



## LEARNING OBJECTIVES:

- MTL objectives include activities and competencies that...
- Are meaning for you and align your learning goals with your team.
  - Develop systems thinking skills to help you see how several things fit together, and understand causes hard to see without data and modeling resources.
  - Make VA data, initiatives, and standards transparent to you.
  - Empower you to realize ongoing improvements in team quality of care and team quality of work life.

## 5 STEPS TO CHECK YOUR DATA

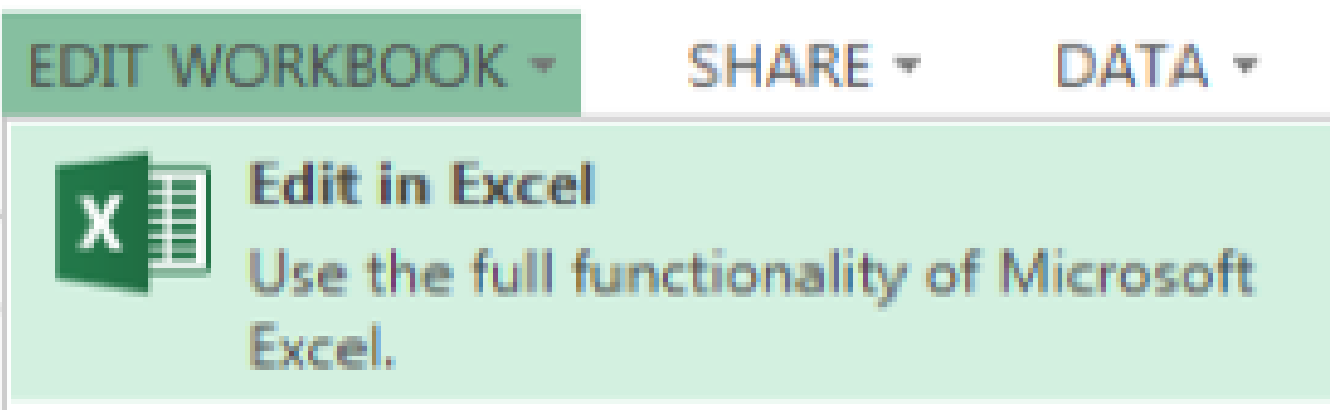
### 1) Open mtl.how/data

Use internet Explorer. Select VISN and facility.



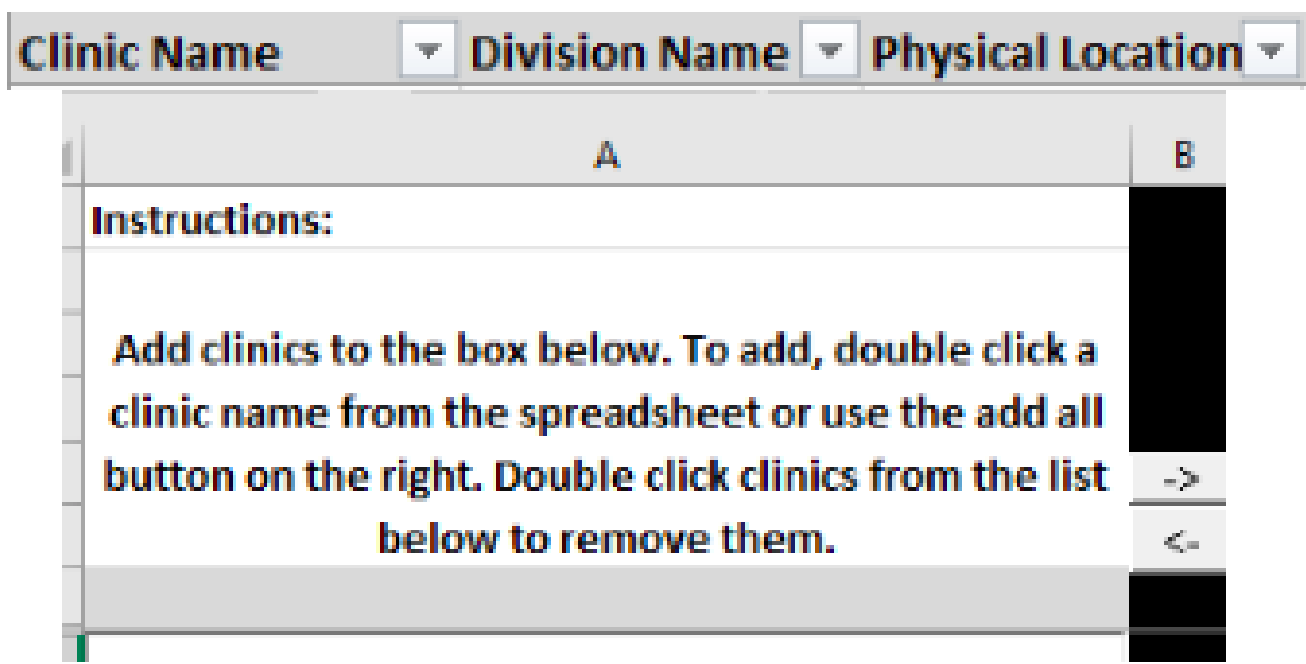
### 2) Open data

Open most recent data\_ui file using Excel Workbook not web app.



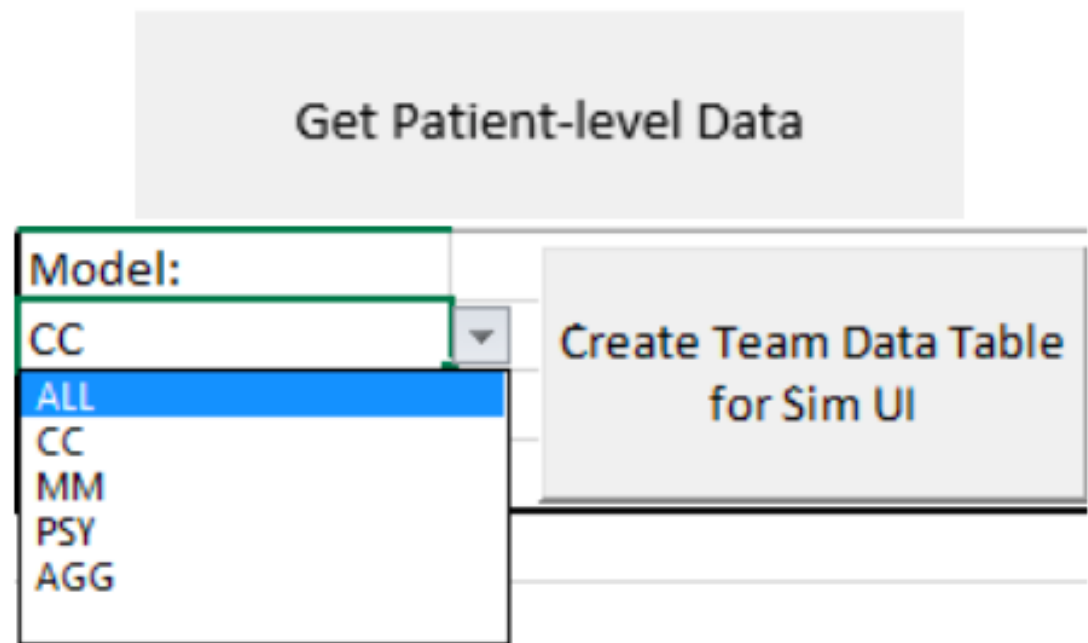
### 3) Select clinic grids

Specify grids with clinic names, location, etc. Click on the arrow in Column B to add to Column A.



### 4) Pull data

1. "Get Patient-level Data" or
2. Pick a model and "Create Team Data table for Sim UI"



### 5) Save data file

Add team name (session# and date will auto-populate) and save to:

- 1) data\_ui folder or
- 2) team\_data\_sim\_ui folder

!NOTE: This is PHI. Save back to the SharePoint or places for PHI. If attaching to an email, encrypt.



## TIMESAVERS

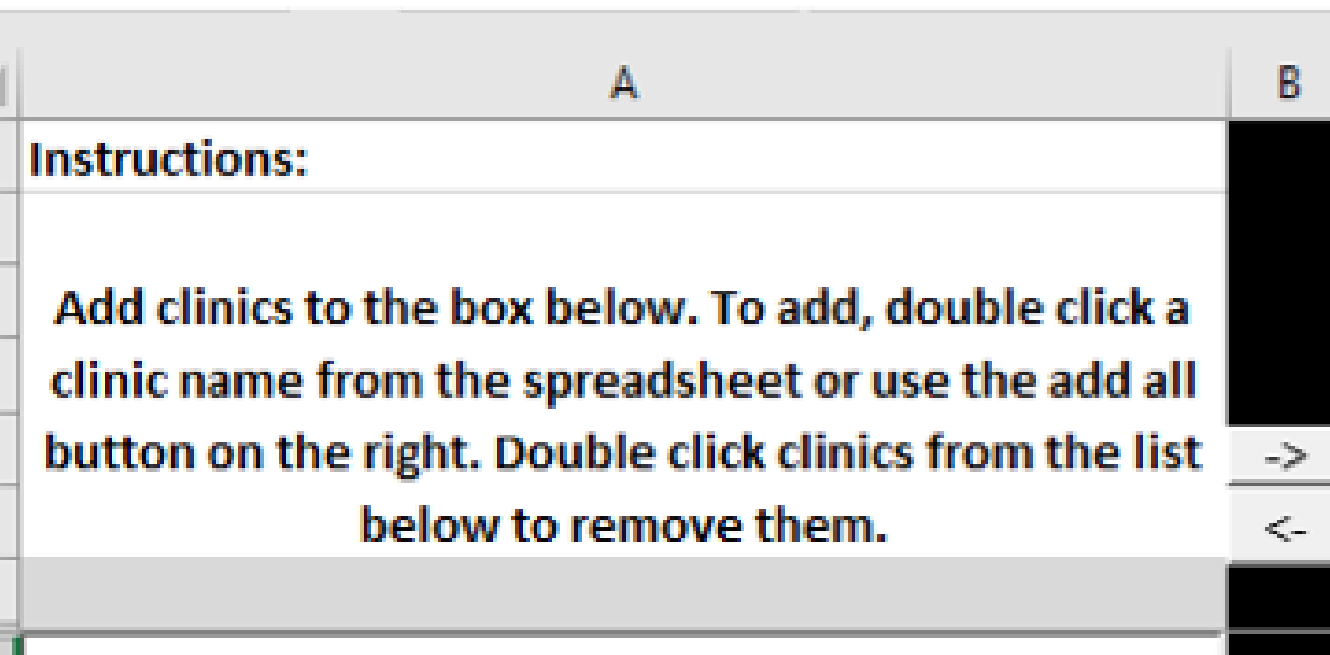
1) Explore clinic trends on Splash Page

2) Use the most recently saved data\_ui file.

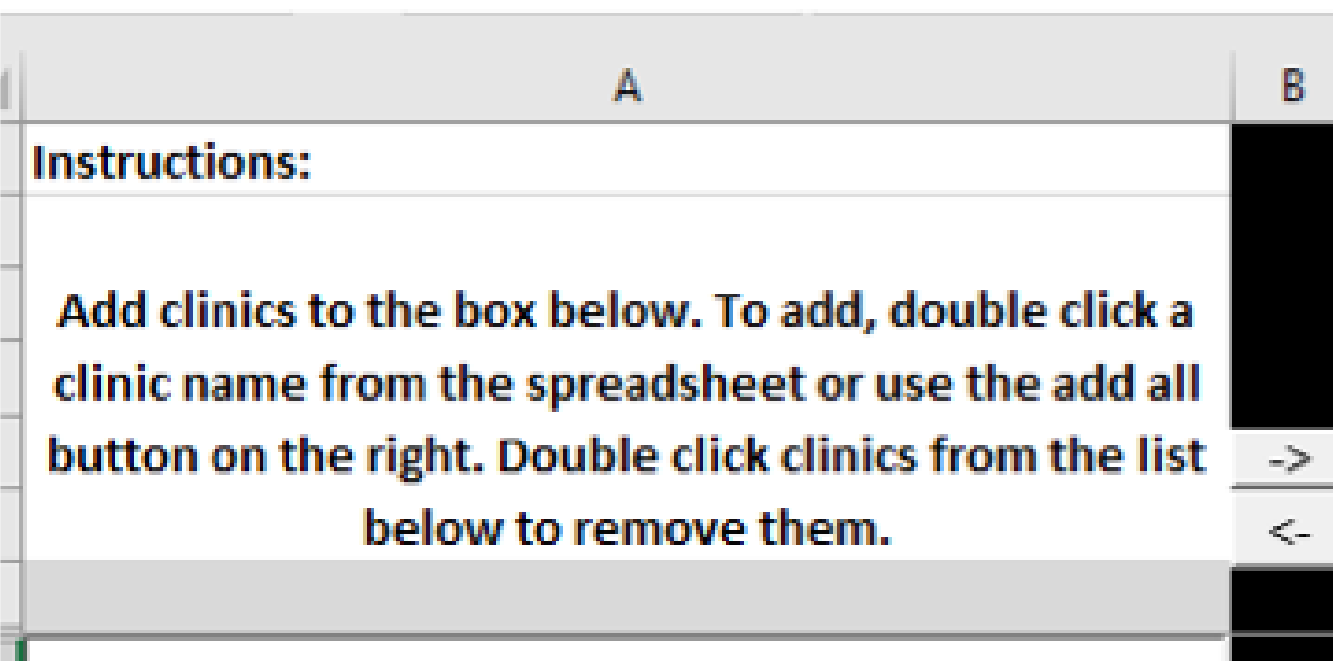
3) Save a file with preferred filters.

## TROUBLESHOOTING

Hidden clinic grids? Make Column B wider to the right



Add clinic error? Make sure to click on the arrows in Column B to move chosen clinic names to the left in Column A



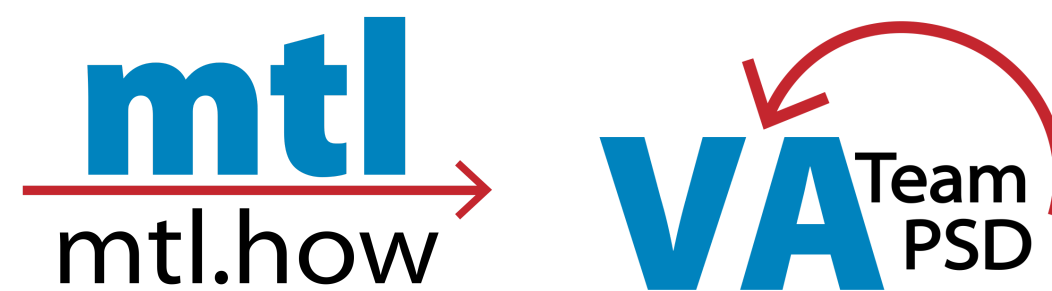
Don't see data? Clear filters next to the top of each column



PivotTable refresh error? Click refresh from Data or Analyze tabs at top



Questions? Visit mtl.how. Email - <lindsey.zimmerman@va.gov>; <stacey.park2@va.gov>  
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## DEFINITIONS

Create Team Data Table for Sim UI: Shows parameters for each model based on team data

Get Patient-level Data: Shows data derived from charting

Restricted Patients: Patient identifiers asterisked out with last initial and last 4 of SSN in Column H

Deactivated Clinics: Clinic names start with "ZZ"

"ZZ" Clinic Names: Deactivated clinics

## ACRONYMS

AGG: Aggregate  
CC: Care Coordination  
Diag: Diagnostic data  
Data: Sortable report of data  
Enc: Encounter types of visits  
HF: Health Factors data related to visits  
Meas: Measures or flag names

MM: Medication Management  
MTL: Modeling to Learn  
PSD: Participatory System Dynamics  
PSY: Psychotherapy  
SP: Suicide Prevention  
UI: User Interface  
Viz: Visualization of trends