



## Anti Ragging Policy

Policy Version	Policy Distribution	Effective Date	Created By	Reviewed By	Approved By
1	IOI Students (All Batches)	1st April 2025	Ms. Nikitha M C	Mr. Pankaj Kumar Jha	Mr. Gopal Sharma

### **Preface**

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging, Anti-Ragging Committee shall be constituted.

### **Declaration of Adoption**

On this day, **1st April, 2025**, I declare that this policy on the Anti-Ragging Committee is formally adopted for use. The Policy will remain in force from this day until it is amended or replaced by another Policy following the relevant procedures laid down herein for such purpose. In testimony of this declaration, I place my signature and the official seal of the Institute.

### **Procedures for Amending this Policy**

This Policy may be amended for the purpose of changing the composition either by reducing or increasing the membership, providing grounds for terminating the members etc. It may be amended by incorporating a statement as to why the amendment is required to be made to the Policy and the same has to be approved by majority of the members of the Committee. The PWIOI Director may take necessary steps for such a replacement.

### **Extent of Autonomy**

The Committee shall have complete autonomy in the performance of their tasks. In order to improve the work efficiency of the Committee, the PWIOI Director shall make allocations of clerical, infrastructural and supporting staff assistance as and how required by the Committee.

### **Objectives**

- ☐ To prohibit, prevent and eliminate any conduct by any student or students towards another student or fresher–

- ☐ Whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness.
- ☐ Indulging in rowdy or indiscipline activities.
- ☐ Causing or generating a sense of shame, or torment or embarrassment to derive a sadistic pleasure or showing off power, authority or superiority.
- ☐ Disrupting the regular academic activity.
- ☐ Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- ☐ Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- ☐ Any act of physical abuse.
- ☐ Any act or abuse by spoken words, emails, posts or public insults.
- ☐ To provide for the healthy development, physically and psychologically, of all students.

### **Function Of the Committee**

- ☐ To ensure compliance with the provisions of Anti-Ragging Regulations as well as the provisions of any law for the time being in force concerning ragging.
- ☐ To conduct enquiry in case of ragging and submit a report along with recommendations for action.
- ☐ Take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- ☐ To organize professional counseling sessions at the time of admissions to counsel 'freshers' to ensure balanced psychological development.
- ☐ To make the students in particular aware of the legal provisions relating to ragging through Seminars and Awareness Programmes.
- ☐ To launch wide publicity campaigns and rallies of the dehumanizing effect of ragging against ragging through information booklets, street plays etc.
- ☐ To publicize anti-ragging measures by prominently displaying Posters saying "No ragging" on the Notice Boards in the campus.

### **Responsibilities Of the Institution**

In order to prevent ragging, the Institution shall take following measures:

- ☐ The Anti-Ragging Regulations shall be printed in the brochure of admission/instruction booklet for candidates.
- ☐ The application form for admission/enrolment shall have a printed affidavit, to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.
- ☐ The application form shall also contain a printed affidavit, to be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the

law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.

- ☐ The application for admission shall be accompanied by a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.
- ☐ A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.
- ☐ To co-ordinate with the warden of the Hostel to ensure that seniors' access to freshers' accommodation is strictly monitored by wardens.
- ☐ To ensure that the mentor-mentee meetings are conducted on a regular basis.
- ☐ To tighten security in its premises, especially at the vulnerable places.

### **Forms of punishment**

Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- ☐ Cancellation of admission
- ☐ Suspension from attending classes
- ☐ Withholding/withdrawing scholarship/fellowship and other benefits
- ☐ Debarring from representing the institution in any meet, tournament, youth festival etc.
- ☐ Suspension/expulsion from the hostel
- ☐ Expulsion from the institution

### **Composition Of Committee**

The Committee shall be constituted by the PWIOI Director.

- ☐ There shall be a Senior member who acts as Chairperson.
- ☐ Two or three faculty members shall be Members of the Committee.
- ☐ There shall be a minimum of two student members.

### **Tenure**

- ☐ The tenure of the Committee shall be 3 years.
- ☐ The tenure of the Chairperson and members shall be decided by the PWIOI Director.

### **Appointment, Suspension And Removal Of Members**

- ☐ The Chairperson and Faculty-Member as Member of the Committee shall be appointed by the PWIOI Director.
- ☐ The Chairperson of the Committee shall issue a circular intimating the constitution of the Committee and inviting students to become members.
- ☐ The student members shall be chosen by the Chairperson on the basis of their voluntary interest.
- ☐ The student members may be suspended or removed in case of absence for two consecutive meetings or negligence towards his duties.
- ☐ The PWIOI Director of the Institute shall re-constitute the Committee in case of vacancy being created due to resignation or removal of any faculty member.

### **Reconstitution Of the Committee**

- ☐ In cases of retirement, removal, termination or suspension of Chairperson or Members, PWIOI Director shall re-constitute the Committee.

### **Meetings**

- ☐ The Committee shall meet as and when it is thought appropriate.
- ☐ The Committee preferably convenes meetings to discuss the organization of any event or programme.
- ☐ Attendance at the meeting is compulsory.

### **Quorum of the Meeting**

The quorum of the afore-said meeting shall be not less than 2/3 rd of the members required to be present for the meeting.

### **Procedure for the Meeting**

- ☐ All meetings shall be convened by the Chairperson with prior notice to all the members.
- ☐ It is compulsory for the faculty- members and student-members to attend the meeting.
- ☐ The Minutes of the Meeting should be recorded by the Chairperson.
- ☐ The Proceedings shall be signed by the Chairperson, members and PWIOI Director.

### **Procedure Followed by The Committee**

- The Action Plan and Budget is prepared before the commencement of the academic year so as to provide sufficient lead-time for the Committee to organize tasks for their successful implementation. This will help in structuring its tasks effectively for better co-ordination and functioning within the Committee.
- The Committee shall enjoy functional autonomy required for attainment of its objectives, but will remain accountable to the PWIOI Director. The Committee may frame its own rules and procedures of functioning.
- The rules require the assent of the PWIOI Director for enforcement.
- If there is a gap between the targets set and actual performance, the committee should initiate corrective action to bridge the gap.
- If this gap cannot be bridged due to reasons beyond the control of the committee, then the targets must be revised to reset so as to make them purposeful.
- A meeting shall be convened to discuss the organization of the event or programme after giving prior notice to members.
- All decisions of the Committee in furtherance of its basic objectives and goals shall be by consensus.