Tuesday, February 14, 2023

Re: **{{Last\_Name}}, {{First\_Name}}**

DOB: **{{DOB}}**

Guardian: **[Name of Guardian]**

To Whom It May Concern:

This letter is to confirm that **{{Last\_Name}}, {{First\_Name}}** and OSIS # **{{Student\_Number}},** andresident of **{{Street}}, {{City}}, {{State}} {{Zip}}** is registered student at KIPP Freedom Elementary School for the 2022-2023 school year. He/She is in the **{{Grade\_Levels}}.** If you require any further information, please do not hesitate to contact us at 718-841-6160.

Sincerely,

Maximo Antigua

School Operations Administrator

KIPP Freedom Elementary School