

Social Contract

Team Name: Ink

Team Member Names:

Bobby Pang

Michael Dang

Erik Näslund

Anders Truong

Anton Rydén

Lukas Gartman

1. Document Purpose

The purpose of this social contract is to outline the standard operating practices and team norms of the above named team and individually listed members for the remaining duration of the team lifespan. The guidelines outlined in this document are agreed to by all team members as indicated by their signature at the end of the contract. Any amendments to the contract must be discussed and agreed to by all signing members. Failure to abide by the outlined standard operating practices of this contract could harm the team's overall functioning and result in penalizing action as detailed in the contract.

2. Rules and Regulations

The team agrees to the following guidelines regarding general procedures, practices, and behaviours that are deemed acceptable.

A. Expectations

- i. **Project Expectations**
 - Our goal is a passing grade.
- ii. **Member Expectations**
 - Everyone will meet deadlines and show up at scheduled meetings.
 - Don't be afraid to ask for help!
- iii. **Role Expectations**
 - Evenly distribute the workload.

B. Communication

- i. **Communication Medium**
 - We will hold our meetings on Discord.
- ii. **Communication Timelines**
 - Any day is perfectly fine as long as all members are available at that time.
- iii. **Communication Code of Conduct**
 - Don't be afraid of speaking and giving your opinion.

C. Team Meetings

- i. **Scheduling**
 - At least one meeting a week.
- ii. **Involvement**
 - Everyone participate a meeting and assigned a task to finish until the upcoming meeting

iii. Attendance & Notice

- It is okay to miss certain meetings due to valid reasons.

D. Team Conflict & Decision Making

i. Conflict Code of Conduct

- Step 1. Discuss. Step 2. Vote. Step 3. Spin the wheel

ii. Decision-Making

- If someone presents a suggestion, the group will vote on it.
- Evenly share the amount of work between members.

E. Stress Management

i. Monitoring & Assistance

- Communicate!
- Ask for help if needed.
- Try to be considerate and help out other members if you are finished.

F. Contract Code of Conduct

i. Contract Breaches

- If somebody isn't fulfilling their role. 1. Verbal warning from the group. 2. Warning about contacting the examiner. 3. Snitch.

ii. Penalties

- Low score on final evaluation

3. Declaration

By signing below, team members acknowledge and agree to be bound by the guidelines outlined above.

Bobby Pang
Team Member Signature

2021-09-02
Date

Michael Dang
Team Member Signature

2021-09-02
Date

Erik Näslund
Team Member Signature

2021-09-02
Date

Lukas Gartman
Team Member Signature

2021-09-02
Date

Anton Rydén
Team Member Signature

2021-09-02
Date

Anders Troung
Team Member Signature

2021-09-02
Date