



Meeting Minutes – E-commerce assistant

RAG-based knowledge access for multimodal e-commerce assistant

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Date of the meeting: 01.12.2025

Participants: Francesco Carrino (cfr), Ana Gomes Gonçalves (ago)

Item	Type*	Resp.	Deadline
<i>The project progresses as planned. The GANTT does not need to be updated.</i>	I	ago	-
<i>Start from this week's meeting, Ago will provide a meeting note (this document)</i>	D	cfr	-
<i>Cfr provides the template for the meeting note</i>	T	cfr	01.12.25
<i>Ago sends today's meeting note</i>	T	Ago	01.12.25
<i>Create main pipeline</i>	T	Ago	08.12.25
<i>Test with multiple hyperparameters</i>	T	Ago	08.12.25
<i>Evaluate model</i>	T	Ago	08.12.25
<i>Create multiple tools and explore lang graph to orchestrate</i>	T	Ago	08.12.25
<i>Next tasks in the GANTT</i>	I	Ago	-

* Type: **I** = Information; **D** = Decision; **T**=To Do (To Do items have a deadline);