



DEPUTI BIDANG INFRASTRUKTUR RISET DAN INOVASI
DIREKTORAT PENGELOLAAN LABORATORIUM, FASILITAS RISET DAN KAWASAN SAINS TEKNOLOGI

**FORMULIR
AUDIT PLAN**

Perusahaan/Organisasi (Company/Organization)

Nama perusahaan : Hung-A Co., Ltd, Yangsan Factory
(Name of Organization)

Team audit : Bambang Rustianto/RUS (Ketua tim/team leader)
(Audit team) : Barkah Fitriyana/FIT (Auditor)
: Daud / DAD (PPC / sampling officer)

Nama Direktur : Hyun-Woo Shin
(Name of Director)

Standar (Standard) : SNI 0098:2012, SNI ISO 9001:2015

Alamat (Address) : 327, Chungnyeol-ro, Yangsan-si, Gyeongsangnam-do, Republic of Korea

Bahasa (Language) : Bahasa Indonesia / English

Telp/Fax : +82-55-371-3750/+82-55-372-1264

Tujuan audit (Audit Objective) : Memastikan bahwa sistem manajemen telah ditetapkan dan diterapkan sesuai persyaratan standar (to confirm that the management system has been established and implemented in accordance with the requirement of the standard)

Contact Person :

Hari/Tanggal (day/date)	Waktu (time)	Bagian / Proses (Department/Process)	Auditor	Auditee	Keterangan (Remarks)
Tuesday, January 9, 2024	09.00 - 11.00	Opening meeting : <ul style="list-style-type: none">• introduction and confirmation scope• plant visit	All auditors	Plant head and related dept head	The following numbers are the clauses and sub clauses of ISO 9001 : 2015
	11.00 - 12.00	MR (Review of internal and external factors, review of needs and expectations of interested parties)	FIT	MR	4.1, 4.2
		QA Dept. (Actions to address risks and opportunities, quality objective and planning to achieve them)	RUS	QA Dept	6.1, 6.2
		Sample preparation	DAD	Prod Dept	As per sampling plan
	12.00 – 13.00	Break			



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	13.00 – 16.00	Engineering Dept, HRD, Sales Dept <i>(Resources : person, infrastructure, working environment), competency (internal auditor, QC staff, operator of production dept), requirements for products: sales contract, review of SNI standards, complaint.</i>	RUS	Head of related dept	7.1, 7.2, 8.2
		R & D Dept, Sales Dept <i>(Product and process planning, design and development of product and process)</i>	FIT	Head of related dept	8.1, 8.3
		Sampling selection of passenger car tyre	DAD	Prod dept	As per sampling plan
Wednesday, January 10,2024	09.00 – 12.00	Purchasing Dept, QA Dept, Engineering Dept <i>Control of externally provided processes, products and services (supplier selection and performance evaluation, purchase order, mill certificate), control of nonconforming outputs (in process, final product, claim)</i>	FIT	Head of related dept	8.4, 8.7
		Prod Dept, QA Dept <i>Production provision (control plan, identification and traceability, preservation), monitoring and measurement of manufacturing processes (check sheet of each process for tyre production line)</i>	RUS	Head of related dept	8.5, 9.1
		Sampling selection of passenger car tyre	DAD	Prod dept	As per sampling plan
	12.00 – 13.00	Break			
	13.00 – 16.00	QA Dept <i>(Performance evaluation : audit internal, management review)</i>	FIT	Head of related dept	9.2, 9.3



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	13.00 – 16.00	Engineering Dept <i>Verification of monitoring and measurement resources</i>	RUS	Head of related ept	7.1.5.2
		Sampling selection of passenger car tyre	DAD	Prod dept	As per sampling plan
Thursday, January 11, 2024	09.00 – 12.00	QA Dept, Prod Dept <i>(Release of products : inspection and functional testing, appearance items, statutory and regulatory conformity, acceptance criteria)</i>	RUS	Head of related dept	8.6
		QA Dept <i>(Improvement : customer complaints and field failure test analysis, continual improvement)</i>	FIT	Head of related dept	10
		Samples labelling	DAD	Prod dept	As per sampling plan
	12.00 – 13.00	Break			
	13.00 – 14.30	Auditor meeting : <i>audit report preparation, sampling report preparation</i>	All auditors		
	14.30 – 15.30	Closing meeting : <i>audit report presentation</i>	All auditors	Plant Head and related Dept Head	

South Tangerang, December 7 2023
Ketua Tim (*Team leader*),

Koordinator Laboratorium Kekuatan Struktur
(Structural Strength Laboratory *Coordinator*) ,



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(Mustasyar Perkasa)



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FORMULIR
List of Attendance

Agenda of the meeting : Opening meeting of SNI audit at Hung-A Co., Ltd

Date : January 9, 2024

Location : Hung-A Co., Ltd (Yangsang Factory)

No.	Name	Position	Signature
1	Bambang Rustianto	Team Leader	
2	Barkah Fitriyana	Auditor	
3	Daud	Sampling Officer	
4	Jalke Lee	MIPICL	
5	KIM SUN MIN	Q.C Dept.	
6	HEO JIN YOUNG	Development	
7	JEONG MYEONG GIL	PRODUCTION MANAGEMENT	J M G
8	Shin Hyun Woo	Q.C Dept	
9	ByeongHee Go	Q.C Dept.	
10	Sung Mok Kim	Overseas sales	



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2	Barkah Fitriyana	Auditor	
3	Daud	Sampling Officer	
4	Jalco Lee	MPICL	
5	Shin Hyun Waa	QC Dept	
6	KIM Sun min	"	
7	ByeongHee Go	"	
8	KIM Sung Mok	Sales Dept	