



## Mail Submission Cover Sheet

### Instructions:

- Complete and include this form with your submission. **This information only will be used to communicate with you in writing about the submission.** This form will be treated as correspondence and will not be made part of the filed document.
- Make all **checks or money orders** payable to the Secretary of State.
- Do not include a \$15 counter fee when submitting documents by mail.
- Standard processing time for **submissions** to this office is approximately 5 business days from receipt. All **submissions** are reviewed in the date order of receipt. For updated processing time information, visit [www.sos.ca.gov/business/be/processing-times](http://www.sos.ca.gov/business/be/processing-times).

### Optional Copy and Certification Fees:

- If applicable, include optional copy and certification fees with your submission.
- For applicable copy and certification fee information, refer to the instructions of the specific form you are submitting.

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### Contact Person: (Please type or print legibly)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone (optional): \_\_\_\_\_

### Entity Information: (Please type or print legibly)

Name: \_\_\_\_\_

Entity Number (if applicable): \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Return Address:** For written communication from the Secretary of State related to this document, or if purchasing a copy of the filed document enter the name of a person or company and the mailing address.

Name: [ ]

Company:

Address:

City/State/Zip: [ ]

Secretary of State Use Only	
T/TR:	
AMT REC'D:	\$



**Secretary of State  
Certificate of Amendment of  
Articles of Incorporation  
Name Change Only - Stock**

**AMDT-  
STK-NA**

**IMPORTANT — [Read Instructions](#) before completing this form.**

**Filing Fee – \$30.00**

Copy Fees – First Page \$1.00 & .50 for each attachment page;  
Certification Fee – \$5.00

**This Space For Office Use Only**

**1. Corporation Name** (Enter the exact name of the corporation as it currently is recorded with the California Secretary of State.)

**2. 7-Digit Secretary of State File Number**

**3. New Corporation Name**

**Item 3a:** Enter the number, letter or other designation assigned to the provision in the Articles of Incorporation being amended (e.g., "I," "First," or "A"). [See Instructions](#) if the provision in the Articles of Incorporation being amended does not include a number, letter, or other designation. Any attachment is made part of this document.

**Item 3b:** Enter the new corporate name.

3a. Article \_\_\_\_\_ of the Articles of Incorporation is amended to read as shown in Item 3b below:

3b. The name of the corporation is \_\_\_\_\_  
\_\_\_\_\_

**4. Approval Statements**

4a. The Board of Directors has approved the amendment of the Articles of Incorporation.

4b. Shareholder approval was (**check one**):

- By the required vote of shareholders in accordance with California Corporations Code section 902. The total number of outstanding shares of the corporation is \_\_\_\_\_. The number of shares voting in favor of the amendment equaled or exceeded the vote required. The percentage vote required was more than 50%.
- Not required because the corporation has no outstanding shares.

**5. Read, sign and date below ([See instructions](#) for signature requirements. Note: Both lines must be signed.)**

We declare under penalty of perjury under the laws of the State of California that the matters set forth herein are true and correct of our own knowledge and we are authorized by California law to sign.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Type or Print Name of President \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Type or Print Name of Secretary \_\_\_\_\_