Ogunlolu, Abigail Ajoke

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PROFESSIONAL SUMMARY

I am a seasoned Accountant with over four years of professional experience, complemented by a keen ap;tude for Financial Technologies focused on delivering inven;ve solu;ons within the realm of accoun;ng.

Throughout my career, I have excelled in roles involving Receivables analysis, Payables management, Reconcilia;on, Financial Statement prepara;on, Data analysis, and even Web development. My diverse skill set encompasses proficiency in various technologies, including Excel, SQL, Tableau, JavaScript, HTML, CSS, Tailwind CSS, React.js, Git, and GitHub, which I have strategically employed to consistently achieve outstanding results.

WORK EXPERIENCE

AXA Mansard Health Insurance.

84B Ozumba Mbadiwe. Victoria Island, Lagos.   **FEB 2019-SEPT 2022 CREDIT**

CONTROL OFFICER: **Mar 2021- SEPT 2022**

- During my tenure, I prepared Trade Receivable, Other debtors, and Account payables schedules, contributed to automa;ng Receivables and Payables Accounts by collabora;ng with SoPware Developers, performed analy;cal procedures on accoun;ng variances, assisted in preparing Management reports, and successfully recovered over 40 Million Naira declared as bad debt in 2021.
- I ac;vely contributed to budget prepara;on, managed NHIS Schedule and remiVance, assisted in preparing monthly, quarterly, and annual financial reports, and effec;vely escalated outstanding receivables to team members and the sales unit.

SETTLEMENT OFFICER: **Feb 2019- Feb 2021**

- Performed various key responsibili;es, including analyzing and pos;ng journals into appropriate ledgers, conduc;ng thorough reviews and reconcilia;ons of all AXA Mansard HMO Accounts, and me;culously reconciling data and reports to resolve discrepancies between bank and ledger. Addi;onally, I took charge of assembling the annual audit informa;on for external auditors, and I successfully liaised with Account officers from various Accounts/Banks operated by AXA Mansard HMO.
- Moreover, I efficiently handled clerical du;es such as filing, remiVance of WHT and VAT, preparing memos and request leVers, as well as handling scanning and photocopying tasks. As part of my role, I diligently reviewed month-end close reports, and when necessary, promptly escalated any problems detected for swiP resolu;on.

Lastly, I ensured me;culous review of all ledgers to maintain accurate and up-to-date financial records.

ST JOHN'S SCHOOLS, IKORODO ROAD PALMGROOVE.   July 2018- Jan 2019   ACCOUNT OFFICER / ADMINSTRATOR

- • Ac;vely contributed to various financial tasks, including preparing accurate financial records and maintaining general ledger accounts. I diligently reviewed bank statements on a monthly basis to ensure accuracy and iden;fy any discrepancies, efficiently managed staff payrolls, ensuring ;mely and accurate processing of payments. Addi;onally, I priori;zed data security by comple;ng regular database backups and maintaining strict confiden;ality of sensi;ve informa;on.

OFFICE OF THE AUDITOR GENERAL.
SECRETARIAT, IBADAN. OYO STATE.   2015 / 2017-2018 NYSC / INTERNSHIP

- • Checked documenta;on suppor;ng accoun;ng balances and classes of transac;on with a third party.
- • Checked and confirmed account receivable and other accounts with third par;es.
- • Performed analy;cal procedures on expected and unexpected variance in accoun;ng balances or classes of transac;on.

PERSONAL DETAILS Sex: Female   Na\onality:
Nigerian

EDUCATION Award/Ins\tu\on   Year

PGD COMPUTER SCIENCE.   2022- 2023
BABCOCK UNIVERSITY
ILISAN-REMO, OGUN STATE.

BSc. ACCOUNTING
                                                  2013-2016
LES COURS SONOU UNIVERSITY COTONOU. REPUBLIC
OF BENIN.

OND. ACCOUNTING
                                                  2010-2012
MOSHOOD ABIOLA POLYTHECNIC.
ABEOKUTA, OGUN STATE.

PROFESSIONAL CERTIFICATION

Financial Modeling & Valua;on Analyst (FMVA)®	**CFI (in progress)**
Accoun;ng Fundamentals	**CFI**
Introduc;on to Business Intelligence	**CFI**
Database and SQL for Data Science with Python	**IBM**
Frontend Development	**TECH 365**

INTEREST AND ACTIVITIES HOBBIES

Learning   Reading   Networking   Traveling   Sports