A screenshot of a cell phone

Description automatically generated

Technical Report

Aw13 CA

Andreas Eikeseth Nygjerd

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Introduction

I never really work with planning big projects before, most of my projects in other areas of work has been planned only in my mind, and has not lasted very long. I can really see the benefit of using the Gantt-chart for both the team manager, and the team participants. I am a real novice in Excel, so I decided to look for a template to use for this project.

Main section of report

First of all,in running a project, I would ensure good communication throughout the entire group of people involved. I want all of the team to participate in several meetings with client to ensure a common understanding of what is needed, and how to get there.

I do believe that face to face communication is the best, and I want to make room for that also between team and customer.

The team works in an open officespace – and team leader will encourage dialog and cooperation in all parts of progress. Two times a day there will be a team-meeting to quickly update everyone on progress, and also to air encountered problems and difficulties. There will also be a whiteboard where we have a Kanban-type of status updates, where everybody writes what they have to do, are working on, and updates when things are done. There will be the smaller “projects” within the project, and concrete information about what every team member is doing day to day.

I thinks it´s kind of hard making a realistic Gantt-chart without having the experience of working in a team like this in this genre of work. But I tried to find realistic tasks, and en estimate of how long things might take.

Some of my team is also not working full time on this project, but they also participate in other teams with other projects paralell with my project. The Gantt-chart makes it easier for people participating on different project to know when they are available for who.

As a teamleader I will keep the customer up to date with several meetings throughout the process. On some of them I will have the entire team precent to make sure every opinion and suggestion is met and answered by the people with the best knowledge about a certain part of the project.

IP

Most of the content on the website is protected by copyright. Therefore the photos are the property of the photographer, but our company liscence the use. The code and design is done by our own staff, and our agreement is that the IP they produce is to be considered the company`s property. After the project is finished the IP of most of design elements, and code, will be transferred to the client. The photos will still be the photographers. We help the client in Trademarking the logo, and also their slogan. We will keep the rights to all of the code of the webshop, in order to implement it in other webshop-projects.

Conclusion

This was a nice way to organize a team, and I think it is great to have knowledge about doing the organizing even though I probably not will be the teamleader at any point. The intellectual property is a bit tricky to understand, and I also think it`s difficult because the rules are different in so many countries. Hope I got I right.

3. References

Gantt-template from Smartsheet.

Link to Gantt-chart:

<https://github.com/anorgas/2020-09-27_AW13_CA_Andreas_Eikeseth_Nygjerd_report.git>

4. Acknowledgements

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5. Appendices

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