APC_2022_2023_T3_PROJMAN_MI202_G04_OPTIMUM_FIVE - Work packages

ID	Subject	Туре	Status	Budget	Overall costs	Labor costs	Unit costs		
1592	1 RAM-IT: ITRO's ChatBot & Ticketing System	Phase	New	RAM-IT Budget	117489.94	107889.94	9600.0		
Description:									
1593	1.1 Initiation	Phase	New	RAM-IT Budget	59017.66	56517.66	2500.0		
Description:									
1594	1.1.1 Design Thinking	Milestone	New	RAM-IT Budget	13197.94	12097.94	1100.0		
Description:	WBS:								
	Work Package:			Design Thinking					
	Package Owner:			Jayson Aloya					
	Owner Organization:			Information Technology Resource Office					
	Participants:		Jan Gabriel Sajul, & Ma		ya, John Christopl	ner Langcauon,	Marc Julian		
	Description:			The research and brainstorming session of the project team with the help of the project sponsor and stakeholders.					
	Completion State:		Once the p	roblem statemer	t, purpose, goals,	and objectives a	are defined.		
	Assumptions:			Assuming that the goals will stay consistent all throughout the project.					
	Risks:		Changes m thinking se		he project that re	quires an impro	mptu design		
	Risk Mitigation:		An improm	ptu design think	ng session will be	held as soon as	possible.		

	Budget:		RAM-IT Bud	get					
	Reference Docs:		Optimum Fi	Optimum Five - Work Breakdown Structure (WBS).docx					
1595	1.1.2 Create Business Case	Work package	New	RAM-IT Budget	1398.6	1398.6	0.0		
Description:	WBS:		1.1.2						
	Work Package:			ness Case					
	Package Owner:			opher Langcauo	n				
	Owner Organization:			Technology Re	source Office				
-	Participants:			John Christopher Langcauon					
	Description:			The paper that contains the information about the business/company the project is being made for.					
	Completion State:			Once the document is completed and approved by the project manager and adviser.					
	Assumptions: Risks:			Some of the data comes from the team members personally experiences a students in APC. Revisions may be made halfway through the process.					
	Risk Mitigation:		Revisions w	Revisions will be made as soon as possible.					
	Budget:			RAM-IT Budget					
	Reference Docs:		Optimum Fi	Optimum Five - Work Breakdown Structure (WBS).docx					
1596	1.1.3 Create Project Charter	Work package	New	RAM-IT Budget	4792.32	3692.32	1100.0		

Description:	WBS:	1.1.3
	Work Package:	Create Project Charter
	Package Owner:	Jayson Aloya
	Owner Organization:	Information Technology Resource Office
	Participants: Description:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
		The paper that contains information about the project sponsor and project manager along with the information about the project milestones and budget.
	Completion State:	Once the project sponsor signs the document.
	Assumptions:	Assuming that the project will be completed within the given time.
	Risks:	Changes may occur during the project that requires an impromptu meeting
	Risk Mitigation:	An impromptu meeting will be held as soon as possible.
	Budget:	RAM-IT Budget
	Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1597	1.1.4 Project Sponsor Approval of Project	Work package	New	RAM-IT Budget	9330.8	9230.8	100.0
Description:	WBS:		1.1.4				
	Work Package:		Project Spon	sor Approval of I	Project		
	Package Owner:		Jayson Aloya				
	Owner Organization:		Information	Technology Resc	ource Office		

Participants:	Jayson Aloya
Description:	The project manager sends the business case and project charter along with other necessary information about the project to the project sponsor for approval.
Completion State:	Once the project is approved by the project manager and adviser.
Assumptions:	Assuming that all information gathered are sufficient to judge the worth of a project.
Risks:	Project Sponsor might take long to approve.
Risk Mitigation:	Changes will be made to satisfy the project and project sponsor.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1598	1.1.5 Assign Project Team & Roles	Work package	New	RAM-IT Budget	5638.48	5538.48	100.0			
Description:	WBS:									
	Work Package:			Assigning Project Team & Roles						
-	Package Owner:			lloya						
	Owner Organization:			Information Technology Resource Office						
	Participants:	Participants:			Jayson Aloya					
	Description:			Finding the right people to join the creation of the project and assigning roles to them.						
	Completion State:			Once the team is assigned their roles.						
	Assumptions:		Assumin roles.	ng that all of the po	eople chosen for	the team is capa	ole of doing their			

	Risks:		Conflict in de	elegating roles	may occur.				
	Risk Mitigation:		Negotiation	between the in	dividuals involve	d.			
	Budget:		RAM-IT Budg	RAM-IT Budget					
	Reference Docs:		Optimum Five - Work Breakdown Structure (WBS).docx						
1599	1.1.6 Identify Stakeholders	Work package	New	RAM-IT Budget	24659.52	24559.52	100.0		
Description:	WBS:								
	Work Package:			eholders					
	Package Owner:			Jan Gabriel Prion					
	Owner Organization:			Information Technology Resource Office					
	Participants:		Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora						
	Description:		Identifying the people affected and will benefit from the project.						
	Completion State:			Once all stakeholders are identified.					
	Assumptions:		Assuming th	Assuming that the stakeholders will consent their involvement.					
	Risks:		Conflict with	stakeholders.					
	Risk Mitigation:		Clear up mis	Clear up misunderstandings and negotiate.					
	Budget:		RAM-IT Budg	RAM-IT Budget					
	Reference Docs:		Optimum Fiv	ve - Work Break	down Structure	(WBS).docx			
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1600	1.2 Planning	Phase	New	RAM-IT Budget	58472.28	51372.28	7100.0		
Description:									
1601	1.2.1 First Meeting with Project Team	Milestone	New	RAM-IT Budget	4692.08	2592.08	2100.0		
Description:	WBS:								
	Work Package:			ng with Project	Team				
	Package Owner:			ya					
	Owner Organization:			n Technology R	esource Office				
-	Participants:			l Prion, Jayson A arc Zamora	loya, John Christo	opher Langcauor	, Marc Julian		
	Description:			The meeting that kick starts the whole project.					
	Completion State:			Once the meeting is done.					
	Assumptions:			Assuming that everyone is available on that day.					
	Risks:		A member	A member or stakeholder might not be free at that time.					
	Risk Mitigation:			Re-scheduling of the meeting will be done.					
	Budget:		RAM-IT Bu	RAM-IT Budget					
	Reference Docs:			Five - Work Brea	kdown Structure	(WBS).docx			
1602	1.2.2 Create Stakeholders Management Strategy Plan	Work package	New	RAM-IT Budget	6428.69	6328.69	100.0		
Description:	WBS:		1.2.2	1.2.2					
	Work Package:		Create Stal	keholders Mana	gement Strategy	[,] Plan			

	Package Owner:	Jan Ga	Jan Gabriel Prion						
	Owner Organization:		Inform	ation Technology R	Resource Office				
	Participants:	Participants:			Jan Gabriel Prion				
	Description:		The do	The document that contains the plan on identifying and managing stakeholders needs for the project.					
	Completion State:		Once approved by the project manager, sponsor, and ad				adviser.		
	Assumptions:		Assum	Assuming that everything stays consistent all throughout the proje					
	Risks:		Chang	es may occur durin	g the project tha	t requires revisio	ons.		
	Risk Mitigation:		Revisio	ns must be made a	is soon as possib	ole.			
	Budget:		RAM-I	RAM-IT Budget					
	Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx					
	Reference Docs:		Optim	um Five - Work Brea	akdown Structur	e (WBS).docx			
	Reference Docs:		Optim	um Five - Work Brea	akdown Structur	e (WBS).docx			
1603	Reference Docs: 1.2.3 Create Cost Management Plan	Work package	Optim	um Five - Work Brea RAM-IT Budget	akdown Structur 2964.8	e (WBS).docx 1864.8	1100.0		
				RAM-IT		i	1100.0		
	1.2.3 Create Cost Management Plan		New 1.2.3	RAM-IT	2964.8	i	1100.0		
	1.2.3 Create Cost Management Plan WBS:		New 1.2.3 Create	RAM-IT Budget	2964.8 Plan	i	1100.0		
	1.2.3 Create Cost Management Plan WBS: Work Package:		New 1.2.3 Create	RAM-IT Budget Cost Management	2964.8 Plan	i	1100.0		
	1.2.3 Create Cost Management Plan WBS: Work Package: Package Owner:		New 1.2.3 Create John C Inform	RAM-IT Budget Cost Management nristopher Langcau	2964.8 Plan Resource Office	i	1100.0		
1603 Description:	1.2.3 Create Cost Management Plan WBS: Work Package: Package Owner: Owner Organization:		1.2.3 Create John C Inform John C	RAM-IT Budget Cost Management nristopher Langcau ation Technology R	2964.8 Plan Resource Office	1864.8			

Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1604	1.2.4 Create Scope Management Plan	Work package	New	RAM-IT Budget	6215.4	6115.4	100.0		
Description:	WBS:		1.2.4	1.2.4					
	Work Package:			cope Managemer	it Plan				
	Package Owner:			nora					
	Owner Organization:			ion Technology R	esource Office				
	Participants:			nora					
	Description:			The document that provides a clear understanding of what the project limitations are.					
	Completion State:	Completion State:			Once approved by the project manager, sponsor, and adviser.				
	Assumptions:		Assumin	Assuming that everything stays consistent all throughout the project.					
	Risks:			Changes may occur during the project that requires revisions.					
	Risk Mitigation:		Revisions	Revisions must be made as soon as possible.					
	Budget:		RAM-IT E	RAM-IT Budget					
	Reference Docs:		Optimun	n Five - Work Brea	ıkdown Structur	e (WBS).docx			

1605	1.2.5 Create Schedule Management Plan	Work package	Ne	ew	RAM-IT Budget	3650.01	2550.01	1100.0	
Description:	WBS:			1.2.5					
	Work Package:			Create Tim	e Management	Plan			
	Package Owner:			Marc Juliar	ı Sajul				
	Owner Organization:			Informatio	n Technology Re	esource Office			
	Participants:			Marc Juliar	n Sajul				
C	Description:				nent that provide ages will be don	es the schedule o e.	f how long the p	oject and the	
	Completion State:			Once appr	oved by the proj	ect manager, spo	onsor, and advise	er.	
	Assumptions:			Assuming that everything stays consistent all throughout the project.					
	Risks:			Changes may occur during the project that requires revisions.					
	Risk Mitigation:			Revisions must be made as soon as possible.					
	Budget:	Budget:			RAM-IT Budget				
	Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx					
							•		
1606	1.2.6 Create Work Breakdown Structure	Work package	Ne	ew	RAM-IT Budget	11176.96	11076.96	100.0	
Description:	WBS:			1.2.6					
	Work Package:			Create Work Breakdown Structure					
	Package Owner:			Jayson Alo	ya				
	Owner Organization:			Informatio	n Technology Re	esource Office			

Participants:	Jayson Aloya
Description:	Where work packages are labeled through each phases of the project.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1607	1.2.7 Create Staffing Management Plan	Work package	N	lew	RAM-IT Budget	3419.24	2319.24	1100.0		
Description:	WBS:			1.2.7						
	Work Package:			Create Huma	an Resource Mar	nagement Plan				
	Package Owner:				Sajul					
	Owner Organization:			Information Technology Resource Office						
	Participants:				Marc Julian Sajul					
	Description:				•		ne staffs of the po will take over on	,		
	Completion State:				Once approved by the project manager, sponsor, and adviser.					
	Assumptions:			Assuming th	at everything sta	ays consistent all	throughout the	project.		
	Risks: Changes may occur during the project that requires				equires revisions	es revisions.				

	Risk Mitigation:		Rev	Revisions must be made as soon as possible. RAM-IT Budget						
	Budget:		RAN							
	Reference Docs:		Opt	imum Five - Wo	rk Break	down Structure	(WBS).docx			
1608	1.2.8 Create Quality Management Plan	Work package	New	RAM Budg		4784.45	4684.45	100.0		
escription:	WBS:			8						
	Work Package:		Cre	ate Quality Mar	ıagemen	t Plan				
	Package Owner: Owner Organization:			c Zamora & Jar	Gabriel	Prion				
				Information Technology Resource Office						
	Participants:		Mar	Marc Zamora & Jan Gabriel Prion						
	Description:		The	The document that assures consistency and quality for each deliverables						
	Completion State:		Ond	Once approved by the project manager, sponsor, and adviser.						
	Assumptions:		Ass	Assuming that everything stays consistent all throughout the project.						
	Risks:		Cha	nges may occu	r during	the project that	requires revisio	ns.		
	Risk Mitigation:		Rev	Revisions must be made as soon as possible.						
	Budget:		RAM-IT Budget							
	Reference Docs:		Opt	imum Five - Wo	rk Break	down Structure	(WBS).docx			
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609	1.2.9 Create Risk Management Plan	Work package	New	RAM Budg		1092.13	992.13	100.0		
Description:		<u></u>	•				-	•		

WBS:	1.2.9
Work Package:	Create Risk Management Plan
Package Owner:	Jan Gabriel Prion
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion
Description:	The document that contains the contingency plans that will be done when a risks occurs.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1610	1.2.10 Create Communications Management Plan	Work package	New	RAM-IT Budget	11176.96	11076.96	100.0		
Description:	WBS:		1.2.10						
	Work Package:		Create C	Create Communications Management Plan					
	Package Owner:		Jayson A	Jayson Aloya					
	Owner Organization:		Informa	Information Technology Resource Office					
	Participants:	Jayson A	loya						

Description:	The document that manages how information is delegated from project team to stakeholders and project sponsor.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1611	1.2.11 Create Procurement Management Plan	Work package	New	RAM-IT Budget	2871.56	1771.56	1100.0			
Description:	WBS:		1.2.11							
	Work Package:			ocurement Mana	gement Plan					
	Package Owner:			stopher Langcau	on					
	Owner Organization:			on Technology R	esource Office					
	Participants:			John Christopher Langcauon						
	Description:		The docu	The document that handles the resources and where to get them.						
	Completion State:		Once app	Once approved by the project manager, sponsor, and adviser.						
	Assumptions:	Assumptions:			Assuming that everything stays consistent all throughout the project.					
	Risks:		Changes	may occur during	the project that	requires revision	S.			
	Risk Mitigation:			Revisions must be made as soon as possible.						

	Budget:		RAM-IT E	RAM-IT Budget						
	Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx						
			· ·							
1612	1 RAM-IT: ITRO's ChatBot & Ticketing System	Phase	New		149870.76	144570.76	5300.0			
Description:	Work package type for Work Breakdown Structure	Priase	New		149670.76	144570.76	3300.0			
•	Work package type for Work Breakdown Stracture									
1613	1.2 Planning	Phase	New	RAM-IT Budget	25672.92	23372.92	2300.0			
Description:	Work package type for Work Breakdown Structure									
1614	1.2.12 Create Implementation Plan	Work package	New	RAM-IT Budget	11176.96	11076.96	100.0			
Description:	WBS:	1, 3	1.2.12				!			
	Work Package:			mplementation Pla	an ————————————————————————————————————					
	Package Owner:		Marc Zai	mora						
	Owner Organization:			Information Technology Resource Office						
	Participants:		Marc Zai	Marc Zamora						
	Description:			The document that contains the plan to implement the project once completed.						
	Completion State: Assumptions:		Once ap	Once approved by the project manager, sponsor, and adviser.						
			Assumin	Assuming that everything stays consistent all throughout the project.						
	Risks:		Changes	may occur during	g the project that	requires revision	s.			
	Risk Mitigation:		Revision	s must be made a	s soon as possible	2.				

	Budget:			RAM-IT Budget						
	Reference Docs:		Optimu	Optimum Five - Work Breakdown Structure (WBS).docx						
			-							
1615	1.2.13 Create Change Management Plan	Work package	New	RAM-IT Budget	3419.24	2319.24	1100.0			
escription:	WBS:		1.2.13							
	Work Package:			Change Manageme	ent Plan					
	Package Owner:			lian Sajul						
	Owner Organization:			ation Technology R	esource Office					
	Participants:			Marc Julian Sajul						
	Description:			The document that shows the procedure on how to apply changes to the plan and also documents the changes throughout the project.						
	Completion State:			Once approved by the project manager, sponsor, and adviser.						
	Assumptions:			Assuming that everything stays consistent all throughout the project.						
	Risks:		Change	Changes may occur during the project that requires revisions.						
	Risk Mitigation:		Revisio	Revisions must be made as soon as possible.						
	Budget:			RAM-IT Budget						
	Reference Docs:	Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx					
616	1.2.14 Meeting for Documents Development	Work package	New	RAM-IT Budget	845.92	745.92	100.0			
Description:	WBS:		1.2.14							

Work Package:	Meeting for Documents Development
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	The meetings done once a week to be able to quality assure each document and to assure that everyone is on the same page.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1617	1.2.15 Send Documents for Project Sponsor Approval	Milestone	New	RAM-IT Budget	10230.8	9230.8	1000.0			
Description:	WBS:		1.2.15	1.2.15						
	Work Package:		Send Doc	Send Documents for Project Sponsor Approval						
	Package Owner:		Jayson Ald	Jayson Aloya						
	Owner Organization:		Informati	Information Technology Resource Office						
	Participants:	Jayson Ald	руа							
	Description: All documents are sent to Project Sponsor for approval.									

	Assumptions:			Assuming that everything stays consistent all throughout the project.						
	Risks:		Changes	Changes may occur during the project that requires revisions.						
	Risk Mitigation:		Revision	s must be made a	s soon as possible	<u>2</u> .				
				Budget						
				n Five - Work Brea	akdown Structure	(WBS).docx				
			•							
1618	1.3 Execution	Phase	New	RAM-IT Budget	124197.84	121197.84	3000.0			
Description:										
1619	1.3.1 Analysis & Design Phase		New	RAM-IT Budget	29443.68	27043.68	2400.0			
Description:	Work package type for Work Breakdown Structure									
1620	1.3.1.1 Develop Requirements Analysis	Work package	New	RAM-IT Budget	6197.92	6097.92	100.0			
Description:	WBS:		1.3.1.1							
	Work Package:		Develop	Develop Requirements Analysis						
	Package Owner:		Jayson A	Jayson Aloya						
	Owner Organization: Participants:		Informa	Information Technology Resource Office						
				iel Prion, Jayson A Marc Zamora	Noya, John Christo	pher Langcauon	, Marc Julian			
	Description:		Dovolon	Developing the tables and diagrams that is required for the project.						

Once approved by the project sponsor.

Completion State:

Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks: Changes may occur during the project that requires revi	
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1621	1.3.1.2 Develop System Analysis	Work package	New	RAM-IT Budget	6384.4	6284.4	100.0		
Description:	WBS:	1.3.1.2							
	Work Package:		Develop Sys	Develop System Analysis					
	Package Owner: Jayson Aloya								
	Owner Organization:	Information Technology Resource Office							
	Participants:		Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora						
	Description:		Developing	the tables and d	iagrams on ho	w the system will	work.		
	Completion State:		Once approv	ved by the proje	ct manager, sp	onsor, and advis	er.		
	Assumptions:		Assuming th	nat everything st	ays consistent	all throughout th	ne project.		
	Risks:	Changes may occur during the project that requires revisions.							
	Risk Mitigation:	Risk Mitigation: Revisions must be made as soon as possible.							
	Budget:		RAM-IT Bud	get					

	Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx						
1622	1.3.1.3 Create System Design	Work package		New	RAM-IT Budget	4938.24	3838.24	1100.0		
Description:	WBS:			1.3.1.3						
	Work Package:			Create Syste	m Design					
	Package Owner:			Marc Julian S	Sajul					
	Owner Organization:			Information	Technology Res	source Office				
	Participants:			Jayson Aloya, Marc Julian Sajul, & Marc Zamora						
-	Description:			Creating a solid design for the system.						
	Completion State:			Once approved by the project manager, sponsor, and adviser.						
	Assumptions:			Assuming that everything stays consistent all throughout the project.						
	Risks:			Changes may occur during the project that requires revisions.						
	Risk Mitigation:			Revisions must be made as soon as possible.						
	Budget:			RAM-IT Budget						
	Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx						
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1623	1.3.1.4 Create System Wireframe	Work package		New	RAM-IT Budget	0.0	0.0	0.0		
escription:	WBS:			1.3.1.4						
	Work Package:			Create System Wireframe						
	Package Owner:			Jayson Aloya						

Owner Organization:	Information Technology Resource Office
Participants:	Jayson Aloya, Marc Julian Sajul, & Marc Zamora
Description:	Creating a wireframe on how the system will look like.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1624	1.3.1.5 Create System Mock-up	Milestone	New	RAM-IT Budget	11923.12	10823.12	1100.0		
Description:	WBS:		1.3.1.5						
	Work Package:		Create System Mock-Up						
	Package Owner:		Marc Juli	ian Sajul					
	Owner Organization:		Informa	tion Technology Re	esource Office				
	Participants: Marc Julian Sajul				Marc Julian Sajul				
	Description:		Visualizi	ng the wireframe.					
	Completion State: Once approved by the project manager, sponsor, and				Once approved by the project manager, sponsor, and adviser.				
	Assumptions:		Assuming that everything stays consistent all throughout the projec						
	Risks:		Changes	s may occur during	the project that	requires revisions	5.		

	Risk Mitigation:	Revisions must be made as soon as possible.					e.			
	Budget:			RAM-IT Budget						
	Reference Docs:			Optimum Fi	ve - Work Brea	kdown Structure	(WBS).docx			
1625	1.3.2 Development	Phase	N	lew	RAM-IT Budget	94754.16	94154.16	600.0		
Description:		•						•		
1626	1.3.2.1 Develop Log-In Feature	Feature	N	lew	RAM-IT Budget	7484.64	7384.64	100.0		
Description:	WBS:			1.3.2.1						
	Work Package:			Develop Log-In Feature						
	Package Owner:			Marc Zamora						
	Owner Organization:			Information Technology Resource Office						
	Participants:			Marc Zamora						
	Description:			Developing the feature to be able to log-in and connecting it to the database for accounts.						
	Completion State:			Once tested	and complete	ly coded into the	prototype.			
	Assumptions:			Assuming th	nat everything	stays consistent a	all throughout th	e project.		
	Risks:			Changes may occur during the project that requires revisions.						
	Risk Mitigation:			Revisions m	ust be made as	s soon as possibl	e			
	Budget:			RAM-IT Bud	get					
	Reference Docs:			Optimum Fi	ve - Work Brea	kdown Structure	(WBS).docx			

1627	1.3.2.2 Develop Chat Bot Feature	Milestone	New	RAM-IT Budget	35177.04	35077.04	100.0		
Description:	WBS:		1.3.2.2						
	Work Package:		Develop Chat Bot Feature						
	Package Owner: Marc Zamora								
	Owner Organization:		Information	Technology Re	esource Office				
	Participants:		Marc Zamor	ra					
	Description:		Developing	the features fo	r the chat bot and	d its responses.			
	Completion State:		Once tested	and completel	y coded into the	orototype.			
	Assumptions:	Assuming th	Assuming that everything stays consistent all throughout the project.						
	Risks:		Changes may occur during the project that requires revisions.						
	Risk Mitigation:		Revisions m	ust be made as	soon as possible	ossible.			
	Budget:		RAM-IT Bud	get					
	Reference Docs:		Optimum Fi	ve - Work Brea	kdown Structure	(WBS).docx			
					_	_	_		
1628	1.3.2.3 Develop Ticketing Feature	Milestone	New	RAM-IT Budget	35177.04	35077.04	100.0		
Description:	WBS:		1.3.2.3						
	Work Package:		Develop Ticl	keting Feature					
	Package Owner:		Marc Zamor	ra					
	Owner Organization:		Information	Technology Re	esource Office				

Participants:	Marc Zamora
Description:	Developing the system for the ticketing feature.
Completion State:	Once tested and completely coded into the prototype.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1629	1.3.2.4 Develop Notification Feature	Feature	New	RAM-IT Budget	7484.64	7384.64	100.0	
Description:	WBS:	<u> </u>	1.3.2.4	-	-	<u> </u>		
	Work Package:		Develop Notification Feature					
	Package Owner:	ner:			Marc Zamora			
	Owner Organization:	Information Technology Resource Office						
	Participants:	rticipants: Marc Zamora						
	Description:		Developing	the notifications	feature.			
	Completion State:	State:			Once tested and completely coded into the prototype.			
	Assumptions:		Assuming that everything stays consistent all throughout the projec			oroject.		
	Risks:	Sks: Changes may occur during the project that requires revi		equires revisions.				
	Risk Mitigation:		Revisions m	ust be made as s	oon as possible.			

	Budget:			RAM-IT Budget Optimum Five - Work Breakdown Structure (WBS).docx						
	Reference Docs:									
				•						
1630	1.3.2.5 Develop Data Report Feature	Feature		New	RAM-IT Budget	3792.32	3692.32	100.0		
Description:	WBS:			1.3.2.5						
	Work Package:			Develop Dat	a Report Featu	ire				
	Package Owner:			Marc Zamor	a					
	Owner Organization:			Information Technology Resource Office						
	Participants:			Marc Zamora						
	Description:			Developing a feature that analyzes raw data into useful information used in reports.						
	Completion State:			Once tested and completely coded into the prototype.						
	Assumptions:			Assuming that everything stays consistent all throughout the project.						
	Risks:			Changes may occur during the project that requires revisions.						
	Risk Mitigation:			Revisions must be made as soon as possible.						
	Budget:			RAM-IT Budget						
	Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx						
631	1.3.2.6 Develop Filter Feature	Feature		New	RAM-IT Budget	5638.48	5538.48	100.0		
Description:	WBS:			1.3.2.6						

Work Package:	Develop Filter Feature
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	Developing a search feature.
Completion State:	Once tested and completely coded into the prototype.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1632	1 RAM-IT: ITRO's ChatBot & Ticketing System	Phase	New		190346.94	182146.94	8200.0
Description:							
1633	1.3 Execution	Phase	New		136254.24	131354.24	4900.0
Description:							
1634	1.3.2 Development	Phase	New		113008.0	109708.0	3300.0
Description:							
1635	1.3.2.7 Develop Ticket History Feature	Feature	New	RAM-IT Budget	6869.2	5769.2	1100.0
Description:	WBS: 1.		1.3.2.7				

Work Package:	Develop Ticket History Feature
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	Developing an archive for ticket history.
Completion State:	Once tested and completely coded into the prototype.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1636	1.3.2.8 Develop Chat Feature	Feature	New	RAM-IT Budget	9176.8800000 00001	8076.88	1100.0		
Description:	WBS:								
	Work Package:			Develop Chat Feature					
	Package Owner:			Marc Zamora					
	Owner Organization:			Information Technology Resource Office					
	Participants:			Marc Zamora					
	Description:			Developing a chat system for the customer and service provider to communicate.					
	Completion State:			Once tested and completely coded into the prototype.					

Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1637	1.3.2.9 Implement UI	Milestone	New	RAM-IT Budget	96961.92	95861.92	1100.0			
Description:	WBS:			1.3.2.9						
	Work Package:		Implement	UI						
	Package Owner:			Sajul						
	Owner Organization:			Technology Re	source Office					
	Participants:			Marc Julian Sajul						
	Description:			Implementing visual and user friendly UI.						
	Completion State:	Once UI is ir	Once UI is implemented in the prototype along with approval of ITRO.							
	Assumptions:	Assuming that everything stays consistent all throughout the project.								
	Risks:	Changes may occur during the project that requires revisions.								
	Risk Mitigation:		Revisions must be made as soon as possible.							
	Budget:		RAM-IT Bud	get						
	Reference Docs:		Optimum Five - Work Breakdown Structure (WBS).docx							

1638	1.3.3 Testing & Training	Phase	New	RAM-IT Budget	23246.24	21646.24	1600.0		
Description:									
1639	1.3.3.1 Install System	Work package	New	RAM-IT Budget	500.0	0.0	500.0		
Description:	WBS:		1.3.3.1						
	Work Package:			tem					
	Package Owner:			ora					
	Owner Organization:			on Technology R	esource Office				
	Participants:			Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora					
	Description:			Installing the system to the ITRO.					
	Completion State:			Once the system is working in the ITRO's network.					
	Assumptions:			Assuming that everything stays consistent all throughout the project.					
	Risks:			Technical problems may occur.					
	Risk Mitigation:			Troubleshoot as fast as possible.					
	Budget:			RAM-IT Budget					
	Reference Docs:		Optimum	Optimum Five - Work Breakdown Structure (WBS).docx					
1640	1.3.3.2 Perform Test Cases	Work package	New	RAM-IT Budget	22746.24	21646.24	1100.0		
Description:	WBS:	-	1.3.3.2	1.3.3.2					
	Work Package:		Perform T	est Cases					

Package Owner:	Marc Julian Sajul
Owner Organization:	Information Technology Resource Office
Participants:	Marc Julian Sajul
Description:	Testing the system.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1641	1.3.3.3 Training the ITRO	Milestone	New	RAM-IT Budget	0.0	0.0	0.0			
Description:	WBS:			1.3.3.3						
	Work Package:			Training the ITRO						
	Package Owner:			Marc Zamora						
	Owner Organization:		Information Technology Resource Office							
	Participants:			Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora						
	Description:			The document that contains the budget and costs that will be project.						
	Completion State:		Once approv	ed by the projec	t manager, spon	sor, and adviser.				

				Changes may occur during the project that requires revisions. Revisions must be made as soon as possible.					
	Budget:		RAM-IT E	Budget					
	Reference Docs:		Optimun	n Five - Work Brea	akdown Structure	(WBS).docx			
1642	1.4 Monitoring & Control	Phase	New	RAM-IT Budget	41729.5	40629.5	1100.0		
Description:		•	-	•		•			
1643	1.4.1 Gather Feedback Data	Work package	New		1398.6	1398.6	0.0		
Description:	WBS:			1.4.1					
	Work Package:			Gather Feedback Data					
	Package Owner:			Jayson Aloya					
	Owner Organization:			Information Technology Resource Office					
	Participants:	Participants: Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Juli Sajul, & Marc Zamora					n, Marc Julian		
	Description:			Gathering feedback data to improve the system.					
	Completion State:			Once execution phase is finished.					
	Assumptions:		Assumin	Assuming that everything stays consistent all throughout the project.					
	Risks:		Changes	Changes may occur during the project that requires revisions.					
	Risk Mitigation:		Revisions	Revisions must be made as soon as possible.					

Assuming that everything stays consistent all throughout the project.

Assumptions:

	Budget: R.			RAM-IT Budget					
	Reference Docs:			m Five - Work Brea	akdown Structure	(WBS).docx			
			•						
1644	1.4.2 Risk Manage	Work package	New		15692.36	15692.36	0.0		
Description:	WBS:		1.4.2						
	Work Package:		Risk Ma	nage					
	Package Owner:		Jayson A	lloya					
	Owner Organization:		Informa	tion Technology R	esource Office				
	Participants:			Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora					
	Description:		Manage	Manage risks that occurs.					
	Completion State:		Once ex	Once execution phase is finished.					
	Assumptions:		Assumir	Assuming that everything stays consistent all throughout the project.					
	Risks:		Change	Changes may occur during the project that requires revisions.					
	Risk Mitigation:		Revision	Revisions must be made as soon as possible.					
	Budget:			RAM-IT Budget					
	Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx					
645	1.4.3 Monitor if Project Deliverables are complying to Project Documents	Work package	New	RAM-IT Budget	16792.36	15692.36	1100.0		
Description:	WBS:	1.4.3							

Work Package:	Monitor if Project Deliverables are complying to Project Documents
Package Owner:	Marc Julian Sajul
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	Monitoring the project deliverables and quality assuring them
Completion State:	Once execution phase is finished.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1646	1.4.4 Weekly Status Report	Work package	New		7846.18	7846.18	0.0			
Description:	WBS:			1.4.4						
	Work Package:			s Report						
	Package Owner:			Jayson Aloya						
	Owner Organization:			Information Technology Resource Office						
	Participants:	Participants: Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, N Sajul, & Marc Zamora				Marc Julian				
	Description:		A weekly mee Sponsor and		s the status of t	he project to the	Project			

Completion State:	Once execution phase is finished.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx
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1647	1.5 Completion/Closeout	Phase	New		12363.2	10163.2	2200.0		
Description:									
1648	1.5.1 Transferring roles to ITRO	Milestone	New		5538.48	5538.48	0.0		
Description:	WBS:								
	Work Package:			Transferring roles to ITRO					
	Package Owner:			Jayson Aloya					
	Owner Organization:			Information Technology Resource Office					
	Participants:			Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora					
	Description:			Officially passing over the system to the ITRO.					
	Completion State:			Once roles are transferred.					
	Assumptions:			Assuming that everything stays consistent all throughout the project.					
	Risks:			People may not be available.					
	Risk Mitigation:			Reschedule activity.					

	Budget: Reference Docs:			RAM-IT Budget Optimum Five - Work Breakdown Structure (WBS).docx					
1649	1.5.2 Transferring deliverables to ITRO	Milestone	New		3692.32	3692.32	0.0		
Description:	WBS:								
	Work Package:		Transferring	g deliverables to	ITRO				
	Package Owner:			3					
	Owner Organization:			Technology Res	ource Office				
	Participants:			Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora					
	Description:			Passing over the deliverables of the project to the ITRO.					
	Completion State:			Once deliverables are transferred.					
	Assumptions:			Assuming that everything stays consistent all throughout the project.					
	Risks:			Technical difficulties					
	Risk Mitigation:			Troubleshooting					
	Budget:			RAM-IT Budget					
	Reference Docs:		Optimum Five - Work Breakdown Structure (WBS).docx						
1650	1. F. 2. Aughiniana Decumenta	Work	Name	RAM-IT	2945.92	745.92	2200.0		
1650	1.5.3 Archiving Documents	package	New	Budget	2945.92	745.92	2200.0		
Description:	WBS:			1.5.3					
	Work Package:			Archiving Documents					

Package Owner:	John Christopher Langcauon
Owner Organization:	Information Technology Resource Office
Participants:	Jayson Aloya & John Christopher Langcauon
Description:	Archiving the documents for further references and projects.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1651	1.5.4 Final Meeting	Work package	New		186.48	186.48	0.0			
Description:	WBS:			1.5.4						
	Work Package:			Final Meeting						
Package Owner: Jayson Aloya										
	Owner Organization:			Information Technology Resource Office						
	Participants:			Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora						
	Description:			The final meeting for everyone involved in the project.						
	Completion State:			Once meeting is done.						
	Assumptions:			Assuming that everything stays consistent all throughout the project.						

				<u> </u>						
	Risk Mitigation:	Resched	Rescheduling at available time. RAM-IT Budget							
	Budget:	RAM-IT								
	Reference Docs:		Optimui	m Five - Work Brea	akdown Structure	(WBS).docx				
			•							
							_			
1652	1 RAM-IT: ITRO's ChatBot & Ticketing System	Phase	New		13276.96	11076.96	2200.0			
Description:										
1653	1.5 Completion/Closeout	Phase	New		13276.96	11076.96	2200.0			
Description:										
1654	1.5.5 Confirmation of User Acceptance	Work package	New	RAM-IT Budget	6638.48	5538.48	1100.0			
Description:	WBS:			1.5.5						
	Work Package:			Confirmation of User Acceptance						
	Package Owner:			Jayson Aloya						
	Owner Organization:			Information Technology Resource Office						
	Participants:			Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora						
	Description:			Assuring that every stakeholder needs are met.						
	Completion State:			Once approved by the project manager, sponsor, and adviser.						
	Assumptions:			Assuming that everything stays consistent all throughout the project.						
	Risks:			Changes may occur during the project that requires revisions.						

Risks:

People may not be available at scheduled date.

Risk Mitigation: Budget:			Revisions must be made as soon as possible. RAM-IT Budget						
									Reference Docs:
1.5.6 Confirmation of Project Completion	Work package	New	RAM-IT Budget	6638.48	5538.48	1100.0			
WBS:			1.5.6						
Work Package:			Confirmation of Project Completion						
Package Owner:		Jayson Al	Jayson Aloya						
Owner Organization:		Informat	Information Technology Resource Office						
Participants:			Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora						
Description:		The offici	The official conclusion of the project.						
Completion State:		Once app	Once approved by the project manager, sponsor, and adviser.						
Assumptions:				Assuming that everything stays consistent all throughout the project.					
Risks: Risk Mitigation: Budget:			Changes may occur during the project that requires revisions.						
			Revisions must be made as soon as possible.						
			RAM-IT Budget						
Reference Docs:			Optimum Five - Work Breakdown Structure (WBS).docx						
	Reference Docs: 1.5.6 Confirmation of Project Completion WBS: Work Package: Package Owner: Owner Organization: Participants: Description: Completion State: Assumptions: Risks: Risk Mitigation: Budget:	Reference Docs: 1.5.6 Confirmation of Project Completion Work package WBS: Work Package: Package Owner: Owner Organization: Participants: Description: Completion State: Assumptions: Risks: Risk Mitigation: Budget:	Reference Docs: Optimum 1.5.6 Confirmation of Project Completion Work package New package: Confirmation Package: Package Owner: Owner Organization: Participants: Jan Gabri Sajul, & M Description: Completion State: Assumptions: Risks: Risk Mitigation: Budget: RAM-IT B	Reference Docs: Optimum Five - Work Bread 1.5.6 Confirmation of Project Completion Work package WBS: 1.5.6 Work Package: Confirmation of Project Completion Package Owner: Jayson Aloya Owner Organization: Information Technology R Participants: Jan Gabriel Prion, Jayson A Sajul, & Marc Zamora Description: The official conclusion of tr Completion State: Assumptions: Assumptions: Risks: Changes may occur during Risk Mitigation: Revisions must be made a Budget:	Reference Docs: Optimum Five - Work Breakdown Structures 1.5.6 Confirmation of Project Completion Work package New RAM-IT Budget WBS: 1.5.6 Work Package: Confirmation of Project Completion Package Owner: Jayson Aloya Owner Organization: Information Technology Resource Office Participants: Jan Gabriel Prion, Jayson Aloya, John Christ Sajul, & Marc Zamora Description: The official conclusion of the project. Completion State: Once approved by the project manager, sp. Assumptions: Risks: Changes may occur during the project that Risk Mitigation: Revisions must be made as soon as possib Budget: RAM-IT Budget	Reference Docs: Optimum Five - Work Breakdown Structure (WBS).docx 1.5.6 Confirmation of Project Completion Work package I.5.6 Work Package: Confirmation of Project Completion Package Owner: Jayson Aloya Owner Organization: Information Technology Resource Office Participants: Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauor Sajul, & Marc Zamora Description: The official conclusion of the project. Completion State: Once approved by the project manager, sponsor, and advis Assumptions: Assumptions: Assuming that everything stays consistent all throughout the Risks: Changes may occur during the project that requires revision Revisions must be made as soon as possible. Budget: RAM-IT Budget			