

# AI + ChatGPT

## Job Search Cheat Sheet

### Job Search AI Tools

**Sonara:** Automate your job search using AI  
**Careerflow:** AI powered job searching platform  
**Match That Role:** Matching job seekers with job openings

### Networking AI Tools

**NetworkAI:** Grow your network with the speed of AI  
**Engage AI:** Build stronger relationships on LinkedIn

### ChatGPT Company Research Prompts

I have an interview with [company] for the position of [job position]. Analyze the company's website [website link] and give me a summary of the work they do. [use web browsing plugin]

What are the key things I should look for in understanding [company]'s [product/service] market position?

I have applied for a company in [industry]. What are the biggest opportunities and threats in [industry]?

What are some key indicators to understand the financial health of a company?

What kind of information should I look for in a company's annual report?

### ChatGPT Interview Prep Prompts

I am interviewing for the role of [insert role]. Give me a list of the most common questions asked in the interview for this role.

Generate a list of answers to the questions above, along with brief explanations for each answer.

Provide some tips for answering the question 'Tell me about yourself' during an interview.

How should I describe my past work experience in an interview for a [field] job?

What is the STAR method for answering interview questions and how can I apply it?

Can you help me prepare a 30-60-90 day plan for a [field] job interview?

Give me examples of how to demonstrate leadership experience in an interview for a [job level] role.

Ask me a list of the most common interview questions for the role of [X]. Provide correct answers when my response is incorrect.

### Job Application AI Tools

**HyreSnap:** Get the perfect resume for your next job  
**CareerHub AI:** Upgrade your career with AI  
**Salley:** Future-proof your career with personalized learning

### Interview Prep AI Tools

**InterviewJam:** Leverage AI to ace your interview  
**Applai.me:** Revolutionize your job search using AI  
**Interviewsby.ai:** Custom tailored mock interviews using AI

### ChatGPT Resume Prep Prompts

Review the job listing below. Then review my resume. Generate a new resume that is better suited to the requirements of the job listing. [copy paste job listing][copy paste resume]

What are the key skills that should be included in a resume for a [job title] position?

Suggest ways to tailor my resume to a specific job listing in the field of [job field].

Provide an example of a well-structured resume for a [job position].

What are some effective ways to demonstrate leadership experience in a resume for a managerial role?

How can I best present my internship experiences in a resume for an entry-level job in [field]?

### ChatGPT Salary Negotiation Prompts

I am a job seeker with [x] years of experience in [field]. I'm applying for the role of [job role], what are important factors to consider while negotiating my salary?

How should I respond if my salary negotiation request is denied?

### ChatGPT Cover Letter Prompts

Review my resume. [copy paste resume] How can I best demonstrate my skills and experience in a cover letter for a [job role] job?

Can you provide an example of a cover letter for a job application in a [company type]?



CREATED BY ZAIN KAHN