

Berendina Employment Center (Gte) Ltd

Advance Request Form

Date of Request	21/01/2019
Date of Program	23/01/2019
Expected Date to be settled	28/01/2019

Voucher No	
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Cash/Cheque

Name of the Program : Stakeholder Meeting at Kahalogasdigiliya DS

Name of the officer : G.K. Janak Sanjeeewa

Code	Program/Job Activity	No of Unit	Unit Cost	Total Cost
	Pen	130	9/-	1170 -
	Note book	130	35/-	4550 -
	Refreshment			
	Fish Bun	130	30/-	3900 -
	Milk Packet	130	29/-	3770 -
Total Advance Requested				13,390 -
Total Advance Recommended				

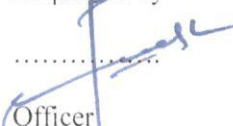
Unsettled Advances

	Quantity	Total Amount
Cash Advances		
Non Cash Advances		

Important :

- Cash Advances has to be settled within 3 working days, after the program.
- For each program, separate advance has to be obtained

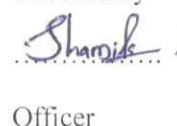
Requested by


.....
Officer

Recommended by

.....
Officer

Checked by


.....
Officer

Approved by

.....
Officer

Branch Name:

Berendina Employment Center (Gte) Ltd
Advance Settlement Form

01. Name of applicant: G.K.J. Sanjeewa
02. Purpose : Stake holder meeting at Kahatagasdigiliya DS
03. Program Date : 23/01/2019
04. Amount (Rs.) : 13 390/-
05. Cash Received Date: 22/01/2019

Applicant Signature

Approval

FOR OFFICE USE ONLY

Received on:

01. Issue Date :
02. Cheque No :
03. Payment voucher No:
04. Amount (Rs.) :
05. Settled on :
06. Balance refund/Due:
07. Total expenses (Rs.) :

Checked by








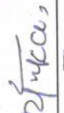



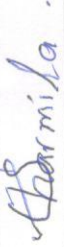
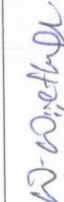



Berendina Employment Centre (Guarantee) Ltd















Attendance Sheet

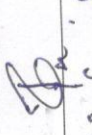







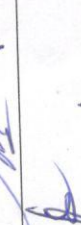




Name of the program:		Stake holder Meeting - Kahotagasdigiya DS				
Date:		23 - 01 - 2019				
Location:		Kahotagasdigiya				
Total participants :		49	Male :	18	Female :	31

#	Name	Gender		Designation	Organization	Contact #	Signature
		M	F				
01	C.M. Krishanthi Lakumani		✓	Development - Officer	DS office	071-3729555	<i>[Signature]</i>
02	S.D. Sugathapala		✓	Development officer	DS - office	078-8890069	<i>[Signature]</i>
03	S.N. Jayathilaka		✓	Development officer	D.S office	071-2208813	<i>[Signature]</i>
04	K.M.N. Senavirathna		✓	Development officer	D.S office	071-3729623	<i>[Signature]</i>
05	M.K. Jayasingha		✓	Development officer	D.S - office	077-2334971	<i>[Signature]</i>
06	J.K.N.L. Perera		✓	Development officer	D.S. office	071-3676745	<i>[Signature]</i>
07	H.M.N.K. Herath		✓	Development officer	DS office	0710531075	<i>[Signature]</i>

#	Name	Gender		Designation	Organization	Contact #	Signature
		M	F				
08	G. C. N. Kumari		✓	Development officer	DS offices	0718706361	
09	I. S. Gunapala		✓	Development officer	DS. office	078-5186628	
10	D. M. A. Dissanayake		✓	Development officer	DS. office	071-8416517	
11	S. S. N. T. Shanthamal		✓	Development officer	DS. office	071-3729411	
12	H. B. N. K. Dahanayake		✓	Development officer	D. S. office	071-9704559	
13	W. D. Wimala Kumara		✓	Development officer	D. S. office	070-3497911	
14	C. P. Jayaseena		✓	Development officer	D. S. office	071-2467440	
15	S. N. R. Thilakarathna		✓	Development officer	D. S. office	071-0528104	
16	A. M. C. M. Abeysekera		✓	Development officer	D. S. office	071-5255511	
17	J. P. S. Arampola		✓	Development officer	Manag. & Gen. Sec. D.S. office	071 2466526	
18	M. C. F. M. Kasim		✓	Grama Niladhari	219 punchi hal Millak	0767223984	
19	A. S. Sharmila banu		✓	Gramma Niladhari (Training)	—	0778133029	
20	W. W. Wijethunge		✓	Gramma Niladhari	214- Tikampolana	0772588942	
21	J. L. D. Shashikala		✓	Gramma Niladhari	211- Panwella	0767863380	
22	K. M. T. S. K. Bandara		✓	Gramma Niladhari	220- kohombage	077-8983715	
23	P. R. P. Bandara		✓	Gramma Niladhari	233- Kiribbena	071372317	

No	Name	Gender		Designation	Organization	Contact #	Signature
		M	F				
24	M.N.F. Seneviratne		✓	Grama Niladhari	DS office	0771827212	
25	T.B.S. Jayapala		✓	Grama Niladhari	DS office	0716564850 071827212	
26	R.M.C. Dilhani		✓	Grama Niladhari	DS office	0712466611	
27	W.R.D. Weerawardhana		✓	Grama Niladhari	DS office	071-2466815	
28	H.M.P.S. Herath		✓	Grama Niladhari	DS office	071-2466489	
29	D.M.C.M. Rathnayaka	✓		Grama Niladhari	DS office	071-2466845	
30	D.U.P. Dissanayaka		✓	Grama Niladhari	DS office	071-2466659	
31	N.P.P.T.R. Gunarathna	✓		Grama Niladhari	DS office	077-8814793	
32	J.P.L. Jayatilaka	✓		Grama Niladhari	DS office	071-2466818	
33	P.A.L.P. Munaweera		✓	Grama Niladhari	DS office	0718320802	
34	G.S. Gunarathna	✓		" "	" "	071-6565098	
35	G.C.P. Thennakoon	✓		" "	" "	071-9413205	
36	C.A.V.M. G. Rajapaksa		✓	" "	" "	071-6714810	
37	A.M. badda	✓		" "	" "	0724589000	

No	Name	Gender		Designation	Organization	Contact #	Signature
		M	F				
38	P. S. R. Gnanapavan	<input checked="" type="checkbox"/>		30.05.25	D.S. Office	075226267	
39	M. H. R. Gnanapavan	<input checked="" type="checkbox"/>		30.05.212		0702648222	
40	A. N. Gnanapavan	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	
41	L. M. Subash	<input checked="" type="checkbox"/>		30.05.204	"	0716853117	
42	K. P. S. Subash	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	
43	Y. M. I. Gunathilaka	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	
44	S. D. Madhavan	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	
45	K. S. Ranasinghe	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	
46	K. S. M. R. Gnanapavan	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	
47	L. R. Premaratne	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	
48	S. M. Faris	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	
49	H. MOHAMED NILFAR	<input checked="" type="checkbox"/>		30.05.204	"	0712467070	