

ANTHONY OVALLES

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SUMMARY

As a Technical Project Manager at Meta, I oversee the security systems and technology projects across multiple teams and functions. I ensure the quality, efficiency, and timeliness of the project deliverables. In addition, I establish communication and collaboration with stakeholders and clients. Passionate about solving complex problems and improving process, it's my goal to lead the associated teams to achieve our purpose of completing projects in a timely manner while executing all requirements.

SKILLS

Job-specific skills include maintaining stakeholder relationships, consistent communications via email, phone, in-house networking. Design drawing and QA compliance competency and oversight. Software experience includes Smartsheet, Excel, Asana, PlanGrid, Bluebeam, Autodesk.

PROFESSIONAL EXPERIENCE

Technical Project Manager, Meta | Austin, TX

Nov. 2021 – Present

- Successfully managed and oversaw large decommissioning of sites involving all security related devices.
- Worked with cross-functional teams to meet deadlines and goals required to complete high-level moves, adds, and changes.
- Provided consultation as a Subject-Matter-Expert to stakeholders as well as engaged Quality Assurance reviews to ensure projects met compliance.

Senior Administrator, Tori Dallas + Partners | Washington, DC

Aug. 2019 – Nov. 2021

- Conducted necessary post-construction phase duties such as logging and reviewing Submittals and Request(s)-For-Information (RFI) for projects within the phase.
- Consistently managed databases that included project schedules, additional services, contracts and proposals.
- Coordinated contract negotiations with Architects, Principals, Engineers and stakeholders.

PROJECTS

Capstone - UX Customizable Exercise Template

Nov. 2023

- Created a full-stack application that allows the user to create an exercise template based off the days of the week. Features included calendar sync with Google Calendar as well as an exercise database for full customization.

EDUCATION & CERTIFICATIONS

Springboard | Online | February 2024

Computer Software Engineering Certificate