

# CHRISTINE BORA LEE

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## EDUCATION

### **Stanford University, Graduate School of Education**

M.A. Policy, Organization, Leadership Studies | Sept 2017-present

### **University of California, San Diego (UCSD)**

B.A. Psychology; International Studies Minor | 3.58 GPA Provost Honors | Sept 2008-Jun 2012

**Yonsei University**, Seoul, South Korea | Education Abroad Program (EAP) | Aug-Dec 2009

## PROFESSIONAL EXPERIENCE

### **Operations & Global Hospitality Coordinator**, Intrax Inc., San Francisco, CA

Feb 2016-Jul 2017

- Strategized a new workflow and business model for the Hospitality Abroad program with various department directors.
- Created a theoretical sales pipeline and translated its metaphysical elements into definitions and functions on the customer relations management platform, Salesforce.
- Mediated conflicts of interest between international partners, domestic businesses, student participants, and the U.S. Department of State by means of judicious problem-solving and timely communication with team members.
- Oversaw proper vetting protocol for over 8,000 J-1 Visa participants in ordinance with the U.S. Department of State regulations for the J-1 International Cultural Exchange Program.

### **Community Organizer**, Health Sector, U.S. Peace Corps, Dang, Nepal

Sept 2013-Nov 2015

- Developed multiple programs to increase gender equity, catalyze small business development, and promote the adoption of sanitation and nutrition practices for a severely penurious community of over 500 people in rural, southwest Nepal.
- Directed the production of 37 smokeless cook stoves, reaching 46% of the households in the target village.
- Programmed a 4-night, 5-day empowerment retreat called GLOW: Girls Leading Our World, with the financial backing of a USAID Small Projects Assistance Grant. 100% of the 25 participants reported an increased level of proficiency in public speaking, knowledge of family planning options, and comprehension of leadership qualities.

### **Program Instructor**, Brighter Future Learning Center, Saratoga, CA

Jan-Aug 2013

- Managed class sizes between 10-45 students, covering various disciplines and academic subject matter including mathematics, health, English language, and global citizenry.
- Organized 50-90 student files biweekly and recorded student progress using a personalized computer-based data system to optimize data analysis of student profiles and readily generate evaluations.

## ORGANIZATIONAL & LEADERSHIP ACTIVITIES

### **Internal Chair—Inclusion and Diversity Committee (IDC)**, U.S. Peace Corps, Nepal

Nov 2014-Nov 2015

- Authored the first edition of the Diversity in Nepal Supplemental Training Workbook and developed training modules regarding volunteer stereotypes.
- Advised peer support to 9-12 volunteers of marginal social identities, including those who identify as LGBTQIA, racially and ethnically diverse, and generationally senior volunteers, by telecommunication systems and in-person.

### **Volunteer Advisory Committee (VAC) Representative**, U.S. Peace Corps, Nepal

Mar 2014-Nov 2015

- Negotiated amendments to policy with senior-level Peace Corps Nepal administrators and 3-6 fellow VAC representatives and monitor the reified implementation.
- Counseled volunteer constituents of new or revised policy adaptations while simultaneously collected data, both anecdotal and quantitative, of the results and impacts of said policy revisions.

### **Head Field Hockey Coach**, San Dieguito High School Academy, Encinitas, CA

Aug-Dec 2012

- Supervised the learning, safety, and welfare of 15 high school students under high demands of physical activity.
- Designed dynamic practices to inculcate muscular skills pertinent to field hockey and expand students' knowledge of game strategy.

## LANGUAGES AND SKILLS

**Languages:** **Nepali:** Advanced; **Korean:** Intermediate; **Spanish:** Intermediate

**Technical:** Professional experience with Drupal, Marketo, Salesforce, Microsoft Office, InDesign, Publisher