AZEEMULLAH

SALESFORCE ADMINISTRATOR

CONTACT

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EDUCATION

October 2022 – June 2025
CCS UNIVERSITY, MEERUT, UP

- Bachelor of Computer Applications

2020, 2022
QASMIA INTER COLLEGE, NBD

- Class-Xth
- Class-XIIth

SKILLS

- CRM Expertise: Salesforce Administrator (App creation, custom objects, workflows, and user roles).
- Technical Tools: MS Excel, MS Word, MS PowerPoint.
- Programming: HTML, CSS, JavaScript.

CERTIFICATIONS

- Salesforce Administrator Certificate
- CCC Certificate (Basic Computer Skills)
- Trailhead Badges: Earned 6 Beginner Administrator badges covering topics such as user management, data security, workflow automation, and validation rules.

PROFILE SUMMARY

Certified Salesforce Administrator and aspiring Web Developer with expertise in CRM solutions, workflow automation, and data optimization. Skilled in creating custom Salesforce applications, managing user roles, and implementing validation rules. Proven ability to deliver efficient and scalable solutions through hands-on project experience. Dedicated to continuous learning and contributing to innovative teams.

PROFESSIONAL EXPERIENCE

- Intern – **Virtuxient Technologies Pvt. Ltd.**
- October 2024 – December 2024
- Worked extensively with Salesforce CRM to create custom objects and workflows tailored to client-specific applications.
- Contributed to the development of user management features, including the creation of custom user roles and permissions for access control.
- Designed and implemented data validation rules, ensuring data integrity and consistency within the CRM system.
- Automated business processes using Salesforce workflows and automation tools, improving operational efficiency for clients.
- Assisted in the preparation of user documentation and training materials for the Salesforce applications developed.

PROJECTS

- Job Management App (Salesforce)
- Developed a Job Management app using Salesforce CRM.
- Created custom objects such as Employee and Position, incorporating fields like Name, Email, Address, and Phone Number.
- Assigned user roles (Manager and Recruiter) with custom permissions:
- Manager: Full access (Create, Edit, Delete).
- Recruiter: Limited access (Create, Delete).
- Designed picklist fields for dynamic entries (Country, State, District, City).

2024 - 2025

- Investment Tracking App
- Built an Investment Tracking app for personal use, involving two custom objects:
- Investment Entry: Tracks amount and investments.
- Loan Requests: Includes fields like Loan Number, Borrower Name, and Employee Name.
- Implemented validation rules for accurate data entry, such as PAN Card format checks.
- Automated EMI calculations based on loan amount and duration, with dynamic interest rate updates.