



## **CITY AND GUILDS 7501**

Diploma in Media Techniques

### **COURSE OUTLINE**

7-month courses, running four times a year

6 students [18 or over] per course.

Days: Monday/Tuesdays/Wednesdays

Time: 10am-4pm.

Course fee: £15 for City and Guilds registration and assessment.

A deposit of £35 will be paid at the beginning of the course. This will be returned provided you fully complete the course.

100% attendance and punctuality is required. If you're running over a schedule then you must be prepared to work extra hours and days if needed. At times you'll have to work hard and at home.

You must be prepared work in a team, keep good course notes and make all deadlines.

### **PRE PRODUCTION**

You'll be taught how to;

- Write a treatment,
- Do a budget,
- Research a programme by using a variety of sources
- Find locations
- Make a production and a shooting schedule
- How to book equipment
- Working as a team.

- Preparing a storyboard for precise scriptural, visual and audio framework for a production whether in the studio or on location.

## **PRODUCTION TECHNIQUES**

- You'll learn: crewing as a cameraperson, soundperson, lighting technician and producer/director.
- How to work as part of a team and how to meet deadlines.

## **POST PRODUCTION TECHNIQUES**

This covers: logging all audio and video material, making transcripts of all interviews, doing a paper edit. It also involves performing the roles of an editor – logging a control track, editing audio and video material and doing an audio dub.

## **RESEARCHING THE TV AND VIDEO INDUSTRY**

This teaches the theory of the technological and organisational issues that affect the broadcast television industry, the independent sector, corporate video, community and other forms of non-broadcast video.

You'll also gain knowledge of the financial, legal and political framework within which the industry operates.

## **CRITICAL READING OF TV, VIDEO TAPES AND FILMS**

You'll learn how to critically analyse programme scheduling, classification of programme types, representation of ideas and the value of groups within society, different forms of TV programmes, representation of equal opportunities in programmes and the use of graphics.

## **OPPORTUNITIES AVAILABLE AFTER THE COURSE**

- Ability to work in a production company in a junior capacity.
- Go on to further study.
- Specialise in one chosen area and seek work as an assistant/trainee.

Don't forget we can offer you help in getting employment after you've successfully completed the course.

**Call us on 020 8964 2641 to arrange to come in to see us**