

## **ANZHU NI MATTIE**

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**OBJECTIVE** To obtain a part time position or internship in computer science field, where I can use my technical skills to make valuable contributions to a company and gain work experience.

**EDUCATION** **Hunter College**  
The City University of New York  
Bachelor's Degree (Expected June 2018)  
Major: Computer Science

**Bronx High School of Science**, 2010-2014, New York, NY  
Bronx Science Diploma, June 2014  
Focus on Math and Science

## **EMPLOYMENT HISTORY**

2017-Present **New York Sports Clubs, Queens, NY**  
Membership Consultant  
-Call and email potential members to sell memberships  
-Schedule appointments between members and other employees  
-Perform front desk duties such as scanning key tags and assisting members

2017 **Modell's Sporting Goods, Queens, NY**  
Store associate  
-Process cash and charge transactions for customers  
-Work with customers on the floor

2015-2016 **JTB Law Group, LLC, Jersey City, NJ**  
Intern  
-Performed clerical tasks such as filing, photocopying, faxing  
-Answered calls and transferred them to appropriate staff  
-Scheduled meetings for lawyers and clients

**SKILLS** Basic knowledge of C++, proficient in Microsoft Word, Excel, PowerPoint