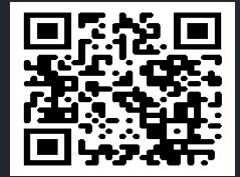


ANTHONY MICHAEL

DATA / BUSINESS ANALYST



Scan for Portfolio

CONTACT

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Address

Zuba, Abuja, Nigeria.

Email

anthonymike180@gmail.com

LinkedIn

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EDUCATION

• 2015 - 2017

Parent Pride Academy
SSCE

• 2019 - 2024

Auchi Polytechnic
Computer Science (GPA: 3.3/4.0)

SKILLS

- Data Analytics
- System Integration
- Reporting & Dashboard
- Project Management
- Technical Documentation
- Critical Thinking
- Communication & Presentation
- Stakeholder Management
- Multi-tasking

PROFILE

I am a 25 years old goal driven Data and Business Analyst with expertise in translating complex business needs into actionable technical solutions. Skilled in data and requirements gathering, process modeling, and data analysis. I bridge the gap between stakeholders and development teams to drive project success and deliver results.

PROFESSIONAL EXPERIENCE

Customer Support Agent

March 2025 – October 2025

mysocialsboost.com - Remote

- Assisted customers by answering inquiries, resolving complaints, and providing product information.
- Processed orders, returns, and payments efficiently while maintaining accuracy.
- Ensured positive customer experience and satisfaction.

Retail Sales Analyst

November 2024 – February 2025

Globacom - Suleja, Niger State

- Assisted customers in selecting mobile devices, SIM cards, data plans, and accessories based on their needs and budget.
- Analyzed daily, weekly, and monthly sales performance to identify product demand and revenue opportunities.
- Monitored key retail analysis including sales targets, conversion rates, customer purchases, and inventory movement.

Outreach Assistant

March 2019 – August 2019

Union Bank - Gwagwalada, Abuja

- Distribute promotional materials (flyers, brochures, rate sheets) at local community centers, businesses, and high-traffic public areas to advertise current banking products, special offers, and events.
- Engage with potential customers, conduct brief product surveys, and collect contact information.

Portfolio and Certifications -

<https://anthonymike180.github.io/Anthonyportfolio/>