20th October 2020

**To Whom It May Concern**

This is to certify that, **Mr. A. Gayan Danushka De Silva** was in our employment from 6th July 2015 to 6th February 2017 as District Manager attached to Berendina Employment Center (Gte) .

His commitment to achieve objectives was shown throughout the tenure of work and loyalty and trustworthiness towards the company was highly admirable.

His work was always to the utmost satisfaction of the management and he carried out additional responsibility that was assigned to him successfully. Hence, I would like to wish him all the best in his future endeavors.

I would strongly recommend Mr. Gayan as a resourceful, innovative and technically sound person who would be an asset to any firm.

Key responsibilities he performed during the tenure of works

* Building relationships with clients, companies, Employers Federations to get the vacancy information and required placements details.
* Identify bright students from poor families and assist them for education
* Identification of youth who need financial assistance for Vocational Trainings and assist accordingly.
* Organize and conduct job fairs, career fairs
* Maintaining district offices as an information hub for job seekers and youth to test their careers and access information require for career development.
* Facilitate job seekers to select best career choices.
* Organize and conduct career guidance, counselling programs & Life skill development programs in partnership with other line agencies.

This letter has been issued at the request of **Mr. A. Gayan Danushka De Silva.**

Yours faithfully,

**Berendina Employment Center (Gte) Ltd,**

………………………….

Hemantha Harischandra

**General Manager**