

SWOT Worksheet

Strengths (Cause)	Opportunities (Event)
Beautiful nature and clean air	Strengthening team spirit
Good season and weather	Integration of new employees
CEO support	Good rest
Rest at company expense	Lunches
Benefit for health	Great funding
Weaknesses (Cause)	Threats (Event)
Possible injuries	No support from all employees
Delay Activities	Bad weather
Housing for families at own expense	Physically weak employees
Long journey	Insects
No entertainment	Charter Bus delay

Project: Integration of New Employees

Date: November 08 2023

#	Cause	Event	Impact	Risk Owner	Category	Probability Risk Rating	Impact Risk Rating	Risk Score	Trigger	Response
1	No support from all employees	No funding	No event	Andy	Threats	2	5	10	Unsinging agreement	Negotiations with employees
2	Bad weather	Reduced Turnout	Reduced impact	Bill	Threats	2	4	8	Weather Report	Reserve plan B
3	Physically weak employees	Increase in deadlines	Change of event schedule	Susan	Threats	3	3	9	Lagging participants	Help for those lagging behind
4	Insects	Bites	Allergies Time to Assist	Susan	Threats	4	2	8	Insects allerts	Repilents
5	Charter Bus	Delay	Change of event schedule	Bill	Threats	1	3	3	Past arrival time	Reserve plan C
6	Strengthening team spirit	Hardwork	Improved productivity	Bill	Opportunities	3	-2	-6	Teamwork	Establish teams
7	Integration of new employees	Networking	Improved productivity	Susan	Opportunities	4	-4	-16	Teamwork	Establish teams
8	Good rest	Motivated employees	Sustained activities	Andy	Opportunities	4	-2	-8	Good mood	Joint activities
9	Lunches	Motivated employees	Sustained activities	Bill	Opportunities	3	-3	-9	Request for breaks	Ensure availability for all
10	Great funding	Many resources	Sustained activities	Andy	Opportunities	4	-5	-20	CEO support	Maximize purchases

Total Risk Score

-21

Probability Risk Rating	Impact Risk Rating
5: High	5: High
4: High to Moderate	4: High to Moderate
3: Moderate	3: Moderate
2: Moderate to Low	2: Moderate to Low
1: Low	1: Low

Project: Integration of New Employees								
P R O B A B I L I T Y								
	5							
	4							
	3			R3				
	2				R2	R1		
	1		R4	R5				
		1	2	3	4	5		
	I	M	P	A	C	T		
Top Risks								
#	Cause		Event		Impact		Response	
R1	No support from all employees		No funding		No event		Negotiations with employees	
R2	Bad weather		Reduced Turnout		Reduced impact		Reserve plan B	
R3	Physically weak employees		Increase in deadlines		Change of event schedule		Help for those lagging behind	
R4	Insects		Bites		AllergiesTime to Assist		Repilents	
R5	Charter Bus		Delay		Change of event schedule		Reserve plan C	
R6								
Scoring								
Watch List Low				1-6				
Watch List Moderate				8-12				
Urgent List High				15-25				

Project: Integration of New Employees											
P R O B A B I L I T Y											
	5						Top Opportunities				
	4		R3		R2	R5	#	Cause	Event	Impact	Response
	3		R1	R4			R1	Strengthening team spirit	Hardwork	Improved productivity	Establish teams
	2						R2	Integration of new employees	Networking	Improved productivity	Establish teams
	1						R3	Good rest	Motivated employees	Sustained activities	Joint activities
							R4	Lunches	Motivated employees	Sustained activities	Ensure availability for all
							R5	Great funding	Many resources	Sustained activities	Maximize purchases
							R6				
							Scoring				
							Watch List Low		1-6		
							Watch List Moderate		8-12		
							Urgent List High		15-25		
	I	M	P	A	C	T					