ANUSHKA SINGH

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EDUCATION

Vellore Institute of Technology   **Bhopal, India**
B.Tech in Computer Science and Engineering / CGPA: 8.68   *Jul 2022 - Present*

Jai Academy   **Jhansi, India**
Higher Secondary School - 90.8%   *May 2021*

Jai Academy   **Jhansi, India**
Secondary School - 95.0%   *March 2019*

SKILLS SUMMARY

Coordination & Execution: Scheduling, Team Coordination, Task Follow-ups
Analytical Skills: Data Cleaning, Analysis, Excel, SQL, Data Interpretation, Market Research Basics
Communication: Clear Written and Verbal Communication, Team and Stakeholder Interaction
Tools: Excel, Google Sheets, Google Workspace, Microsoft Office Suite
Core Strengths: Ownership, Attention to Detail, Time Management, Willingness to Learn

PROJECTS

Global Layoffs Data Cleaning & Analysis | *SQL, Excel*   **May 2025**
- Processed and cleaned raw global layoff datasets using SQL (MySQL), handling missing values, duplicates, and inconsistent formats to create analysis-ready data.
- Performed exploratory analysis using SQL queries and Excel to examine workforce trends across industries, geographies, and time periods, deriving actionable insights.

Stress Detection Using EEG Signals | *SQL, Excel*   **Dec 2024**
- Structured EEG signal datasets using SQL (MySQL) and Excel, transforming raw signals into a consistent format suitable for analytical workflows.
- Executed data cleaning, validation, and integrity checks to ensure reliable inputs for collaborative analysis and downstream modeling tasks.

EXPERIENCE

Paritranaya Global Pvt. Ltd.   Jun 2024 – Sep 2024
HR & Outreach Intern   *Remote*
- Assisted with HR and outreach activities by coordinating schedules, managing follow-ups, and supporting internal and external communication.
- Maintained trackers and documentation for tasks and outreach efforts to ensure timely execution.

Omdena New Delhi Chapter   May 2023 – Aug 2023
Task Lead, Knowledge Team   *Remote*
- Coordinated task assignment and progress tracking across multiple contributors, ensuring clarity on responsibilities and timelines.
- Supported project execution by consolidating inputs, maintaining documentation, and sharing regular status updates with the team.

LEADERSHIP EXPERIENCE

Artificial Intelligence Club   Mar 2024 – Feb 2025
Vice President   *VIT Bhopal*
- Led planning and execution of workshops and initiatives by managing schedules, aligning student teams, and coordinating with faculty and external speakers.

ACHIEVEMENTS

- Contributor at GirlScript Summer of Code 2024, collaborating with mentors and peers in an open-source development environment and completing project deliverables on time.
- Represented school in Cricket at the Jhansi District Games, demonstrating teamwork, strategy, and commitment to team goals.