

Leaving Germany Checklist

Apartment

- ☐ Cancel your rental contract
- ☐ Sell your stuff / organise shipping or storage
- ☐ Clean and renovate (e.g. paint walls, fill in picture hook holes). This varies according to your lease contract and the condition of the apartment when you moved in e.g. renovated / unrenovated.
- ☐ Hand over keys, take final meter readings, get a confirmation from landlord that all is in order
- ☐ [De-register your place of residence](#) at the Bürgeramt (or by post, leaving an address to which they need to send the confirmation of de-registration)
- ☐ Get deposit sent to a bank account (usually takes 6-12 months), plus or minus refund / deficit on running costs (Betriebskosten)

Cancel Utilities

- ☐ Phone
- ☐ Internet
- ☐ Water- usually part of your apartment costs (Betriebskosten)
- ☐ Gas
- ☐ Electricity
- ☐ [Rundfunkbeitrag](#)

Insurances

- ☐ Health insurance
- ☐ Accident insurance
- ☐ Liability insurance
- ☐ Private pension
- ☐ Deutsche Rentenversicherung: You can claim back your contributions to the German pension system [under certain circumstances](#), 2 years after you leave Germany by using the [V0901 form](#) (available in different languages)

Bank Account

- ☐ Close bank account once you know that everything has been paid in/out that needs to be

Children

- ☐ Cancel Kita contract
- ☐ Cancel Kita Gutschein
- ☐ Cancel Kindergeld
- ☐ Cancel Elterngeld
- ☐ Get vaccines up to date, if needed
- ☐ Get a copy of medical records, if needed

Miscellaneous

- ☐ Have your mail forwarded or scanned and sent to you digitally (e.g. [Dropscan](#))
- ☐ Cancel any subscriptions and memberships (e.g. gym, magazines, Bio box etc)
- ☐ Get a copy of your file from medical professionals (if required)
- ☐ Leave a power of attorney with someone you trust, if there are still loose ends to tie up