# **NOTICE**

# **Grievances Redressal Mechanism**

Dear Customer,

If you have any grievance or complaint, please contact the Customer Care Representative at your nearest Branchoffice. You may also use Complaint Box or Complaint Book available at Branch for submitting your complaints.

Please use the following escalation matrix if your grievances remain unresolved-

### LEVEL 1: BRANCH MANAGER / PHONE BANKING NUMBER / CUSTOMER CARE CENTRE

Please contact the Branch Manager at your nearest Branch office or contact our Phone Banking Officer at toll free number **18002082121** or send email to customercare@ujjivan.com.

## **LEVEL 2: REGIONAL NODAL OFFICER**

If you are not satisfied with the response received from the Branch/Phone Banking/Customer Care Centre or if you don't receive a response within 7 working days, you may call or write to the Regional Nodal Officer at the address and contact details provided below:

#### **SOUTH REGION**

FUNCTIONARY	REGIONAL NODAL OFFICER (SOUTH)	
NAME OF THE REGIONAL NODAL OFFICER	ROHAN SHETTY	
E-MAIL ID	rno.south@ujjivan.com	
TELEPHONE NUMBER	+91 80 4071 2121 EXT – 874	
MAILING ADDRESS	UJJIVAN SMALL FINANCE BANK LIMITED	
	GRAPE GARDEN, NO.27, 3RD A CROSS, 18TH MAIN, 6TH	
	BLOCK KORAMANGALA, BENGALURU – 560095	
AREAS OF OPERATIONS	KARNATAKA, TAMIL NADU, KERALA, GOA AND	
	PUDUCHERRY	
FAX NUMBER	+91 80 41468700	

#### **NORTH REGION**

FUNCTIONARY	REGIONAL NODAL OFFICER (NORTH)	
NAME OF THE REGIONAL NODAL	SWAPNIL SUMIT	
OFFICER		
E-MAIL ID	rno.north@ujjivan.com	
TELEPHONE NUMBER	+91-0120 6262121 EXT – 120	
MAILING ADDRESS	UJJIVAN SMALL FINANCE BANK LIMITED	
	BLOCK- D, PLOT NO -7, VYAPAR MARG, GMTT BULDING	
	2nd & 3rd FLOOR, SECTOR- 3, NOIDA, UTTAR PRADESH	
	<b>- 201301</b>	

AREAS OF OPERATIONS	DELHI, UTTAR PRADESH, CHANDIGARH, RAJASTHAN, UTTARAKHAND, PUNJAB, HARYANA, MADHYA PRADESH, CHHATTISGARH AND HIMACHAL PRADESH
FAX NUMBER	-

#### **EAST REGION**

FUNCTIONARY	REGIONAL NODAL OFFICER (EAST)	
NAME OF THE REGIONAL NODAL OFFICER	SUDHANSU SEKHAR PATTNAIK	
E-MAIL ID	rno.east@ujjivan.com	
TELEPHONE NUMBER	+91 33 4045 2171 Ext: 171	
MAILING ADDRESS	UJJIVAN SMALL FINANCE BANK LIMITED 4TH FLOOR, RISHI TECH PARK, PREMISES NO.02-0360, PLOT NO. DH-6/2, ACTION AREA 1D, NEW TOWN, KOLKATA – 70015	
AREAS OF OPERATIONS	WEST BENGAL, JHARKHAND, ODISHA, BIHAR, ASSAM, MEGHALAYA AND TRIPURA	
FAX NUMBER	-	

## **WEST REGION**

FUNCTIONARY	REGIONAL NODAL OFFICER (WEST)	
NAME OF THE REGIONAL NODAL	PRERNA BHOSALE	
OFFICER		
E-MAIL ID	rno.west@ujjivan.com	
TELEPHONE NUMBER	+91 20 41412121 EXT – 130	
MAILING ADDRESS	UJJIVAN SMALL FINANCE BANK LIMITED	
	ALMONTE -IT PARK, SR NO 8, 7th FLOOR, NEXT TO	
	RELIANCE SMART, HADAPSAR MUNDHWA BYPASS,	
	VILLAGE KHARADI, PUNE- 411014.	
AREAS OF OPERATIONS	MAHARASHTRA AND GUJARAT	
FAX NUMBER	-	

## **LEVEL 3: PRINCIPAL NODAL OFFICER**

If you are not satisfied with the response received from the Regional Nodal Officer or if you don't receive are sponse within 7 working days, please escalate the same to the Principal Nodal Officer at the address and contact details provided below:

NAME OF THE PRINCIPAL NODAL	PRASAD TELAKKADAN	
OFFICER		
E-MAIL ID	pno@ujjivan.com	
TELEPHONE NUMBER	080 – 4071 2121 EXT – 760	
MAILING ADDRESS	UJJIVAN SMALL FINANCE BANK LIMITED	
	GRAPE GARDEN, NO.27, 3RD A CROSS, 18TH MAIN, 6TH	
	BLOCK KORAMANGALA, BENGALURU – 560095	
FAX NUMBER	+91 80 41468700	

Our Principal Nodal Officer will endeavor to resolve the issue to the complainant's satisfaction within 7 working days. In case, the complaint needs more time to examine, the complaint shall be acknowledged by explaining the need for more time to respond.

# Contact details of Heads of various business operations

Business	Name of Head of the Business	Mail ID
Liabilities & Third-Party Products	Sumit Thomas	sumit.thomas@ujjivan.com
Micro Banking	Vibhas Chandra	vibhas.chandra@ujjivan.com
MSE	Ashim Sarkar	ashim.sarkar@ujjivan.com
Rural Banking & Micro LAP	Murali Chari	murali.chari@ujjivan.com
Housing	Pradeep B	pradeep.b@ujjivan.com
Financial Institutions Group	Parag Srivastava	parag.srivastava@ujjivan.com
Vehicle Loans	Hirak Joshi	hirak.joshi217@ujjivan.com

## **Escalation to Integrated Ombudsman:**

Please note that the first point of contact for redressal of your complaint is Bank itself. If you are not satisfied with our grievance redressal or if your grievance is not redressed by Bank within 30 days of submitting your grievance, you may approach Integrated Ombudsman by filing an online complaint at https://cms.rbi.org.in. Complaints can also be filed through the dedicated email "crpc@rbi.org.in" or sent in physical mode to the 'Centralised Receipt and Processing Centre' set up at Reserve Bank of India, 4th Floor, Sector 17, Chandigarh – 160017.