



**AN AGREEMENT
FOR
CONDUCT COURSE ON FOR TRAINING ON LIFE SKILL AND JOB READINESS
FOR 27 YOUTH FROM ANURADHAPURA DISTRICT
BETWEEN
CITY COLLEGE ACADEMY (PRIVATE LIMITED) – ANURADHAPURA(FRANCHISEE OF
IDM ACHIEVERS INTERNATIONAL CAMPUS – ANURADHAPURA)
AND
BERENDINA EMPLOYMENT CENTRE (GUARANTEE) LIMITED**

THIS COLLABORATION AGREEMENT (hereinafter referred to as "**Agreement**") is entered into at Colombo on this 5th day of September, 2019 by and between;

BERENDINA EMPLOYMENT CENTRE (GUARANTEE) LIMITED, a non-profit, service and development organization and a company duly incorporated under the Companies Act No. 07 of 2007, This has registered as Berendina Employment Center(Guarantee) Limited with the registered number GL 2303 and has further registered as a Non-Governmental organization with the number L-160116.And having its registered office at 44/3Narahenpitta Road,Nawala, Sri Lanka (hereinafter referred to as "**BEC**") being the Party of **the First Part**;

Berendina Employment Center (BEC) commenced its activities in the year 2000 with the overall objective of uplifting the lives of marginalized youth. Since inception, BEC has linked over 18,861 youth with employment opportunities and provided over 10,343 professional/vocational training scholarships with a success rate of 65% of youth obtaining employment/self-employment within a year of training. Over 300 companies including some of the leading companies in Sri Lanka have utilized the services offered by BEC. BEC has also awarded over 5,000 scholarships to talented students undertaking their O/L and A/L examinations in rural and plantation areas, so that they have the ability to continue their studies without interruption. Our core activities are as follows, Career Guidance and Counselling, Professional and Vocational Training, Job Linking with the Private Sector, Bright Students Scholarships

AND

City College Academy Private Limited (Franchisee of IDM Achievers International Campus – Anuradhapura)IDM Achievers International Campus is the first Private ICT institute in Sri Lanka established in 1974. IDM has maintained a long-standing history for quality and excellence in higher and vocational education. IDM currently offers more than 100 different educational programs in the fields of ICT & Computing, Business, Management and Language studies. For the past 45 years IDM has produced more than 100,000 diploma, HND, and degree holders in different disciplines.

IDM enjoys a long-standing and proud partnership with globally reputed higher educational institutions, including Pearson Edexcel (UK) (since 1998), NCC Education (UK) (since 1988), Association of Business Executives (UK) (since 2008), and University of Greenwich (UK) (since 2008). This enables our students to obtain internationally recognized higher educational qualifications whilst being in Sri Lanka. The international acceptance of our qualifications has also helped IDM students to easily obtain further educational opportunities and employment in

Sri Lanka as well as abroad. Also, IDM is registered institute at the Tertiary and Vocational Education Commission (TVEC) of Sri Lanka (TVEC/01/0747)

Purpose of Collaboration

In pursuance of common interests, Berendina Employment Centre (Gte) Ltd and the City College Academy Private Limited hereby agree to enter into this Memorandum of Understanding (MOU) to develop mechanisms for institutional collaboration.

This institutional collaboration will help the implementation of the certificate course on Life skill development training after completion of which a certificate will be issued.

NOW THEREFORE the Parties hereto agree as follows;

1. TERM OF THE AGREEMENT

- i. This agreement shall bind and be enforceable by and against the parties hereto and their successors and has been designed for a term of five (05) months commencing with the date of signature of the agreement.
- ii. However, the said period may be extended or terminated early by the parties on valid grounds as more fully indicted in Clause 10.
- iii. This Agreement shall be in force from the 5th of September 2019 and shall expire on 5th February 2020 or as agreed to in writing by the parties hereto (hereinafter referred to as the "**Term**").

City College Academy Private Limited (Franchisee of IDM Achievers International Campus – Anuradhapura) Agrees to the following:

- a. Conduct and complete the certificate course on life skills and job readiness training program for 27 participants from Anuradhapura
- b. Facilitate the successful completion of the course for 27 participants
- c. Conduct the certificate course with the Course fee per student is LKR 18,000 and Total course fee is LKR 18,000 X 27= LKR 486,000, Where the student contribution is not applicable and Total BEC contribution is 486,000.00 (18,000.00 x 27 participants)
- d. Motivate students in proper ways to minimize the absence during the period of course conduct
- e. Upon commencement of the course, City College Academy Private Limited shall inform BEC in writing of the payment schedule and detailed timeline of the Project
- f. To monitor the quality of the course in consultation with BEC

- g. To be responsible for all payments of salaries and/or fees to the instructor/lecturer and to pay for any other remuneration where required
- h. To submit to BEC relevant documents relating to payments request, certified by the City College Academy Private Limited representative
- i. To ensure that its instructor/lectures are suitably trained, qualified and experienced to conduct the course hereto for the successful completion of the course
- j. Provide guidance to the youth to find appropriate employment following completion of the course
- k. To permit BEC to observe the training/course programs and to see how it goes on
- l. To ensure that all activities undertaken during the course are carried out consistent with all applicable requirements of the City College Academy Private Limited.

2. OBLIGATIONS OF BEC

BEC hereby agrees to undertake the following:

- a. Cover the course fee for 27 participants and pay the course fee directly to City College Academy Private Limited upon receiving the payment request
- b. BEC will pay the agreed fee to City College Academy Private Limited (27 X 18,000= LKR 486,000) and BEC will pay the 30% (LKR 145,800) of the agreed total course fee upon signing of agreement and balance will be paid as follows
 - 20%- 2nd part payment LKR 97,200—after the one-month competition
 - 30%- 3rd part payment LKR 145,800 —Upon covered the 50% of the course module
 - 20% final payment LKR 97,200 - Upon completion of the course and final exam
- c. Monitor and follow up the certificate course program on life skills and job readiness with the close coordination of City College Academy Private Limited.
- d. To pay City College Academy Private Limited as more fully described in the **Budget** attached hereto respectively as **Annexure A**, upon the satisfactory completion of the course for the awarded amount specified therein (hereinafter referred to as the **"Total course fee"**)
- e. To conduct certain monitoring and evaluation activities at its own cost.
- f. BEC through its duly appointed representatives (Operations Manager/District manager/project officer) shall have the right to visits to the course conduct venue without harming the ongoing lecturers and discuss with students and get the feedback for the improvement of this.

3. TOTAL COURSE FEE

- a. The total cost of the course fee shall be LKR 486,000 (Rupees Four hundred and eighty six thousand (hereinafter referred to as the "**total course fee**").
- b. BEC contribution of LKR 486,000 shall be transferred to the following bank account of City College Academy Private Limited upon the installment basis and upon the milestone completion

Name of the Account Holder : City College Academy Private Limited

Name of the bank : Hatton National Bank (HNB)

Branch : Anuradhapura

Number of the Account : 010010021926

4. GOVERNING LAW

This agreement shall be governed by and construed in accordance with the laws of the Democratic Socialist Republic of Sri Lanka.

5. DISPUTES

(a) In the event of any dispute or difference of opinion arising out of and/or relating to the agreement or any breach thereof, it shall be settled amicably through negotiations by parties hereto.

(b) If the Parties fail to resolve the dispute through negotiations, then any party may seek legal redress under the laws of Sri Lanka

6. ENTIRE AGREEMENT

This agreement embodies the entire understanding of both parties and constitutes the entire terms agreed upon between the parties and supersedes any prior agreement (whether or not in writing) between the parties in relation to this subject matter.

7. AMENDMENT

No amendment to this agreement shall be effective unless it is in writing, dated, expressly refers to this agreement and is mutually agreed to and signed by all the parties hereto.

8. TERMINATION OF AGREEMENT

- a. Any party hereto may terminate this agreement for any lawful reason at any time by giving the other parties written notice of fifteen (15) days of its intention to do so setting out the reason for the termination.
- b. BEC may immediately terminate this Agreement, in the event City College Academy Private Limited branches any of the terms or conditions herein stipulated.

9. NOTICES

Any notice under this agreement shall be in writing and shall be deemed to be sufficiently served if sent by registered post or delivered by hand to the addresses mentioned hereinabove.

10. CONFIDENTIALITY

Except as otherwise required by law, no Party shall at any time from the date of this Agreement disclose or reveal to any third party without the consent of the other Parties any information it acquires in connection with the course/project and shall take all reasonable precautions to keep such information confidential.

11. ANTI-CORRUPTION CLAUSE

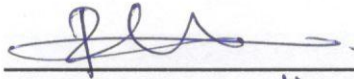
All parties declare and guarantee that no offer, gift or payment, consideration or benefit of any kind, which constitutes an illegal or corrupt practice, has been or shall be made to anyone by Party of the Second Part, either directly or indirectly, as an inducement or reward for the award or execution of the Agreement

12. PUBLICITY

The parties agree to use BEC logos and to publicize the fact that the funds for this project have been derived from BEC in any publication or media contact relating to this Program. However, the use of the BEC logo or name shall be duly authorized and consented to by BEC prior to any such publication or usage.

IN WITNESS WHEREOF the Parties hereto have through their authorized representatives set their respective hands to this and two others of the same date and tenor;

For and on behalf of CITY COLLEGE ACADEMY PRIVATE LIMITED (FRANCHISEE OF IDM
ACHIEVERS INTERNATIONAL CAMPUS – ANURADHAPURA)



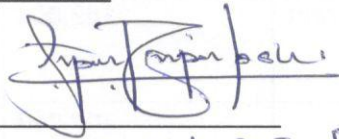
Name - P.B. Rathnayake.

Designation - Manager (Operation) / Head of Academy

Date - 05. Sep. 2019.

Manager
IDM Anuradhapura Campus
Sri Randa College Building
No.623/22, Freeman Mawatha,
Anuradhapura

WITNESS



Name - R.S.K.D.S. Rajapala

NIC No. - 199427903537

Date - 05. Sep. 2019

For and on behalf of BERENDINA EMPLOYMENT CENTRE (GUARANTEE) LIMITED

Name -

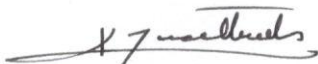
Designation -

Date -



S. Kukan
Operations Manager
Berendina Employment Center (Gte) Ltd

WITNESS



Name - G.K. Janak Sanjeeva

NIC No. - 901211345V

Date - 05.09.2019

Janak Sanjeeva
District Manager
Berendina Employment Center (Gte) Ltd.
No.561/B 45/2, 4th Lane, New Bus Stand
Anuradhapura

ANNEXURE A: Budget and payment system for IDM Achievers International Campus

#	# of Students	Course fee per head (LKR)	Total (LKR)
	27	18,000	486,000
Payment Milestones			
1	30 % of the total upon signing of agreement and commencement of the course		145,800
2	20%- 2 nd part payment - after the one-month competition		97,200
3	30%- 3 rd part payment - Upon completion of 50 percent module		145,800
4	20% retention - Upon completion of course and final exam		97,200

ANNEXURE B: Business Registration of City College Academy Private Limited (Attached herewith)

ANNEXURE C: Copy of a Certificate (Attached herewith)



தலைபேசி } 2689208
Telephone } 2689209

தொலைநகல் } 2689211
Fax }

த.பெ. இல. } 1502
P.O. Box }

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கம்பனிகள் பதிவாளர் திணைக்களம்

DEPARTMENT OF THE REGISTRAR OF COMPANIES

“සමාගම් මැදුර”, අංක 400, ඩී. ආර්. විජේවර්ධන මාවත, කොළඹ 10.
“சமாகம் மெதுர”, இல 400, டி. ஆர். விஜேவர்தன மாவத்தை, கொழும்பு 10.
“Samagam Medura”, No.400, D.R. Wijewardena Mawatha, Colombo 10.

Web Site : www.drc.gov.lk

E- mail: registrar@drc.gov.lk

எனது இல. }
My No. } PV 00203309

உமது இல. }
Your No. }

திகதி } 27-09-2018
Date }

COMPANY NUMBER: PV 00203309

===== CITY COLLEGE ACADEMY (PRIVATE) LIMITED =====

=====Twenty Third day of August Two Thousand Eighteen=====

===== (23-08-2018) =====

I do hereby certify that the above is a company incorporated and Registered under the Companies Act, No.7 of 2007 and that it is a Private Limited Company.

Asst. Registrar of Companies

For Registrar general of companies

Sgd. D.N.R Siriwardena,

Registrar General of Companies.



IDM

ACHIEVERS INTERNATIONAL CAMPUS

DIPLOMA IN ICT AND COMPUTING

DISTINCTION

is awarded to

PRAMITHYA MINJANA DIMISHANKA

Awarded Date : 25th JULY 2018

The above qualification is recognized by the **Tertiary and Vocational Education Commission**
(TVEC No: P01/0747)

HEAD
EXAMINATIONS BOARD

PRESIDENT
ACADEMIC COUNCIL

An official transcript of results is produced as supporting documentation for this award



FULL ACADEMIC TRANSCRIPT

Student Name : Pramithya Minjana Dimishanka
Student Reg. No. : 24442
Language of Teaching : English
Course Title : Diploma in ICT and Computing
Completion Date : 25-July-2018

Module	Marks	Grade
Fundamentals of ICT I	80	D
End User	85	D
Introduction Visual Programming (Vb.Net)	80	D
Graphic & Web Design I	91	HD
Employability & Professional Development	75	D
Fundamentals of ICT (part II)	75	D
Advanced Visual Programming (Vb.Net)	69	C
WEB Designing II	90	HD
Understanding Business Organization	82	D

Total Marks : 727
Average Marks : 80.7
Final Grade : Distinction



Head Examinations Board
IDM Achievers International Campus

The IDM Grading System

≥ 90	High Distinction (HD)
75 – 89	Distinction (D)
65-74	Credit Pass (C)
50-64	General Pass (P)