
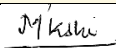


MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES				
				
Academic Calendar for Jan-June 2025				
For all Programs except BPT,MPT,BDS,MDS				
Sr.No.	Activity	From	To	Responsibility
1	Start of Session	13-01-2025 (Monday)		
2	Result Analysis of previous semester			
2.1	Result Analysis of previous semester	Up to 07-02-2025 (Friday)		Respective HoD
2.2	Course wise result analysis report and its ATR to IQAC	Up to 14-02-2025 (Friday)		Respective HoD
3	Identification and Approval of Open/Interdisciplinary Electives and value-added courses			
3.1	Submission of list of Open Electives/ Value Added Courses	Up to 06-12-2024 (Friday)		Dept. Mooc Coordinator through HOD
3.2	Approval of Open Electives / Value Added Courses by Academic office latest by	Up to 10-12-2024 (Tuesday)		Central MOOC Coordinator
4	Mentor-Mentee details			
4.1	Submission of updated list of Mentors and Mentees to Academics office	Up to 17-12-2024 (Tuesday)		Respective HoD
5	Perspective Plan/ Activity Calendar			
5.1	Perspective Plan/ Activity Calendar of the Departments and Centers/ Sections of the University to be Shared with the Academics office by	Up to 17-12-2024 (Tuesday)		Respective HoD/Center Heads
5.2	Notification of University Central Activity Calendar for the semester	Up to 08-01-2025 (Wednesday)		Director IQAC
6	Academic Planning			
6.1	Preparation and submission of Teaching Load to Academics office For approval	Up to 21-11-2024 (Thursday)		Dean's Office/ HoDs
6.2	Completion of Preparation of the Time Table	Up to 26-12-2024 (Thursday)		Dept. Time Table Incharge after consultation with HOD
6.3	Completion of Uploading of the Time Table and Teaching plan on EMS latest by	30-12-2024 (Monday)		Dept. EMS coordinators, concerned faculty and HOD
6.4	Uploading of the PSC Time Table and Teaching plan on EMS with information to students latest	07-01-2025 (Tuesday)		Dept. EMS coordinators, concerned faculty and HOD
6.5	Mentor-Mentee sessions: Sharing of information about the coming session, courses and conduct of semester	Up to 07-01-2025 (Tuesday)		Respective Mentors & HOD
6.6	Undertaking from student to mentor about Credit Requirements, Minimum attendance	Up to 07-01-2025 (Tuesday)		Respective Mentors & HOD
7	Course Registration			
7.1	Course Registration on EMS by students	07-01-2025 (Tuesday)	10-01-2025 (Friday)	Students under supervision of respective mentors
7.2	PSC Course Registration on EMS by students and payment of PSC fee through EMS	14-01-2025 (Tuesday)	17-01-2025 (Friday)	Students under supervision of respective mentors
7.3	Approval of courses registered by students on EMS	09-01-2025 (Thursday)	13-01-2025 (Monday)	Respective HoD/Center Heads
7.4	Approval of PSC courses registered by students on EMS	16-01-2025 (Thursday)	17-01-2025 (Friday)	Respective HoD/Center Heads
8	Conduct of Classes, Feedback and Evaluation			
8.1	Semester Orientation	13-01-2025 (Monday)		Respective HoDs/Center Heads
8.2	Classes (Monday to Friday) with continuous Class Assessment	13-01-2025 (Monday)	28-02-2025 (Friday)	Respective teachers under regular monitoring of HoDs/ Deans
8.3	Start of PSC Classes (Monday to Friday) with continuous Class Assessment	20-01-2025 (Monday)	28-02-2025 (Friday)	Respective teachers under regular monitoring of HoDs/ Deans
8.4	Attendance Review and mail to parents	07-02-2025 (Friday)	10-02-2025 (Monday)	Respective HoDs
8.5	Review of students enrolled in Minor degree program offered by the Department			
8.6	Review of Performance with parents(Short attendance/unsatisfactory academic results)	15-02-2025 (Saturday)		Respective HoDs

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8.7	Date sheet/schedule of the sessional 1 examination to be notified by respective departments	Up to 19-02-2025 (Wednesday)		Respective Dean's Office
8.8	Feedback -1(Course Delivery)	24-02-2025 (Monday)	27-02-2025 (Thursday)	Respective HoDs
8.9	Sessional 1 examination (Date sheet will be visible in the timetable on EMS)	01-03-2025 (Saturday)	07-03-2025 (Friday)	Respective HoDs
8.10	Completion of Evaluation of sessional 1 and posting of awards on EMS	Up to 13-03-2025 (Thursday)		Respective Faculty members
8.11	Attendance Review and mail to parents	10-03-2025 (Monday)	11-03-2025 (Tuesday)	Respective HoDs
8.12	Review of students enrolled in Minor degree program offered by the Department			
8.13	Review of Performance with parents(Short attendance/unsatisfactory academic results)	15-03-2025 (Saturday)		Respective HoDs
8.14	Submission to IQAC: a)Feedback analysis (Turn-I), b)First Sessional Result analysis with initiatives planned for Advanced and Slow Learners. Note: Impact Analysis Report on Advanced Slow Learners will be submitted by the semester end after declaration of the result	Up to 18-03-2025 (Tuesday)		Respective HoDs
8.15	Classes (Monday to Friday) (Current Semester and PSC)with continuous Class Assessment	10-03-2025 (Monday)	25-04-2025 (Friday)	Respective Faculty members
8.16	Feedback -2 (Course Delivery)	21-04-2025 (Monday)	24-04-2025 (Thursday)	Respective HoDs
8.17	Attendance Review and mail to parents	11-04-2025 (Friday)	14-04-2025 (Monday)	Respective HoDs
8.18	Date sheet/schedule of sessional 2 and list of likely to be detained students to be notified	Up to 15-04-2025 (Tuesday)		Respective Dean's Office
8.19	Sessional 2 examination (Date sheet will be visible in the timetable on EMS)	28-04-2025 (Monday)	03-05-2025 (Saturday)	Respective HoDs in consultation with Deans and CoE
8.20	Classes with Revision and Doubt Clearing Sessions	05-05-2025 (Monday)	07-05-2025 (Wednesday)	Respective Faculty members
8.21	Completion of Evaluation and posting of complete internal awards on EMS.Marking of attendance for the last day of teaching to be completed by end of day.	Up to 07-05-2025 (Wednesday)		Respective Faculty members.
8.22	End of Semester Classes	07-05-2025 (Wednesday)		
8.23	Submission to IQAC: Submission to IQAC: a)Feedback Turn-II analysis, b) Second Sessional Result analysis	Up to 12-05-2025 (Monday)		Respective HoDs
9	Deposit of Installment of Fee for AY 2024-25	Up to 30-04-2025 (Wednesday)		Individual Student
10	End Semester Examination its Preparation, Course Exit and Curriculum Feedback			
10.1	Display of notice for students to apply for reappear examination centrally on EMS and on departmental notice boards	10.03.2025 (Monday)		CoE
10.2	Registration for reappear examination	11.03.2025 (Tuesday)	17.03.2025 (Monday)	Students under supervision of respective mentors
10.3	Display of date Sheet of End semester and Reappear examination on departmental notice boards, EMS and website.	Up to 23-04-2025 (Wednesday)		Respective Deans of Schools & Co
10.4	Date sheet/schedule for practical examination to be notified by respective departments	on or before 30-04-2025 (Wednesday)		HoD in consultation with Dean and CoE
10.5	Submission of records of Value Added courses to central MOOC Coordinator	Up to 08-05-2025 (Thursday)		Dept. Mooc Coordinator
10.6	Submission of list of Students with less than 25% internal marks to Academics office	Up to 08-05-2025 (Thursday)		Dean of respective school
10.7	List of Ineligible Students based on required min. attendance and Continuous Evaluation during Semester(min 25%) on or before	13-05-2025 (Tuesday)		Academics Office


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10.8	Course Exit Survey for CO Attainment, Student Satisfaction Survey (Feedback on Curricula, Teaching Learning and Generic Facilities) - To be given by Students Feedback on Curricula and Generic Facilities - To be given by Faculty members Feedback on Genric Facilities- To be given by	03-05-2025 (Saturday)	07-05-2025 (Wednesday)	Respective HoDs
10.9	End Semester Practical Examination	14-05-2025 (Wednesday)	19-05-2025 (Monday)	Respective HoDs
10.10	Submission of awards of final practicals	Up to 21-05-2025 (Wednesday)		Respective HoDs
10.11	End Semester Theory Examination	23-05-2025 (Friday) for all programs except MBA 14-05-2025 (Wednesday) for MBA	16-06-2025 (Monday) for all programs except MBA 31-05-2025 (Saturday) for MBA	COE
10.12	Completion of Reappear Examination	Up to 27-06-2025		COE
10.13	Submission of Feedback on Curricula Analysis Reports and Feedback on Generic Facilities Analysis Reports, along with ATTR on the suggestions received and deliberated in DAC, to the Member Secretaries of the respective Central Committee	Up to 31-05-2025 (Saturday)		Respective HoDs and Central Section Heads
10.14	Completion of Evaluation and submission of marks to CoE on or before	Up to 20-06-2025 (Friday)		Respective Supdt. Evaluation
10.15	Showing of Answer Sheets of End Semester Examinaion on or before	24-06-2025 (Tuesday)		Respective HoDs and their team
10.16	Submission of Analysis Reports and Recommendations on ATTR on Feedback on Curricula and Generic Facilities, by the respective Member Scretaries to IQAC	Up to 20-06-2025 (Friday)		Member Secretaries of Central Committees on Feedback on Curricula and Generic Facilities
11	Results Declaration of Even Semester AY 2024-25			
11.1	Results Declaration of semesters examination	Up to 30-06-2025 (Monday)		CoE
12	Outcome reports of the semester			
12.1	Submission of detailed reports of Value Added Courses, MOOCs and Open Elective Courses conducted with Result Analysis to IQAC on or before	Up to 30-06-2025 (Monday)		HoDs through Academics office
12.2	Submission of COMPLETE Course Files(with course Outcome attainment computation and analysis), to respective HoD	Up to 02-07-2025 (Wednesday)		Course Coordinators
12.3	Submission of Course Outcome and Programme Outcome Attainment analysis reports with recommendations of DAC to IQAC	Up to 04-07-2025 (Friday)		HoDs through Deans
12.4	Submission of Mentorship report (Including their achievements, Academic Progression)based on Mentor-Mentee Files submitted by respective mentors, Impact Analysis Reports on Initiatives Taken for Advanced and Slow Learners with recommendations of DAC to IQAC	Up to 05-07-2025 (Saturday)		Respective HoD/Center Heads
13	Start of next Semester	28-07-2025 (Monday)		
13.1	Notification of Academic Calendar for next Semester	Up to 01-07-2025 (Tuesday)		Academics Office
HOLIDAYS EVEN SEMESTER AY 2024-25 (Tentative)				
	Holiday	Date		
	Republic Day	26-Jan-25 (Sunday)		
	Maha Shivratri	26-Feb-25 (Wednesday)		
	Holi	14-Mar-25 (Friday)		
	Eid-ul-Fitr	30-Mar-25 (Sunday)		
	Ram Navami	06-Apr-25 (Sunday)		
	Mahavir Jayanti	10-Apr-25 (Thursday)		
	Eid-ul-Zuha (Bakrid)	06-Jun-25 (Friday)		