Dear Sir or Madam

With this letter I would like to apply for practical work and training abroad. I am a highly motivated and diligent student at the School centre Velenje in my third year of the programme Computer technician and I am confident I would make an outstanding candidate for the position available.

I am a hard-working, sociable and responsible individual with a desire of acquiring new skills and expanding my horizons, be it through reading or learning, experiencing, listening and communicating. I speak two foreign languages, German and English and I am as well a passionate basketball player.

Tinkering with electronics at a young age was what got me into computer and information sciences. The hardware of a computer had been my main focus until I took my first programming lesson. Programming became a challenge and a fascination to me, something demanding that you need a lot of willpower to master.

Your company provides an excellent opportunity of gaining experience as a trainee, which is something I would really appreciate and benefit from. It would prepare me tremendously for my future career job and help with my set goals in life. I am eager to improve my skills and fully prepared to adapt myself to the new working environment.

I have a wealth of experience in working with GIMP, Microsoft Office™ tools, like Word, Power Point Excel, and Access, intermediate knowledge of working with Microsoft Visual Studios, intermediate knowledge of C++, C# and HTML programming languages.

I appreciate the time and efforts you invested in assessing my application and would welcome discussing the opportunity to work for you in an interview at any time.

Yours faithfully,

Anže Grintal Ugovšek