

ANTHONY L. STANTON

412-403-2879 | anthonymstanton314@gmail.com | Pittsburgh, PA | linkedin.com/in/anthony-stanton-2a2620246

SOFTWARE ENGINEER

College educated Software Engineer with a strong work ethic while delivering consistent and positive results. A smart, and creative Professional with a calm demeanor and a thoughtful approach to problem resolution. A flexible and effective communicator who thrives in settings where critical thinking with a keen eye to details are a norm.

Great Communicator | Collaborative Team member | Self-Starter | Highly Organized
Strong time management skills | Creative mind set | Problem solving abilities

EDUCATION AND CERTIFICATIONS

Per Scholas – Pittsburgh, PA | On-Line Training 2023
Relevant Technical Skills Covered: HTML | CSS | JavaScript | Node.js | Express.js | MongoDB | Mongoose | React | SQL
Computer Science Concepts Frontend and Backend Frameworks | Data Structures and Algorithms

Community College of Allegheny County - Pittsburgh, PA 2022
Associate in Science, Software Development,
• GPA: 3.46; Honors: Phi Theta Kappa Honor Society, Member

PROFESSIONAL EXPERIENCE

UPMC Insurance Division, Pittsburgh, PA November 2021 – January 2023
Health Care Concierge

- Assist members, prospective members, and providers with any questions or concerns related to their health insurance coverage
- Provide product line, benefits, and claims information to health care members
- Utilize web messages, interactive chats, and phone calls to communicate information to members
- Navigate multiple database systems to access information while interacting with members

UPMC Marketing Communications, Pittsburgh, PA September 2021 – November 2021
Data Entry Professional

- Entered sales agent information into the UPMC sales system
- Completed electronic data entry into multiple UPMC databases and software programs
- Ensured quality of data by monitoring data entered, correcting errors, and reviewing data reports
- Retrieve data from the database or electronic files as requested
- Sort and organize paperwork after entering data to ensure it is not lost
- Resolved deficiencies by using standard procedures or returning incomplete documents to the team leader for resolution.

Stetson Convention Services, Pittsburgh, PA October 2016 – March 2020
Assistant Manager

- Supervised and trained 2-5 staff members in all standard operating procedures, defining workloads, expected results, and staff assignments
- Coordinated the logistics of events, including meeting room set-up, equipment management, and product deliveries
- Traveled to event sites to oversee effective implementation of event planning
- Provided oversight of shipping/receiving and configured display structures upon arrival

Honey Transport, Apopka, FL December 2003 – May 2016
Driver

- Transported finished goods and raw materials to and from manufacturing plants or retail and distribution centers
- Inspected vehicles for mechanical and safety issues to perform preventative maintenance
- Documented and logged work and rest periods and kilometers spent driving
- Earned safety award by following safety regulations, traffic laws, and company procedures