.coroflot.com/>
- b) <https://crevado.com/>
- c) <https://www.flickr.com/>

Note: Provide screenshots of all steps while creating an account and uploading your portfolio.

Requirements:

MS Word file with following item(s):

- Portfolio images
- Screenshots of all the steps while uploading your portfolio.
- Share your Portfolio URL.

Guideline:

1. Develop attractive and professional work samples related to your skills.
2. You can visit the portfolio of top freelancers related to your skills to get an idea.
3. If you are a beginner and have not completed any project yet, then you can use your sample/practice work as your portfolio.

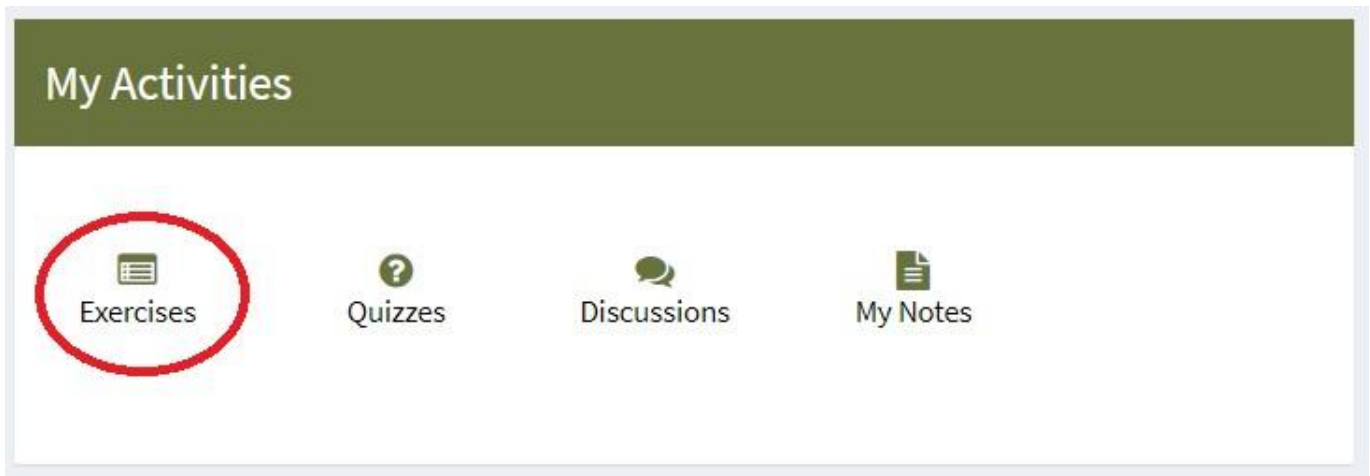
Note: If you have any query related to the Hands-on Exercise, then you can contact us via LMS using the “Online Support” feature available on the “Home” page or you can call us at 0304-111-1570.

BEST OF LUCK!

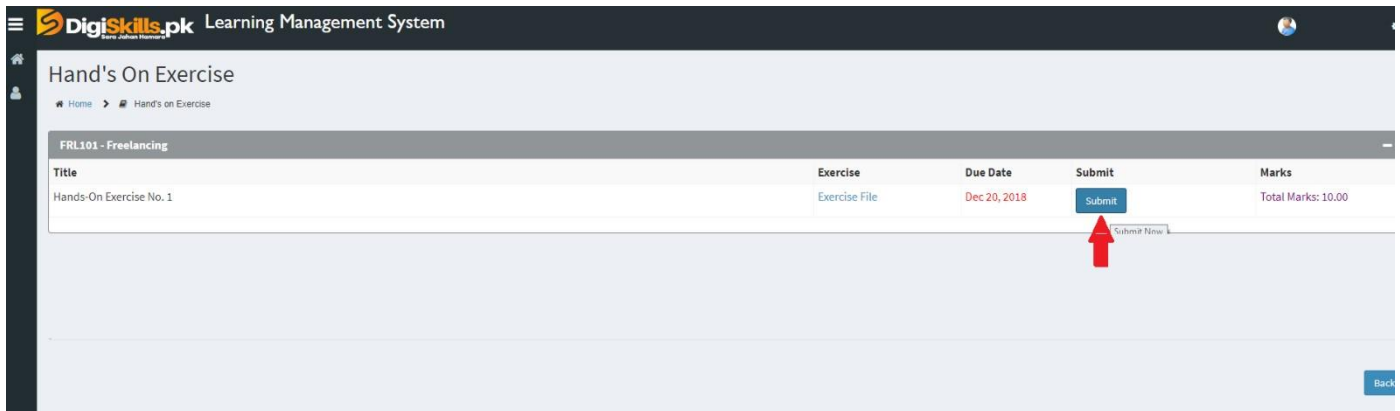
How to submit solution file on LMS?

Please perform the following steps for submitting your solution using LMS:

- 1) Login to the LMS
- 2) Click on the **Exercises** button within the **My Activities** section



- 3) Click on the submit button to upload your Solution.



- 4) Keep in mind to upload your Solution in .doc or .docx format.