

Data UI Cheatsheet (Current as of 2019/05/01)

LEARNING OBJECTIVES:



MTL objectives include activities and competencies that...

1. Are meaning for you and align your learning goals with your team.
2. Develop systems thinking skills to help you see how several things fit together, and understand causes hard to see without data and modeling resources.
3. Make VA data, initiatives, and standards transparent to you.
4. Empower you to realize ongoing improvements in team quality of care & work life.

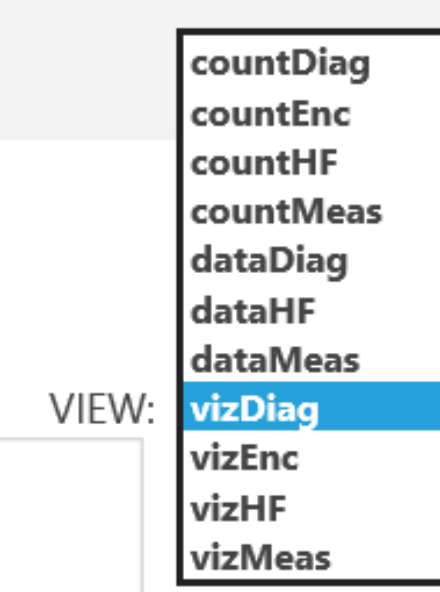
mtl.how/data



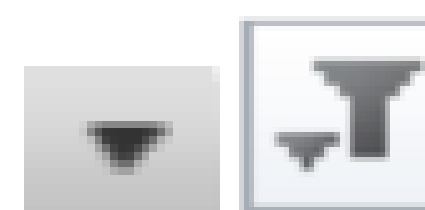
- 1) Open mtl.how/data using Internet Explorer
- 2) Select VISN & Facility

SPLASHPAGE

- 1) Switch between View options on Splashpage



- 2) Use arrows & funnels to filter by location, grids, etc.



- 3) Alternate Splashpage view: Click on facility # at top left



DEFINITIONS

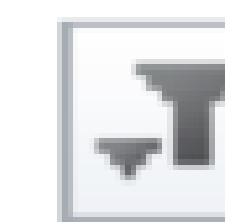
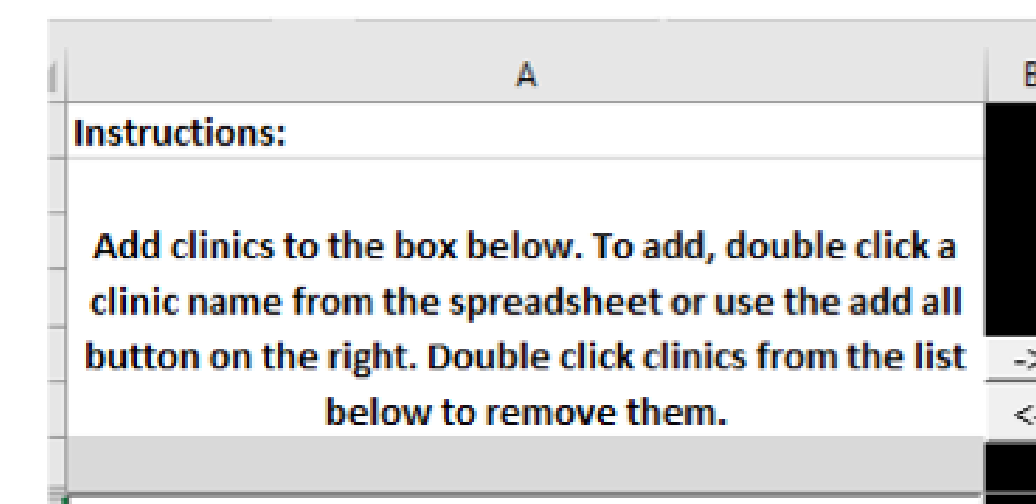
- Create Team Data Table for Sim UI: Shows parameters for each model based on team data
- Get Patient-level Data: Shows data derived from charting
- Restricted Patients: Patient identifiers asterisked out w/ last initial & last 4 of SSN in Column H
- "ZZ" Clinic Names: Deactivated clinics

ACRONYMS

AGG: Aggregate	Enc: Encounter types of visits	PSD: Participatory System Dynamics
CC: Care Coordination	HF: Health Factors data of visits	PSY: Psychotherapy
Count: Aggregate Data for Viz	Meas: Measures or flag names	SP: Suicide Prevention
Diag: Diagnostic data	MM: Medication Management	UI: User Interface
Data: Sortable report of data	MTL: Modeling to Learn	Viz: Visualization of trends

TROUBLESHOOTING (mtl.how or mtl.info @va.gov)

- Hidden clinic grids? Make Column B wider to the right
- Add clinic error? Click on arrows in Column B to move chosen clinics left to Column A
- Don't see data? Clear filters at top of each column
- PivotTable refresh error? Refresh by Data or Analyze tab



TIMESAVERS

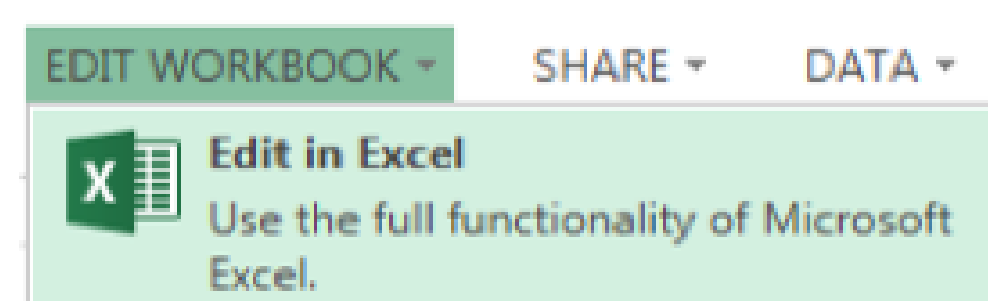
Explore trends on SplashPage

Use most recent data_ui file

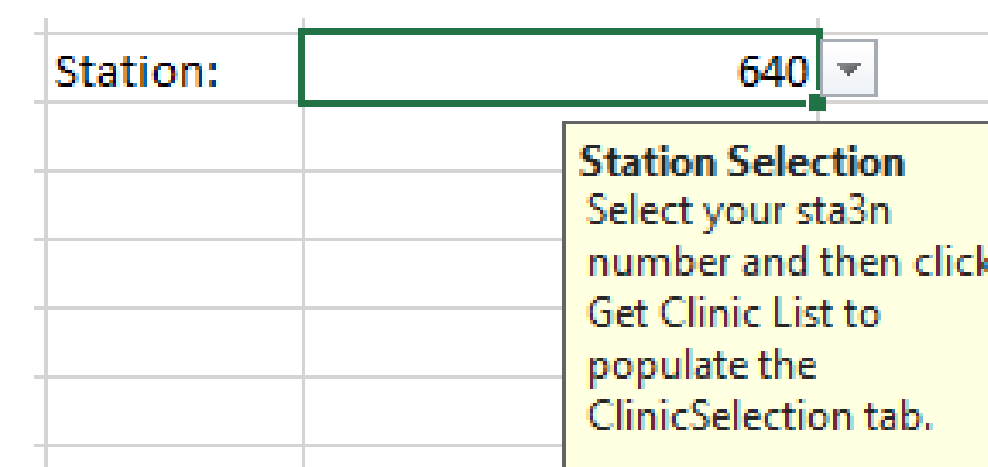
Save a team_data_sim_ui file with preferred filters

DATA UI

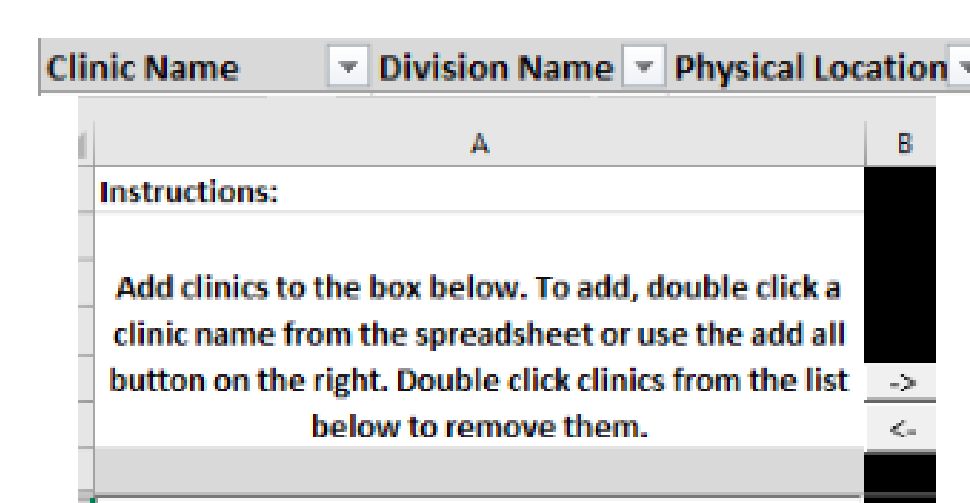
- 1) Open most recent data_ui file using Excel Workbook not web app.



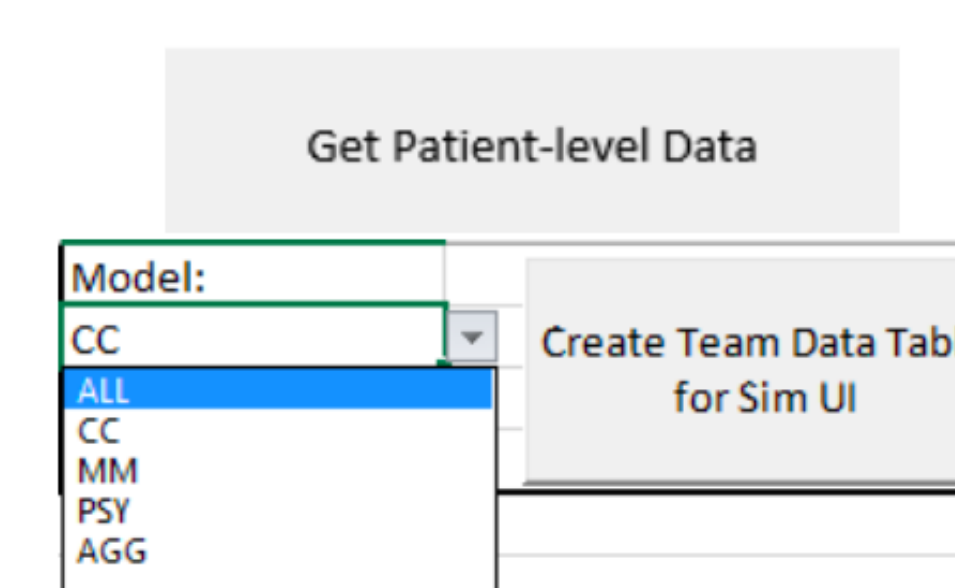
- 2) Click on "Control" sheet. Choose 3 digit facility number from dropdown. Click "Get Clinic List"



- 3) Specify grids with clinic names, location, etc. Click on arrow in Column B to add grids to Column A.



- 4) Choose a) "Get Patient-level Data" or b) Choose model & "Create Team Data table for Sim UI"



- 5) Save file to 1) data_ui or 2) team_data_sim_ui folder. Add team name (facility # & date will auto-populate) ! NOTE: This is PHI. Save back to SharePoint or PHI-safe places. Encrypt for emails.**