

To,

The Head of Department of Information Technology
University Institute of Technology, RGPV, Bhopal.

Date: 24/02/2020

Subject: Regarding website fund for ASPER.

Respected Ma'am,

As you are aware of the fact that the design and development club Asper is being launched under the Department of Information Technology for the promotion of Graphic Designing, Web Development and App Development technologies. To expand our reach and to exhibit our skills and goals on a larger arena, we are aiming to launch a website which will attain us multiple benefits including the establishment of independent online based platform. Since the club is officially under the Information Technology Department, launching the website is a must.

For maintaining the website in a fully functional condition, we need financial aid from the department.

Ma'am, you are hence requested to provide us with the necessary funds for the same.

Thank you.

Yours sincerely,

Team Asper.