



**BERENDINA EMPLOYMENT CENTER (GUARANTEE) LIMITED**

No: 44/3, 3rd Floor, Narahenpita Road, Nawala.

Tel: 011 4367632, 011 4367641, 011 4380830 | Fax: 011 4209677

Web: www.berendina.org, www.jobsberendina.com | Email: info@berendina.org

Company Registration No. GL 2303

## Acknowledgment of Goods Received

**Name of Beneficiary/Receiver:** DS office

**Programme:** Career Information Center Vellavelly

S/No	Item Description	Quantity	Remarks
01.	Writing table with 1 drawer	1	
02.	Typist Chair with Arms	1	
03.	Office Cupboard	1	
04.	Armless chair	10	
05.	White Board 6x4	1	
06.	Notice Board 4x3	2	
07.	Box File	6	
08.	A4 sheets box	1	
09.	White Board Marker <i>box</i>	2	
10.	Duster	2	
11.	Push pin <i>box</i>	3	
12.	Puncher	1	
13.	Stapler	1	
14.	Gum Bottle(350ml)	1	
15.	Masking Tape	1	
16.	Stapler Pin Box	1	
17.	Job Seekers Attendance book	1	

Received By

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Checked By

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Approved By

Receiver

Officer

**V. NAGESWARAN**

**SOUNDARASA THINESH**  
District Manager  
Berendina Employment Centre (Gte) Ltd  
Bailicaloa.