

Anusikha Mishra

anusikhamishra7209@gmail.com | +91 7044115806

EDUCATION

NARULA INSTITUTE OF TECHNOLOGY

B.TECH IN ECE

June 2018 | Kolkata, IN

JAMSHEDPUR PUBLIC SCHOOL, JAMSHEDPUR

2014 | CBSE

SOCIAL PROFILE

LinkedIn:// [anusikha-mishra](#)

SKILLS

Recruitment:

- End to End Recruitment
- Stakeholder Management
- Vendor Management
- IT Market Understanding
- Contract and Permanent Hiring
- Offer Negotiations

Recruitment Portals

- LinkedIn Recruiter
- Naukri
- Indeed
- Dice
- Career Builder
- Monster
- Application Tracking Systems (ATS)

Programming Languages:

- Java / Java EE
- C / C++
- Python
- Ruby
- DotNet / C
- Javascript

Computer Skills

- Excel
- Word
- Powerpoint

ABOUT ME

To utilize my skills and touch the heights of success and glory by making all possible efforts in an organization. I live with the aim of drilling as much knowledge as I can, irrespective of its domain and make out the use of my skills to people in the best possible way.

EXPERIENCE

Q ANALYST / SA TECHNOLOGIES | SR. TECHNICAL RECRUITER

Oct 2022 - Present | Bengaluru, KA

- Responsible for handling E2E Recruitment along with Stakeholder-Management for the client Meta (Facebook)
- Coordinate with Hiring Managers, to forecast hiring needs and departmental goals.
- Conduct candidate sourcing and screening by utilizing various channels based on position requirements and provide recommendations to the hiring managers.
- Collaboration with HR Leadership regarding candidate salary determination.
- Build up personal database of candidates, for various roles and hiring needs.

PYRAMID CONSULTING | SR. EXECUTIVE RESOURCING

Apr 2022 - Sep 2022 | Noida, UP

- Responsible for handling the entire recruitment cycle.
- Conduct intake / kick-off discussions with panel to understand the position requirements and propose potential hiring solutions.
- Worked on different technologies and domains as per the clients requirements.
- Profile screening of candidates, and taking preliminary interviews.
- Responsible for recruiting both consulting and full time roles, for clients like HCL, Tech Mahindra, etc.

ADITI CONSULTING | SR. TECHNICAL RECRUITER

Dec 2020 - Mar 2022 | Bengaluru, KA

- Stepping into the supplier calls for understanding the clients needs and getting minute details about the role being hired.
- Working on all phases of recruitment, from writing Job Descriptions, placing job postings online, interviews, offer negotiations, offer rollouts, etc.
- Uploading candidates on VMS Portals for client submissions.
- Worked in an environment with a high frequency of work requirements.

NITYO INFOTECH | TECHNICAL RECRUITER

Jan 2019 - June 2020 | Noida, UP

- Working as an Individual Contributor and responsible for E2E recruitment delivery for job levels (Entry, Mid-level, Seniors)
- Interacting with candidates and conduct phone screening to capture details of their skills and experience.
- Extending offers and Negotiating with candidates till closure and send new hire package.
- Managing vendors and interacting with vendors for sharing updates.
- Adherence to corporate expectations including accurate and compliant record-keeping.