

Hello I'm Angela Perez

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Professional Profile

Driven professional with experience leading projects and collaborating across teams to improve processes and achieve measurable results. Skilled in problem-solving, workflow optimization, and using technology to deliver practical, effective solutions.

Currently expanding technical expertise through hands-on web development and cybersecurity work, focused on building efficient and reliable digital systems.

Skills

Transferable Skills: Problem Solving • Bilingual • Time Management • Customer Service • Attention to Detail

Tools & Platforms: Excel • SQL • GitHub • Visual • VS code • Microsoft 365

Experience

SEPTEMBER 2025 - PRESENT

i.c stars , Kansas City,MO – Intern

- Collaborate with cross-functional teams using agile methodologies to manage project timelines and deliver software solutions, consistently meeting milestones.
- Contribute to coding and feature testing, ensuring quality functionality and improving project readiness.

JANUARY 2025 - PRESENT

Rigdon Inc, Kansas City,MO – Marketer

- Build and maintain relationships with industry partners and influencers, expanding brand reach.
- Schedule service appointments and conduct quality-control follow-ups, improving client satisfaction.
- Prepare service estimates and streamline workflows, reducing errors and enhancing operational efficiency.

SEPTEMBER 2023 - PRESENT

Metamassage & Aesthetics Kansas City,MO – Massage Therapist/Business Owner

- Performs therapeutic treatments including Swedish,Deep Tissue,Lymphatic Drainage,Reflexology,and Wood Therapy,improving client wellness and satisfaction.
- Hired and trained staff at location,managed finances and record keeping.

JANUARY 2020 - DECEMBER 2023

Injury Treatment Centers, Kansas City,MO- *Marketing & Collections Assistant*

- Performed diagnostic X-rays and assisted patients with therapy services,supporting accurate diagnosis and treatment plans.
- Entered financial and insurance data into excel and prepared liens for lawyers and insurance adjusters improving collection accuracy.
- Communicated PIP and Med Pay benefits to clients enhancing understanding and compliance.

Education

JANUARY 2023 - JUNE 2025

Kansas City Massage Institute , - *Massage Therapy Certification*