

MEETING REPORT 6

Team Name: WineSight

Date of Meeting: 30.04.2019

Start Time: 13:00 End Time: 14:00

Meeting Location: Epoka University Caffeteria

Moderator: Anxhela Kastrati

Recorder: Borana Begaj

Other Members Present: Adelajda Rami Erjon Halili Lorika Bercaka

Members Absent: (all present)

Topics Discussed:

This was the first meeting we had after the midterm week in which no meeting occurred. In this meeting we viewed once again what we had done in the first draft so we could establish what needed to be done for the second one. Our team leader Anxhela then divided the work in agreement with all team members. We should help and consult each other during the work process.

Decisions Made:

- 1- We all are going to work in our assigned part.

Anxhela and Adelajda will continue their work with requirements, this time they will work on non-functional requirements. They also will do the diagrams. Lorika, Borana and Erjoni will work on user cases and scenarios.

- 2- Assist each other when help is needed.

- 3- We decided on when we are going to have our next meeting so we can discuss on how we are progressing with our work.

Tasks Assigned:

Each member will work on their assigned task, continue communication with other members via WhatsApp and pinpoint their struggles so we can consult as a group.

Time, Place, and Agenda for Next Meeting:

Next meeting: 06.05.2019

See in what place we are in our work and solve the problems which may have occurred during it.