

Enrollment No.....



Faculty of Engineering / Science

End Sem Examination May-2023

EN3HS02 / BC3HS02 Communication Skills

Programme: B.Tech. / B. Sc.

Branch/Specialisation: All

**Duration: 3 Hrs.****Maximum Marks: 60**

Note: All questions are compulsory. Internal choices, if any, are indicated. Answers of Q.1 (MCQs) should be written in full instead of only a, b, c or d. Assume suitable data if necessary. Notations and symbols have their usual meaning.

- Q.1 i. Either my mother or my father \_\_\_\_\_ coming to the meeting. **1**  
 (a) are (b) is (c) has (d) had
- ii. The movie, including all the previews, \_\_\_\_\_ about two hours to **1**  
 watch.  
 (a) Take (b) Taken (c) Taking (d) Takes
- iii. Correct prefix for 'balance'- **1**  
 (a) Imbalance (b) Disbalance  
 (c) Unbalance (d) All of these
- iv. Antonym of detest- **1**  
 (a) Hatred (b) Dislike (c) Despise (d) None of these
- v. Which of these should be avoided while note taking? **1**  
 (a) Concentration (b) Evaluation  
 (c) Listening (d) Using phrases
- vi. What is an important use of body language and active listening? **1**  
 (a) To show you are listening  
 (b) To encourage the person to talk  
 (c) To see how the speaker is feeling  
 (d) All of these
- vii. Which of the following is NOT a rule of précis writing? **1**  
 (a) Always have a heading  
 (b) Use as extensive vocabulary as possible  
 (c) Remove any irrelevant information present in the original passage  
 (d) Do not use any short forms or abbreviations

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- viii. Which of these should be avoided in a paragraph? **1**  
 (a) Thoughtful (b) Positive attitude  
 (c) Discriminatory language (d) Coherence
- ix. What is the full form of IPA? **1**  
 (a) Indian Phonetic Alphabet  
 (b) International Phonetic Alphabet  
 (c) International Phonetic Agreement  
 (d) Indian Phonetic Agreement
- x. Choose the correct transcription for 'pluck'- **1**  
 (a) /'plack/ (b) /'plæck/  
 (c) /'plʌk/ (d) None of these
- Q.2 i. Complete the following passage by choosing the appropriate option: **4**  
 Massage.....(can/should) be natural tranquiliser. It..... (has/have) been used.....(in/for) virtually every culture throughout history to relieve aches.....(and/or) pains, unknot tense muscles, and help.....(a/the) body and the mind to relax. There are several types.....(of/in) massage,.....(and/but) most popular.....(is/are) the Oriental massage
- ii. Discuss the uses of article 'the' with at least six examples. **6**
- OR iii. Do as directed: **6**  
 (a) Sheela finished her homework. (Change into Present Perfect tense)  
 (b) The terrorists blew up the bridge. (Change the Voice)  
 (c) Radha said, "I am very busy now."  
 (d) Give forms of verb: 'seek'  
 (e) We often watch TV in the afternoon. (Add Question tag)  
 (f) Give degrees of adjective: 'kind'
- Q.3 i. Define Synonym, Antonym, Homophone and Homonym with an example of each. **4**
- ii. Give one word for: **6**  
 (a) One who eats too much  
 (b) Place where dead bodies are kept for identification  
 (c) A study of birds  
 (d) One who hates mankind  
 (e) One who does not drink wine  
 (f) Absence of government

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- OR iii. Write meaning of these words also use them in sentences: **6**  
 (a) Creditable, Credible  
 (b) Industrious, Industrial  
 (c) Graceful, Gracious
- Q.4 i. What is the difference between listening and hearing? **2**  
 ii. How reading ability helps various professionals in their field? **3**  
 iii. Discuss physical barrier and psychological barrier to listening? **5**
- OR iv. Elaborate SQ3R technique in detail. **5**
- Q.5 i. What are the features of an effective paragraph? **4**  
 ii. You are Ashish Gupta, a resident of 254, Vigyan Vihar Amla, MP. You are worried to see your younger brother's frequent habit of using internet as a homework tool. Write a letter to the editor of a popular newspaper expressing your opinion on the advantages and disadvantages of the dependence of youth and the computers in the present times. **6**
- OR iii. Write technical description of 'Mini Drafter' with diagram. **6**
- Q.6 Attempt any two:  
 i. What is the relevance of audience research in oral presentation? **5**  
 ii. What points you should keep in mind while making a power point presentation? **5**  
 iii. What is the importance of body language and voice modulation in oral presentation? **5**

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## Marking Scheme

### EN3HS02 / BC3HS02 Communication Skills

Q.1	i)	b) is	1
	ii)	d) takes	1
	iii)	d) all of these	1
	iv)	d) None of these	1
	v)	b) Evaluation	1
	vi)	d) all of these	1
	vii)	b) Use as extensive vocabulary as possible	1
	viii)	c) Discriminatory language	1
	ix)	b) International Phonetic Alphabet	1
	x)	c) /'plʌk/	1
Q.2	i.	Massage <b>can</b> be natural tranquiliser. It <b>has</b> been used <b>in</b> virtually every culture throughout history to relieve aches <b>and</b> pains, unknot tense muscles, and help <b>the</b> body and the mind to relax. There are several types <b>of</b> massage, <b>but</b> most popular <b>is</b> the Oriental massage	0.5*8=4
	ii.	At least 6 uses of article 'the'	6
	iii.	i. Sheela has finished her homework. ii. The bridge <b>was blown up</b> by the terrorists. iii. <b>Indirect: Radha said that she was very busy then.</b>	1*6=6
		i. Give forms of verb: sought sought iv. We often watch TV in the afternoon, <b>don't we?</b> v. Give degrees of adjective: 'kinder and kindest	
	Q.3 i.	with examples of each Synonym- same word Antonym – opposite word Homophone – same sound but different spelling and meaning Homonym- same sound, same spelling but different meaning + 1 example of each	1*4=4
	ii.	One who eats too much : glutton Place where dead bodies are kept for identification: morgue A study of birds: ornithology One who hates mankind: misanthrope One who does not drink wine: teetotaler Absence of government: anarchy	6

OR	iii.	Creditable : worthy of credit (mean-0.5 + sentence 0.5) Credible: believable Industrious : hardworking Industrial: related to industry Graceful: elegant Gracious: large hearted + 1 sentence for each word	6
Q.4	i.	Four differences of listening and hearing	2
	ii.	Importance of reading ability	3
OR	iii.	physical barrier: time distance and noise psychological barrier: premature evaluation , distrust, egotism Survey Question Read recall review technique in detail.	5
Q.5	i.	Coherence, clarity, conciseness, correctness, concreteness	4
	ii.	a letter to the editor of a popular newspaper expressing your opinion on the advantages and disadvantages of the dependence of youth---include essential elements of letter writing.	6
OR	iii.	Based on five point description with diagram	6
Q.6		Attempt any two:	
	i.	relevance of audience research in oral presentation	5
	ii.	points for making a power point presentation	5
	iii.	importance of body language and voice modulation in oral presentation.	5
	iv.		

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