Re: Request to approval for VT course students - 04.02.04.01

Dayantha Berendina <Dayantha@berendina.org>

Sat 2/20/2021 8:15 AM

To: vijinthan BDS <vijinthan@Bds.berendina.org>
Cc: Hemantha Berendina <hemantha@berendina.org>; Soundararasa Thinesh <thinesh@bec.berendina.org>; Project Officer - BEC-Batti <batti@bec.berendina.org>

Approved the Professional Course for four students with BDS maximum contribution of Rs. 68,000.00.

Dayantha Fernando | General Manager

Berendina Development Services (Gte) Ltd. | Head Office | No. 44/3, 3rd Floor, Narahenpita Road, Nawala, Sri Lanka.|

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Email: dayantha@berendina.org | Website: www.berendina.org

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From: vijinthan BDS <vijinthan@Bds.berendina.org>
Sent: Friday, February 19, 2021 5:20 PM
To: Dayantha Berendina <Dayantha@berendina.org>
Cc: Hemantha Berendina <hemantha@berendina.org>; Soundararasa Thinesh <thinesh@bec.berendina.org>; Project Officer - BEC-Batti <batti@bec.berendina.org>
Subject: Fw: Request to approval for VT course students - 04.02.04.01

Dear Mr.Dayantha

I hereby recommend you to approve the below request to support 04 students in Batticaloa who have already completed the soft-skill course, to follow Office Management & Computer Application Assistant course at Vivekananda College of Technology, please. Details of the project approval are as follows;

Name of the course   : Office Management & Computer Application Assistant - NVQ Level 03
Duration of the course   : 03 months
No. of students   : 04 Nos
Name of training provider : Vivekananda College of Technology (Main road, Puthukudiyiruppu, Batticaloa)
Total course fee   : Rs 94,000.00   (Rs 23,500 * 04 nos)
Total contribution   : Rs 26,000.00   (Rs 6,500 * 04 nos)   (Rs 6,500 = Rs 3,000 by student & Rs 3,500 by institute)
Exp. BDS contribution   : Rs 68,000.00   (Rs 17,000 * 04 nos)

Kindly refer Name list of students, Students' eligibility confirmation, Course fee & other details pertaining to the course, and Institution registration details attached herewith, please.

Regards
Vijinthan

From: Soundararasa Thinesh <thinesh@bec.berendina.org>
Sent: Friday, February 19, 2021 5:03 PM
To: vijinthan BDS <vijinthan@Bds.berendina.org>

Subject: Fw: Request to approval for VT course students - 04.02.04.01

Dear Mr.Vijinthan,

Re: Request to approval for VT course students - 04.02.04.01

I am writing to request approval to Office Management & Computer Application Assistant -NVQ -03 at Vivekananda college of technology, the attached 04 students who have completed the soft skill course last year, were selected for Office Management & Computer Application Assistant -NVQ -03 to the course fees,

Please find the attached supporting documents

Institution registration details, Student details, and course details for your concern thus grant the approval for the provision.

The total cost for 04 students - 94,000
Per head cost is 23,500

Students' contribution - 12,000
Institution contribution - 14,000
Berendina contribution - 68,000

The request total amount for provision is 68,000

regards
Thinesh Soundararasa

District Youth Development Coordinator
Berendina Development Services
p: 0654929068 m: 0766881472
a: 3/1 Kankany Pillaiyar Kovil Road Batticaloa
w: www.berendina.org e: thinesh@bec.berendina.org

From: Soundararasa Thinesh <thinesh@bec.berendina.org>
Sent: Wednesday, February 17, 2021 12:20 PM
To: vijinthan BDS <vijinthan@Bds.berendina.org>
Cc: Project Officer - BEC-Batti <batti@bec.berendina.org>
Subject: Re: Request to approval for VT & Professional course students - 04.02.04.02

Dear Mr.Vijinthan,

Re: Request to approval for VT & Professional course students - 04.02.04.02

I am writing to request approval to Office Management & Computer Application Assistant -NVQ -03 and Graphic Designing -NVQ-04 at Vivekananda college of technology, the attached 04 students who have completed the soft skill course last year, were selected for Office Management & Computer Application Assistant -NVQ -03 and a student was selected from the working GN division -Kokadicholai in Paddipalai to the course fees,

Please find the attached supporting documents

Institution registration details, Student details, and course details for your concern thus grant the approval for the provision.

The total cost for 05 students - 125,500
Cost for OM & CAA -NVQ -03 - 94,000
Cost for CGD -NVQ- 04 - 31,500

Students' contribution - 17,000
Institution contribution - 17,500
Berendina contribution - 91,000

The request total amount for provision is 91,000

regards
Thinesh Soundararasa

District Youth Development Coordinator
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