**RESUME OF B.M.P.Rathnayaka**

4/641,Narammala Road,

Alawwa,

.

Mobile: - 071 - 8454966

E-mail: rathnayakabmp@gmail.com

**OBJECTIVE**

To find a placement where I can utilize and horn my skills, Competencies and knowledge in the best possible manner while giving my fullest service to the institute in order to uplift its vision and mission.

**SKILLS AND COMPETENCIES**

* Effective communication skills
* Great possibility of team working
* Flexibility
* Hard working
* Computer literacy
* Fast learner
* Resourceful and believes in continuous Learning and improvement

**WORKING EXPERIENCES**

#.20 YEARS working Experience as a manager in microfinance sector at Samurdhi Authority and Berendina micro finance institute Since 1995 to cont……..

* 4 Years Working Experience as a Business promotion officer at Sarvodaya Rural Development service .

**PERSONAL DETAILS**

Name in full : Balasooriya Muhandiramalage Pemasiri Rathnayaka

Sex : Male

Date of Birth : 31th August 1965 . Age : 50 years

Civil Status : Married NIC No : 652440045v

Nationality : Sri Lankan Religion : Buddhism

Divisional Secretariat :Alawwa Police Area : Alawwa

**ACADEMIC QUALIFICATIONS**

* **G.C.E. Advanced Level - 1985.**

Economics **B** Geography **C**

commerce **C** Accounting **C**

* BSc (Business Administration ) special Degree at university of Sri Jayawarhanapura Sri Lanka

**PROFESSIONAL QUALIFICATIONS**

* Diploma in microfinance at university of Colombo
* Certificate in marketing .at SLBDC
* Certificate in rural development at university of Srijayawardanapura

**IT SKILLS**

* Familiar with MS office and word
* Able to work in an internet environment.
* Good Typing Speed Both Language (English & Sinhala)

**LEADERSHIP**

* Member of the school prefect board.
* Secretary of the youth Welfare society in village 1983
* President of the Buddhist student council -1984

**OTHER SKILLS**

* Able to Build Interpersonal Relationship
* Good Communication skills
* Able to Organize people

**NON - RELATED REFEREES**

Mr .Anura udayakumara Mr .W.A.Layanel.

Senior lecturer Verification officer

***University of Rajarata BOI***

mihinthale Katunayaka Mobile -0712798758 Mobile 0719733917

I conform that the information stated in this application form is true and correct. I am aware that in the event of this information being found factually incorrect prior to employment, my application is liable to be rejected.

Date:

(B.M.P.Rathnayaka )