

# 2019 Student Conference Proposal

Joe Schmoe, Jane Doe, Your Name Here

Due: October 1, 2017

## Contents

<b>1</b>	<b>Executive Summary</b>	<b>2</b>
<b>2</b>	<b>Schedule</b>	<b>2</b>
2.1	Dates . . . . .	2
2.2	Program Overview . . . . .	2
2.3	Technical Program . . . . .	2
2.4	Professional Program . . . . .	2
2.5	Social Program . . . . .	2
2.6	Meals . . . . .	2
<b>3</b>	<b>Attendance</b>	<b>2</b>
3.1	Attendance Projection . . . . .	2
3.2	Travel . . . . .	2
3.3	Lodging . . . . .	2
3.4	Local Transportation . . . . .	2
3.5	Cost of Attendance . . . . .	2
<b>4</b>	<b>Finances</b>	<b>2</b>
4.1	Budget . . . . .	2
4.2	Fundraising Plan . . . . .	2
4.3	Financial Oversight . . . . .	2
4.4	Financial Contingency Plan . . . . .	2
<b>5</b>	<b>Conference Management</b>	<b>2</b>
5.1	Committee Structure . . . . .	2
5.2	Code of Conduct . . . . .	2
5.3	Conflict Resolution . . . . .	2
5.4	Liability . . . . .	2
5.5	Milestones . . . . .	2

- 1 Executive Summary**
- 2 Illinois**
- 3 Schedule**
  - 3.1 Dates**
  - 3.2 Program Overview**
  - 3.3 Technical Program**
  - 3.4 Professional Program**
  - 3.5 Social Program**
  - 3.6 Meals**
- 4 Attendance**
  - 4.1 Attendance Projection**
  - 4.2 Travel**
  - 4.3 Lodging**
  - 4.4 Local Transportation**
  - 4.5 Cost of Attendance**
- 5 Finances**
  - 5.1 Budget**
  - 5.2 Fundraising Plan**
  - 5.3 Financial Oversight**
  - 5.4 Financial Contingency Plan**
- 6 Conference Management**
  - 6.1 Committee Structure**
  - 6.2 Code of Conduct**
  - 6.3 Conflict Resolution**
  - 6.4 Liability**
  - 6.5 Milestones**