

**PALAK LAKHOTIA**

**+91 9509914508**

**palaklakhota29@gmail.com**

## Career Objective

Looking for a CA articleship with an organization where I could enhance my knowledge and gain experience in Auditing, Taxation and Accounting while concurrently sharpening my communication skills and knowledge .

## Academic History

EXAM	YEAR	INSTITUTION	RESULT
CA Foundation	Nov 2021	ICAI	78%
BCOM (Part 1)	2022	MDSU,Ajmer	63%
Senior Secondary Education (12 <sup>th</sup> )	2022	JVM , Anoopshar , UP	86%
Secondary Education (10 <sup>th</sup> )	2020	JVM , Anoopshar , UP	74%

## Skill Highlights

- Problem solving and analytical skills    ☐ Leadership Skills
- Team skills        ☐ Interpretation Skill
- Verbal and written communication    ☐ Strategic Thinking and decision making

## Technical Skills

- Certification of ICITSS – Information Technology conducted by ICAI
- Proficiency in MS Office – Word, Excel, Power Point

## Extracurricular Activities

- 1st position(2 times) in Inter house powerpoint presentation in Jaypee Vidhya Mandir School.
- 1st Prize(4 times) in Inter house and inter school chess competition in Jaypee Vidhya Mandir School.
- 2nd position in Inter house carrom competition in Jaypee Vidhya Mandir School.
- 2nd position (2 times) Inter house skit and dance competition in Jaypee Vidhya Mandir School.

## Interest

- Dancing , Learning and Reading
- Volunteer work

## Personal Details

- **Date of Birth** : 29<sup>th</sup> January 2005
- **Languages known** : English, Hindi
- **Father's Name** : Mr. Ajay lakhotia
- **Permanent Address** : 21 Prithviraj Nagar , Ajmer road Madanganj Kishangarh, Rajasthan
- **Nationality** : Indian

# Declaration

I solemnly declare that the above mention information is correct and true to the best of my knowledge and belief

