GRADING SUBMITTED MEDIA ASSIGNMENTS ON CANVAS (INSTRUCTORS)

1. Go to Gradebook and locate the student (in this case, "Test Student").

Student Name	test Out of 0	Quiz 1 Out of 5	"College Life" ques... Out of 5	Canvas Grades Tu... Out of 4	Assi... 0% o...	((		... ...
	–	5	0	4	–	–	–	100%
	–	4	5	4	–	–	–	80%
	–	5	5	4	–	–	–	100%
	–	5	5	0	–	–	–	100%
	–	5	5	4	–	–	–	100%
	–	0	0	0	–	–	–	0%
	–	5	5	4	–	–	–	100%
	–	5	5	4	–	–	–	100%
	–	5	–	–	–	–	–	100%
	–	5	5	4	–	–	–	100%
	–	5	5	4	–	–	–	100%
Test Student		–	–	–	–	–	–	–

2. Click on the icon here, pictured to the right of the student's name ("Test Student").

3. This is what you will see after clicking the icon. Click on the right arrow (on right of screenshot).

4. A side tab will pop in from the right side. Click on **SpeedGrader.**

5. You will be taken to this page. Click on the "click here to view" link at the top left to view the submitted recording.

6. You can now view the recording.

test
Due: Aug 31 at 11:59pm - 2019FA-ESL-088L-6204

This submission is a media recording.

Submitted: Aug 27 at 4:46pm

Assessment
Grade out of 0

Assignment Comments

Add a Comment

Submit

Download Submission Comments

7. Enter the grade for the assignment and comments. Click Submit.

← 👤 ✓ Test Student   ▼ →

Submitted: Aug 27 at 4:46pm

Assessment

Grade out of 0

5

Assignment Comments

Good job!

📎 ▷ 🔊   Submit

Download Submission Comments

8. You will see a message saying that "Your comment has been submitted." Click on the far-left icon (the one with the check mark) on the navbar to go back to the Gradebook.

9. The student's score now appears in the assignment column.

10. Students can go to Grades to view their grade (screenshot is taken from Student View). They can click on the icon on the far right to view their comments.

11. The comments are now visible.

Name	Due	Status	Score	Out of	
"College Life" questions	Aug 21 by 8am		-	5	
Canvas Grades Tutorial	Aug 26 by 8am		-	4	
test	Aug 31 by 11:59pm		5	0	

Grades

Syllabus

People

Modules

Comments   Close

Good job!   Adolf Schmuck, Aug 27 at 5:34pm