

# Faculty of Agriculture

## End Semester Examination May 2025

### AG3SE02 Communication Skills & Personality Development

<b>Programme</b>	:	B. Sc. (Hons.)	<b>Branch/Specialisation</b>	:	AG
<b>Duration</b>	:	3 hours	<b>Maximum Marks</b>	:	50

**Note:** All questions are compulsory. Internal choices, if any, are indicated. Assume suitable data if necessary.  
Notations and symbols have their usual meaning.

#### Section 1 (Answer all question(s))

Marks CO BL

- Q1.** Basic documents consisting of all the field observation including facts and interpretations on daily or at short intervals- 1 1 1

Rubric	Marks
Field diary	1

- Textbook       Thesis  
 Field diary       Lab record

- Q2.** Summarizing any kind of writing having crucial ideas of the text by way of clear, compact and logical summary is known as \_\_\_\_\_. 1 1 1

Rubric	Marks
Precise	1

- Precise       Abstract  
 Summary       Article

- Q3.** An original research based on the data collection, analysis and meaningful interpretation by the author is called \_\_\_\_\_. 1 2 1

Rubric	Marks
Research Paper	1

- Research paper       Book chapter  
 News paper article       Review article

- Q4.** Field record should- 1 2 1

Rubric	Marks
Be a daily account of observations	1

- Not be maintained regularly       Able to modify the data  
 Not based on objective       Be a daily account of observations

- Q5.** Performance indicators include \_\_\_\_\_. 1 3 1

Rubric	Marks
All of the above	1

- Sign       Yawns  
 Laughter       All of the above

**Q6.** Which of the following is an artefactual code?

1 3 1

Rubric	Marks
Both	1

- Architecture       Statue symbol  
 Both (A) and (B)       None of the above

**Q7.** The dog is \_\_\_\_\_ the table.

1 4 1

Rubric	Marks
Under	1

- Inside       Below  
 Under       Beyond

**Q8.** Learning a language is \_\_\_\_\_.

1 4 1

Rubric	Marks
All of the above	1

- Writing skill       Reading skill  
 Speaking skill       All of the above

**Q9.** An additional information written at the bottom the page is known as \_\_\_\_\_.

1 5 1

Rubric	Marks
Foot note	1

- Foot note       Index  
 References       Bibliography

**Q10.** Yesterday she \_\_\_\_\_ loudly.

1 5 1

Rubric	Marks
Wept	1

- Wept       Walked  
 Wrote       Sat

## Section 2 (Answer all question(s))

Marks CO BL

**Q11.** Interpret the abstract writing with an example.

2 1 1

Rubric	Marks
Interpret the abstract writing with example.	2

**Q12.** Describe the types of footnote.

2 1 1

Rubric	Marks
Describe the types of footnote.	2

**Q13. (a)** Write about the adverb and adjective with examples.

4 2 2

Rubric	Marks
Write about the adverb with example.	2
Write about the adjective with example.	2

(OR)

**(b)** Write about the noun and verb with examples.

### Section 3 (Answer all question(s))

**Q14.** Write the characteristics of good writing.

Marks CO BL  
2 2 2

Rubric	Marks
Write the characteristics of good writing.	2

**Q15.** Define adjective along with types.

2 3 2

Rubric	Marks
Define adjective along with types.	2

**Q16. (a)** Discuss the barrier to communication.

4 3 2

Rubric	Marks
Discuss the barrier to communication.	4

(OR)

**(b)** Define nonverbal communication. Give a suitable example.

### Section 4 (Answer any 2 question(s))

**Q17.** Describe the following heads-

Marks CO BL  
4 4 2

- Indexing
- Use of footnote

Rubric	Marks
Describe the Indexing.	2
Describe the use of footnote.	2

**Q18.** Explain the role of punctuation in writing.

4 4 1

Correct the following sentences by using punctuation and capitals.

- Aircraft crew captain N. K. Bhatia informed the passengers that not to get panic for the disturbances caused by air turbulence due to bad weather.
- College principal Shri B. K. Mittal instructed students that no students will be allowed to indulge in any kind of unfair means in the examination at Medicaps University.

Rubric	Marks
Explain the role of punctuation in writing.	2
Correct the following sentences by using punctuation and capitals.	2
<ul style="list-style-type: none"><li>• Aircraft crew captain N. K. Bhatia informed the passengers that not to get panic for the disturbances caused by air turbulence due to bad weather.</li><li>• College principle shri B. K. Mittal instructed students that no students will be allowed to indulge in any kind of unfair means in the examination at Medicaps University.</li></ul>	

**Q19.** What are the key features of oral presentation skills? Discuss with an example.

4 4 2

**Section 5 (Answer all question(s))****Marks CO BL****Q20.** Define listening.

2 5 1

<b>Rubric</b>	<b>Marks</b>
Define listening.	2

**Q21.** Write a short note on field diary and lab records.

2 4 1

<b>Rubric</b>	<b>Marks</b>
Write a short note on field diary.	1
Write a short note on lab records.	1

**Q22. (a)** Explain bibliography and standard bibliography procedures for citing a research paper and book chapter with examples. 4 5 1

<b>Rubric</b>	<b>Marks</b>
Explain bibliography with example.	2
Explain standard bibliography procedures for citing a research paper and book chapter with example.	2

**(OR)****(b)** Enlist various steps to organize an effective seminar. Give a suitable example.**Section 6 (Answer any 2 question(s))****Marks CO BL****Q23.** Interpret the abstract. How the effective abstracting can be done?

4 4 1

<b>Rubric</b>	<b>Marks</b>
Interpret the abstract and how the effective abstracting can be done.	4

**Q24.** Write a short note on the following heads-

4 5 1

- Group presentation
- Impromptu speech

<b>Rubric</b>	<b>Marks</b>
Write short note on the Group Presentation.	2
Write short note on the Impromptu Speech.	2

**Q25.** Discuss the various steps of precise writing.

4 5 2

<b>Rubric</b>	<b>Marks</b>
Discuss the various steps of Precise writing.	4

\*\*\*\*\*