

✓ **Congratulations! You passed!**

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Go to next item

1. You communicate a project problem to a key stakeholder. What question should you ask yourself to ensure the information you provide is necessary?

1 / 1 point

- ☐ Does this information give all the details of the problem to the stakeholder?
- ☐ Does this information provide the stakeholder extra context about the problem and project?
- ☐ Does this information link to important project documentation?
- ☒ Does this information help the stakeholder make a decision easily?

✓ Correct

2. As a project manager, you need to synthesize information about a problem to stakeholders. What should you do first in your synthesizing process?

1 / 1 point

- ☐ Make a list of steps to complete.
- ☒ Gather information from multiple sources.
- ☐ Reread documents from previous projects.
- ☐ Reread the project plan.

✓ Correct

3. OKRs combine a goal and a metric. What does this combination determine?

1 / 1 point

- ☒ A measurable outcome
- ☐ A business model
- ☐ A reference point
- ☐ A key result

✓ Correct

4. Stakeholders are often focused on other work beyond your project. What is one way to establish the significance of a problem in your project to stakeholders?

1 / 1 point

- ☐ Exaggerate by using technical language when describing the problem to make it seem complex.
- ☐ Explain how the problem will impact team morale.
- ☒ Explain how the problem will negatively impact a company-wide OKR.
- ☐ Exaggerate the impact the problem will have on the company's profits.

✓ Correct

5. Which of the following items should be included in the body of an effective email to escalate a problem? Select all that apply.

1 / 1 point

☒ One or two sentences that summarize your problem.

 **Correct**

☐ A brief paragraph that identifies documentation that your stakeholder might need to review to make an informed decision.

☐ A complete list of team members and other project participants who are directly affected by the problem.

☒ A sentence that identifies how the problem may impact your organization's OKRs.

 **Correct**

6. You are writing the closeout report for a project you are managing. You describe the workflow you used with your team and that you implemented Agile principles in project management. Which part of your closeout report is the best place to document this information?

1 / 1 point

☐ Key accomplishments section

☐ Project summary

☐ Performance baseline section

☒ Methodology section

 **Correct**

7. What is the purpose of the executive summary in an impact report?

1 / 1 point

☐ To show senior stakeholders a performance overview of the project

☒ To give senior stakeholders a concise description of positive outcomes within the project

☐ To show senior stakeholders that all the tasks were completed

☐ To allow senior stakeholders to give the team feedback on the project

 **Correct**

8. What is the purpose of creating an impact report?

1 / 1 point

☐ To show future project managers how to do a similar project

☐ To show future project managers how to plan a project

☒ To show others the value that has been added to your project

☐ To show others that you completed the project

 **Correct**