

Meetings Record - Connect 4 ICS4U

This document keeps track of all the meetings held between our group to discuss the Connect 4 project. All meetings are recorded in order for us to analyze our productivity and the effectiveness of our communication during the phases of this project. Discord was used as the primary platform for communication.

Time Initiated	Duration	Content Discussed	Platform
May 16th, 2020	20 minutes	Project charter Division of work of the planning and initiation phases General timeline of completed tasks	Instagram Direct Messages
May 22th, 2020	30 minutes	Mechanism of the algorithm Reviewing and editing of project charter Reviewing and editing of the initiation and planning documents (GANTT chart, etc.)	Discord Audio Call
May 23rd, 2020	20 minutes	Introuction to execution (coding phase) Deadlines for sections of completed and coded algorithms	Discord Audio Call
May 24th, 2020	20 minutes	Updates on GUI and PVP algorithms Introduction to minimax algorithm	Discord Audio Call

May 25th, 2020	30 minutes	Introduction to additional features in the GUI (options, save game) Completion of minimax algorithm and singleplayer gamemode Merged existing code (PvP and GUI together) Debugging	Discord Audio Call
May 26th, 2020	30 minutes	Completion of merging minimax and GUI Graphical improvements to the GUI Improvements to the minimax algorithm Debugging	Discord Audio Call
May 27th, 2020	15 minutes	Platform compatibility Introduction to documents in monitoring and control phase	Discord Audio Call