# Rebecca Kpodo

Dannenwalder Weg 170 0 13439 Berlin, Germany

### **SKILLS**

# Team player, Good communicator, and problem-solving skills

- \* HTML, CSS, JavaScript
- \*Web Design
- \* Mobile Apps Design
- \* User Experience Design/User Interface Design
- \* High Fidelity Design
- \* Interaction Design
- \* Planning, Wireframing, and Prototyping
- \* WordPress

## **EDUCATION**

Web Developer / UI & UX Designer, Professional Institute for Computer Science and Graphic Design, Berlin

03/2021 - 06/2022 | Berlin, Germany

#### **Course Details**

- Interaction Design/User experience design
- HTML5, CSS3
- programming template for WordPress
- App Development in JavaScript
- Basics 3d modeling in a blender for the electronic media system
- Development of digital system/animations
- Corporate Design
- communication systems in illustrator

#### **Bachelor In Business Administration,**

Swiss Management Center

2016 - 2018 | Switzerland

## **LANGUAGES**

• English Native

Fluent • German

## **ABOUT ME**

I am a creative person with good analytical skills, multi-talented and teamwork skills.

I have a passion for design and web development. Furthermore, I am always eager to adapt and take on new challenges.

### **EXPERIENCE**

# Westcon-Comtor, IT Support Engineer

01/2023 - present | Berlin, Germany

- Identify and resolve technical issues reported by customers.
- Provide technical assistance and support to customers through phone and email.
- · Maintain accurate records and documentation of technical issues. solutions, troubleshooting steps, and system configurations.

#### Allianz Insurance

2019 - 2021 | Berlin

- Enter, update, and maintain data in databases.
- Perform data clean-up and validation tasks to ensure data integrity and consistency.
- · Maintain confidentiality and security of sensitive data by company policies and procedures.
- · Collaborate with team members to meet data entry goals and deadlines.

## Web Design (Voluntary),

Ghanaian Catholic Community 🗗

2019 | Berlin, Germany

- · Assessed tasks and redesigned the website
- · Designed wireframes
- Designed the website with WordPress
- Update the website periodically

### **PROJECTS**

## App and Web application — E-Commerce,

Personal Project

07/2022 - 08/2022

- · Conducted user research
- Design Process
- Created Low-fidelity Wireframes for Web and App
- Created Hi-Fidelity Designs

#### **TOOLS**

• Figma

- Adobe XD
- Illustrator
- InDesign
- Photoshop