Adolf Schmuck

San Diego, CA | adolf.schmuck@gmail.com | Portfolio | LinkedIn

Skills

Technical: Articulate Storyline, Articulate Rise, Camtasia, Screencast-o-Matic, Snagit, Canva, GIMP, PowerPoint, Excel
Learning Management Systems (LMS): Canvas, Blackboard
Other: HTML, CSS, JavaScript, Bootstrap, Visual Studio Code, Zoom, Microsoft Teams, Trello, Jira, Slack

Education

M.A. in Linguistics, San Diego State University — San Diego, CA
Basic Certificate in Applied Linguistics and English as a Second Language,
San Diego State University — San Diego, CA
B.A. in General Humanities, Minor in German, San Diego State University — San Diego, CA
- Summa Cum Laude
- Phi Beta Kappa

Professional Experience

Shamir Insight, San Diego, CA (Remote)   1/2023 – Present
Promotions Coordinator
- Created a shared step-by-step protocol guide to compare the difference of products sold to previous year by lab.
- Achieved a 90% reduction in data processing time by creating and utilizing a shared Excel product ID file.
- Collaborated on a project assisting accounting department by investigating accounts that fell behind on payments.

Grossmont College, El Cajon, CA   1/2016 – 12/2022
Adjunct ESL Instructor
- Developed learning experiences via the ADDIE model to maximize engagement and learning gains.
- Authored a learning module for fellow instructors with minimal experience using Canvas that was shared with the instructor community on Canvas.
- Collaborated with co-teachers to design curriculum for multiple linked courses, including assignments, quizzes, tests, and group projects for engaged learning.
- Designed and developed online courses and learning modules, including guides, videos, and quizzes using Canvas.
- Identified learning objectives, target audience, and instructional strategies and tools through needs and performance gap analysis.

EC English Language Centres, La Jolla, CA   2/2012 – 12/2022
ESL Instructor
- Designed and implemented curriculum for multiple ESL classes for varied nationalities and ability levels using the ADDIE model.
- Developed curriculum in collaboration with other teachers to ensure consistency and alignment with long-term goals and learning objectives.
- Utilized technology tools such as interactive whiteboards and educational software to enhance learning outcomes and promote digital literacy skills.
- Planned and facilitated individual study plans with learners to achieve academic and self-improvement goals.
- Analyzed learner data and designed supplemental classroom instruction to address gaps in learning.