



Jeremy Mettler <jmettle2@illinois.edu>

RSO Sponsored Conference Proposal

Illini Union Event Services <iueventservices@illinois.edu>

Wed, Sep 25, 2019 at 1:21 PM

To: "Mettler, Jeremy Jacob Harry" <jmettle2@illinois.edu>

Hi Jeremy,

Rooms are rented at no charge to RSOs. You will also receive a discount on any multimedia you request.

To reserve a screen and AV cart, it will cost \$13.80 per room. The Illini Union Event Services rents out projectors and HDMI cords for 24 hours at a time to RSOs at no cost. You will simply need to reserve the amount of projectors you require in advance.

A microphone will vary in cost depending on whether you would like it to be wireless or handheld. A wired microphone is cheaper, and will likely cost around \$4 per room.

I hope this clears up some confusion. Please let us know if you need anything else.

Best,
Rachel Melancon

ILLINI UNION EVENT SERVICES

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From: Jeremy Mettler <jmettle2@illinois.edu>

Sent: Wednesday, September 25, 2019 11:12:40 AM

To: Illini Union Event Services <iueventservices@illinois.edu>

Subject: Re: RSO Sponsored Conference Proposal

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