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A procedures manual is a handy way to relay these office dynamics to employees, and reinforce the rules. Ms. Carter says it also serves a legal purpose by protecting your practice from employment issues. When seeking employees, the office manager should first conduct several interviews with prospective candidates, Ms. Fuller says.

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Below you will find an example of a general office policy for a medical practice, including Dentists, Veterinarians and Optometrists. Feel free to copy and adapt this to your office. It is an example of what our 400 page Office Policy and Job Description Manual contains.

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Optometry. Optometry is the diagnosis and treatment of disease, optical deficiencies and deformities, and visual and muscular irregularities as related to the human eye and adjacent tissue. Optometrists are independent primary health care providers who examine, diagnose, treat and manage diseases and disorders of the visual system.

# **Optometry - NYS Office of the Professions**

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important documents . center for eye care policies and procedure manual. center for eye care compliance plan. ... college of optometry administrator job descriptions. center for eye care hipaa documents. center for eye care complimentary policies. center for eye care state driving requirements.

# **IMPORTANT DOCUMENTS - University of Missouri-St. Louis**

Patient Care Policies and Protocols ... This section has been paraphrased and adapted from the Clinic Manual of the Southern California ... An optometry intern must therefore be mindful of the following when interacting with patients: 1. Ask for assistance when you need it.

# Patient Care Policies and Protocols - IU Optometry

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