

MEETING REPORT 12

Team Name: WineSight

Date of Meeting: 23.05.2019

Start Time: 09:40 End Time: 10:30

Meeting Location: Epoka University Caffeteria

Moderator: Anxhela Kastrati

Recorder: Borana Begaj

Other Members Present: Adelajda Rami Erjon Halili Lorika Bercaka

Members Absent: (all present)

Topics Discussed:

The purpose of this meeting was assigning specific tasks for all the members of our team.

Decisions Made:

- We will have divided tasks.
- Each of should try their best to complete the assigned parts.
- Help each other.

Tasks Assigned:

- Adelajda is in charge of Financier's view and all the other php files and tables in database related with the user assigned to her.
- Anxhela is in charge of the Administrators and Specialist view and all the other php files and tables in database related with the user assigned to her.
- Borana is in charge of Sales Director view and all the other php files and tables in database related with the user assigned to her.
- Erjoni is in charge of BOD view and all the other php files and tables in database related with the user assigned to him.

- Lorika is in charge of HR managers view and all the other php files and tables in database related with the user assigned to her.

Time, Place, and Agenda for Next Meeting:

Next meeting: 03.06.2019

Estimate how much progress we have made and discuss problems which may have occurred.