

Sagrosoft B.V.

Industrial Park 123\ 1234 AB Exampletown\ The Netherlands

Sagrosoft B.V., Industrial Park 123\ 1234 AB Exampletown\ The Netherlands

Example Customer B.V.

Customer Street 42\ 5678 CD Samplecity\ The  
Netherlands

Exampletown, 2026-01-14

## Introduction of self-billing process

Dear Sir or Madam,

This is an example letter exported with the **Letter (A4, scrlttr2)** template.

- The sender and recipient blocks are populated from **fromname**, **fromaddress**, **toname**, and **toaddress**.
- The **place** and **date** appear in the date line at the top.
- The **subject** is rendered as the letter subject line.
- The **opening**, **body**, **closing**, and **signature** form the main content.

You can duplicate this note in your vault and adapt the frontmatter for real business correspondence.

Kind regards,

Sagrosoft B.V.

Anton Bakker\ Director, Sagrosoft B.V.