

# PRIYANKA VISHWAKARMA

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## PROFILE

Motivated and hardworking individual with a passion for teaching, technology, and digital creativity. Self-motivated, and eager to explore new technologies while helping others grow.

## EDUCATION

### NameToBeAdded

*Diploma in Computer Applications - 67%*

**Jan 2023 – July 2023**

*Bilaspur, Delhi, India*

### Indira Gandhi National Open University

*Bachelor of Arts - 70%*

**July 2022 – July 2024**

*Delhi, India*

### Govt Sarvodaya Kanya Vidyalaya

*Intermediate (Arts) - 70%*

**2019**

*Mandoli, Delhi, India*

## SKILLS

- Computer Fundamentals
- Microsoft Word
- Microsoft Excel
- Microsoft Power Point
- CorelDRAW
- Adobe Photoshop
- Communication
- Leadership

## PROJECTS

### Instagram Logo (Vector Art) | [CorelDRAW](#)

**Jan 2023**

- Created a scalable Instagram logo using **CorelDRAW vector tools** to practice graphic design and layering techniques.

### Expense Tracker | [Microsoft Excel](#)

**Feb 2023**

- Developed a simple tracker to record and categorize expenses using **Excel formulas, tables, and conditional formatting**.

### Resume Design | [Microsoft Word](#)

**Mar 2023**

- Designed a structured, visually appealing resume layout using **Word formatting tools, columns, and alignment**.

### Photo Editing Practice | [Adobe Photoshop](#)

**Apr 2023**

- Practiced image enhancement and retouching using **layers, filters, and masking techniques** in Photoshop.

## WORK EXPERIENCE

### Dharam Memorial Public School

**Oct 2022 – Oct 2023**

*Teacher*

*City, India*

- Taught students **computer basics, including typing, MS Office, and internet use**, along with guiding them through practical sessions.
- Created lesson plans, conducted assessments, and managed classroom activities across multiple subjects to support student learning and growth.