

## Re: Requesting Approval for Vocational Training Files 3.1.4

Hemantha Berendina <hemantha@berendina.org>

Thu 9/19/2019 10:40 AM

To: M Suhail <suhail@bec.berendina.org>

Cc: S Kukan <kukan@bec.berendina.org>; Tharindu Nadeeshan <financeex.bec@gmail.com>; Tharindu BEC <tharindu@bec.berendina.org>; Gini BEC <gini@bec.berendina.org>

Dear Kukan

Provision of scholarships for 4 students is approved

**Hemantha Harischandra**

General Manager - BEC

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T: +94 11 4367641 Ext :234

M: +94 71 4222218 | +94 77 3698918

hemantha@berendina.org - [www.berendina.org](http://www.berendina.org)

No: 44/3, 3rd floor, Narahenpita Road, Nawala, Sri Lanka

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**From:** M Suhail <suhail@bec.berendina.org>

**Sent:** Thursday, September 19, 2019 9:42 AM

**To:** Hemantha Berendina <hemantha@berendina.org>

**Cc:** S Kukan <kukan@bec.berendina.org>; Tharindu Nadeeshan <financeex.bec@gmail.com>; Tharindu BEC <tharindu@bec.berendina.org>; Gini BEC <gini@bec.berendina.org>

**Subject:** Fw: Requesting Approval for Vocational Training Files 3.1.4

Dear GM,

Herewith forwarding the Details of 4 VT Files for your reference & approval with OM Recommendation,  
Thank You

Regards,

A R M Suhail

District Manager - BEC

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Berendina Employment Centre (Gte) Ltd.

Tel : 051 492 4743 | 077 818 6999

Email : [Suhail@bec.berendina.org](mailto:Suhail@bec.berendina.org)

Web : [www.jobsberendina.com](http://www.jobsberendina.com)

No. 91/1, Hatton Road, Ginigathhena, Sri Lanka

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**From:** S Kukan <kukan@bec.berendina.org>  
**Sent:** Friday, August 23, 2019 9:25 AM  
**To:** Hemantha Berendina <hemantha@berendina.org>; Hemantha Harischandra <jagath.bec@gmail.com>  
**Cc:** Gini BEC <gini@bec.berendina.org>; M Suhail <suhail@bec.berendina.org>; financeex.bec@gmail.com <financeex.bec@gmail.com>  
**Subject:** Fw: Requesting Approval for Vocational Training Files 3.1.4

Dear Mr.Hemantha

I hereby recommend you to approve for the provision request of 04 participants with the total BEC contribution LKR 77,100

Best

**S Kukan**  
**Operations Manager- BEC**

T: 011-4367632/41 - Ext-239  
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*Please consider the environment before print !!*

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**From:** M Suhail <suhail@bec.berendina.org>  
**Sent:** Thursday, August 22, 2019 2:12 PM  
**To:** S Kukan <kukan@bec.berendina.org>  
**Cc:** Hemantha Berendina <hemantha@berendina.org>; Tharindu Nadeeshan <financeex.bec@gmail.com>; Tharindu BEC <tharindu@bec.berendina.org>  
**Subject:** Requesting Approval for Vocational Training Files 3.1.4

Dear OM,

Herewith sending Vocational Files ( 3.1.4 ) for your approval with Course Modules. Please find the attached Details for your Reference.

Details of the Program,

VTA   Full Time   5 Classes per week   20 to 23 Classes per Month   6 Months   Transportation		
Name of the Program ( Course )	# of Students	Total Amount

Electrician NVQ L 3	04	77,100
<b>Total Summary</b>	<b>04</b>	<b>77,100</b>

These students are coming from plantation sector, also the Courses are full time programs ( 6 Months ). Students they have 5 classes per week so Monthly they have 20 to 23 Classes. Because of this situation planned to provide transport Allowance for this students to follow the Courses at VTA Newvalley Centre.

Considering the distance of students residential place to VTA centre, we Calculated the accurate amount of transportation for each & every students ( for 6 Months ) with the support of VTA Officers, to assist through BEC. Also we get letters from VTA & each students including these information's. Same time can obtain the Conformation letter from the VTA before releasing each payments. Please find the Excel Sheet for more details.

Total Amount to be Approved is **LKR 77,100.00** for **04** Students ( **Installment Basis Individual Payments** ) Please be kind enough to forward for the approval with your recommendation.

Thank you

Regards,

A R M Suhail

**District Manager - BEC**

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 Berendina Employment Centre (Gte) Ltd.  
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