

Anushree Vasisth

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Career Objective

Ambitious and detail-oriented **B.Com graduate (2024)** with certifications in **Data Analytics, Financial Literacy, and Career Soft Skills Development**. Skilled in **Power BI, Advanced Excel, and HR analytics**, with hands-on internship and project experience. Seeking a **Data Analyst / Business Analyst** role to apply analytical expertise and contribute to **data-driven decision-making and organizational success**.

Education

Bachelor of Commerce (B.Com) — National P.G. College, Lucknow (2024)

Professional Experience

HR Recruitment Intern | BZ Consultant (Sept 2022 – Nov 2022)

- Managed **end-to-end recruitment cycle**, including sourcing, screening, and candidate coordination.
- Designed **Excel-based dashboards & KPI reports**, reducing manual effort and improving recruiter efficiency.
- Applied **recruitment analytics** to identify process bottlenecks, supporting data-driven HR decisions.

Technical Skills

- **Data Analytics Tools:** Power BI, Advanced Excel, MS Office
- **Programming / Web:** HTML
- **Core Competencies:** Data visualization, reporting, HR analytics

Key Projects

- **Sales Performance Dashboard (Power BI):** Designed interactive dashboards to analyze sales trends & KPIs.
- **Business Insights (Excel):** Conducted data cleaning, VLOOKUP, Pivot Tables, and reporting for insights.
- **Recruitment Data Insights (Internship):** Built Excel-based hiring reports, enhancing recruitment transparency.

Certifications

- TCS iON Career Edge – Young Professional (2024)
- Certificate in Data Analytics — National P.G. College (2024)
- NISM Certification in Financial Literacy (2024)

Leadership & Extra-Curriculars

- **Marketing Head, Meraki College Fest (2023):** Led a 10-member team, secured sponsorships, and managed promotions.
- Volunteered in **career workshops**, assisting peers with resumes & interview prep.

Soft Skills

Communication & Presentation | Analytical Thinking | Team Collaboration | Time Management

Languages

English – Proficient | Hindi – Native