

Kymerly Winchell

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Portland, OR

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Work Experience

- **S1 art gallery** Portland, OR
Grant writer and Support *September 2014-September 2015*
 - Led grant research, organized grant application procedures between artists and staff
 - Maintained appearance and functionality of gallery space and helped manage events
- **Water Avenue Coffee** Portland, OR
Customer Service *September 2014-July 2015*
 - Assisted in the development of a barista training program
- **Marshall Scheider Photography** Portland, OR
Photo Assistant, Writer, Editor *July 2013-January 2015*
 - Worked closely with a professional photographer to develop artistic statements and other written works
 - Maintained film stock and assisted in setting up and breaking down equipment
 - Aided photographer in developing contacts and establishing relationships with journals and blogs
- **Third Rail Coffee** New York, NY
Stock Manager, Customer Service *September 2013-June 2014*
 - Managed stock and lead training for new employees
 - Maintained business blog by writing and editing updates on new coffees, farmers, procedures, etc.

Open Source Projects

- **Portland Activist Newsletter** <https://github.com/kymerly/pdx-activist-newsletter>
started May 2015
 - Compiles event data from local activist groups into a newsletter that does not require a social networking profile

Volunteer Experience

- **Independent Publishing Resource Center** Portland, OR
July 2015-present
 - Cataloguing and organizing materials for one of the largest zine libraries in the United States
 - Providing tours to potential members and visitors
 - Assisting members and guests with self publishing projects
- **Poet's House** New York, NY
September 2013-January 2014
 - Assisted in shelving and organizing extensive poetry collection

- Lead tours of the library and maintained appearance of facilities for events and daily use

- **Poetry Project** New York, NY
September 2013-January 2014
 - Provided support for Monday night poetry readings
 - Assisted director in writing and editing updates for newsletter
- **Portland Institute for Contemporary Art TBA:14** Portland, OR
September-October 2014
 - Participated in the set up and break down of Portland's largest performing arts festival
 - Educated visitors on exhibitions while monitoring gallery spaces
- **Portland International Film Festival** Portland, OR
Spring 2012, 2013 & 2014
 - Managed entrance and educated attendees on films

Education

Portland State University Portland, OR

Sarah Lawrence College Bronxville, NY

Skills

Languages: Javascript, L^AT_EX, Python

Applications and Platforms: Photoshop, Excel and Office Suite, Wordpress

Interests

Social Justice and Activism, particularly feminist and gender theory issues

Volunteering and community building

Art and literature, especially promoting under represented artists

Experimental literature, art and radio