

APC_2022_2023_T3_PROJMAN_MI202_G04_OPTIMUM_FIVE - Work packages

ID	Subject	Type	Status	Budget	Overall costs	Labor costs	Unit costs
1592	1 RAM-IT: ITRO's ChatBot & Ticketing System	Phase	New	RAM-IT Budget	117489.94	107889.94	9600.0
Description:							
1593	1.1 Initiation	Phase	New	RAM-IT Budget	59017.66	56517.66	2500.0
Description:							
1594	1.1.1 Design Thinking	Milestone	New	RAM-IT Budget	13197.94	12097.94	1100.0
Description:							
WBS:				1.1.1			
Work Package:				Design Thinking			
Package Owner:				Jayson Aloya			
Owner Organization:				Information Technology Resource Office			
Participants:				Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora			
Description:				The research and brainstorming session of the project team with the help of the project sponsor and stakeholders.			
Completion State:				Once the problem statement, purpose, goals, and objectives are defined.			
Assumptions:				Assuming that the goals will stay consistent all throughout the project.			
Risks:				Changes may occur during the project that requires an impromptu design thinking session.			
Risk Mitigation:				An impromptu design thinking session will be held as soon as possible.			

Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1595	1.1.2 Create Business Case	Work package	New	RAM-IT Budget	1398.6	1398.6	0.0
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Description:	WBS:	1.1.2					
	Work Package:	Create Business Case					
	Package Owner:	John Christopher Langcauon					
	Owner Organization:	Information Technology Resource Office					
	Participants:	John Christopher Langcauon					
	Description:	The paper that contains the information about the business/company the project is being made for.					
	Completion State:	Once the document is completed and approved by the project manager and adviser.					
	Assumptions:	Some of the data comes from the team members personally experiences as students in APC.					
	Risks:	Revisions may be made halfway through the process.					
	Risk Mitigation:	Revisions will be made as soon as possible.					
	Budget:	RAM-IT Budget					
	Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx					

1596	1.1.3 Create Project Charter	Work package	New	RAM-IT Budget	4792.32	3692.32	1100.0
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Description:	WBS:	1.1.3					
	Work Package:	Create Project Charter					
	Package Owner:	Jayson Aloya					
	Owner Organization:	Information Technology Resource Office					
	Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora					
	Description:	The paper that contains information about the project sponsor and project manager along with the information about the project milestones and budget.					
	Completion State:	Once the project sponsor signs the document.					
	Assumptions:	Assuming that the project will be completed within the given time.					
	Risks:	Changes may occur during the project that requires an impromptu meeting.					
	Risk Mitigation:	An impromptu meeting will be held as soon as possible.					
	Budget:	RAM-IT Budget					
	Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx					
1597	1.1.4 Project Sponsor Approval of Project	Work package	New	RAM-IT Budget	9330.8	9230.8	100.0
Description:	WBS:	1.1.4					
	Work Package:	Project Sponsor Approval of Project					
	Package Owner:	Jayson Aloya					
	Owner Organization:	Information Technology Resource Office					

Participants:	Jayson Aloya
Description:	The project manager sends the business case and project charter along with other necessary information about the project to the project sponsor for approval.
Completion State:	Once the project is approved by the project manager and adviser.
Assumptions:	Assuming that all information gathered are sufficient to judge the worth of a project.
Risks:	Project Sponsor might take long to approve.
Risk Mitigation:	Changes will be made to satisfy the project and project sponsor.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1598	1.1.5 Assign Project Team & Roles	Work package	New	RAM-IT Budget	5638.48	5538.48	100.0
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Description:

WBS:	1.1.5
Work Package:	Assigning Project Team & Roles
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jayson Aloya
Description:	Finding the right people to join the creation of the project and assigning roles to them.
Completion State:	Once the team is assigned their roles.
Assumptions:	Assuming that all of the people chosen for the team is capable of doing their roles.

Risks:	Conflict in delegating roles may occur.
Risk Mitigation:	Negotiation between the individuals involved.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1599	1.1.6 Identify Stakeholders	Work package	New	RAM-IT Budget	24659.52	24559.52	100.0
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Description:

WBS:	1.1.6
Work Package:	Identify Stakeholders
Package Owner:	Jan Gabriel Prion
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	Identifying the people affected and will benefit from the project.
Completion State:	Once all stakeholders are identified.
Assumptions:	Assuming that the stakeholders will consent their involvement.
Risks:	Conflict with stakeholders.
Risk Mitigation:	Clear up misunderstandings and negotiate.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1600	1.2 Planning	Phase	New	RAM-IT Budget	58472.28	51372.28	7100.0
Description:							
1601	1.2.1 First Meeting with Project Team	Milestone	New	RAM-IT Budget	4692.08	2592.08	2100.0
Description:							
WBS:		1.2.1					
Work Package:		First Meeting with Project Team					
Package Owner:		Jayson Aloya					
Owner Organization:		Information Technology Resource Office					
Participants:		Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora					
Description:		The meeting that kick starts the whole project.					
Completion State:		Once the meeting is done.					
Assumptions:		Assuming that everyone is available on that day.					
Risks:		A member or stakeholder might not be free at that time.					
Risk Mitigation:		Re-scheduling of the meeting will be done.					
Budget:		RAM-IT Budget					
Reference Docs:		Optimum Five - Work Breakdown Structure (WBS).docx					
1602	1.2.2 Create Stakeholders Management Strategy Plan	Work package	New	RAM-IT Budget	6428.69	6328.69	100.0
Description:							
WBS:		1.2.2					
Work Package:		Create Stakeholders Management Strategy Plan					

Package Owner:	Jan Gabriel Prion
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion
Description:	The document that contains the plan on identifying and managing the stakeholders needs for the project.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1603	1.2.3 Create Cost Management Plan	Work package	New	RAM-IT Budget	2964.8	1864.8	1100.0
Description:	WBS:	1.2.3					
	Work Package:	Create Cost Management Plan					
	Package Owner:	John Christopher Langcauon					
	Owner Organization:	Information Technology Resource Office					
	Participants:	John Christopher Langcauon					
	Description:	The document that contains the budget and costs that will be used for the project.					
	Completion State:	Once approved by the project manager, sponsor, and adviser.					

Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1604	1.2.4 Create Scope Management Plan	Work package	New	RAM-IT Budget	6215.4	6115.4	100.0
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Description:

WBS:	1.2.4
Work Package:	Create Scope Management Plan
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	The document that provides a clear understanding of what the project limitations are.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1605	1.2.5 Create Schedule Management Plan	Work package	New	RAM-IT Budget	3650.01	2550.01	1100.0
Description:	WBS:		1.2.5				
	Work Package:		Create Time Management Plan				
	Package Owner:		Marc Julian Sajul				
	Owner Organization:		Information Technology Resource Office				
	Participants:		Marc Julian Sajul				
	Description:		The document that provides the schedule of how long the project and the work packages will be done.				
	Completion State:		Once approved by the project manager, sponsor, and adviser.				
	Assumptions:		Assuming that everything stays consistent all throughout the project.				
	Risks:		Changes may occur during the project that requires revisions.				
	Risk Mitigation:		Revisions must be made as soon as possible.				
	Budget:		RAM-IT Budget				
	Reference Docs:		Optimum Five - Work Breakdown Structure (WBS).docx				
1606	1.2.6 Create Work Breakdown Structure	Work package	New	RAM-IT Budget	11176.96	11076.96	100.0
Description:	WBS:		1.2.6				
	Work Package:		Create Work Breakdown Structure				
	Package Owner:		Jayson Aloya				
	Owner Organization:		Information Technology Resource Office				

Participants:	Jayson Aloya
Description:	Where work packages are labeled through each phases of the project.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1607	1.2.7 Create Staffing Management Plan	Work package	New	RAM-IT Budget	3419.24	2319.24	1100.0
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Description:	WBS:	1.2.7
	Work Package:	Create Human Resource Management Plan
	Package Owner:	Marc Julian Sajul
	Owner Organization:	Information Technology Resource Office
	Participants:	Marc Julian Sajul
	Description:	The document that plans on how to handle the staffs of the project including the project team and the team that will take over once the project is done.
	Completion State:	Once approved by the project manager, sponsor, and adviser.
	Assumptions:	Assuming that everything stays consistent all throughout the project.
	Risks:	Changes may occur during the project that requires revisions.

Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1608	1.2.8 Create Quality Management Plan	Work package	New	RAM-IT Budget	4784.45	4684.45	100.0
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Description:

WBS:	1.2.8
Work Package:	Create Quality Management Plan
Package Owner:	Marc Zamora & Jan Gabriel Prion
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora & Jan Gabriel Prion
Description:	The document that assures consistency and quality for each deliverables.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1609	1.2.9 Create Risk Management Plan	Work package	New	RAM-IT Budget	1092.13	992.13	100.0
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Description:

WBS:	1.2.9
Work Package:	Create Risk Management Plan
Package Owner:	Jan Gabriel Prion
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion
Description:	The document that contains the contingency plans that will be done when a risks occurs.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1610	1.2.10 Create Communications Management Plan	Work package	New	RAM-IT Budget	11176.96	11076.96	100.0
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Description:

WBS:	1.2.10
Work Package:	Create Communications Management Plan
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jayson Aloya

Description:	The document that manages how information is delegated from project team to stakeholders and project sponsor.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1611	1.2.11 Create Procurement Management Plan	Work package	New	RAM-IT Budget	2871.56	1771.56	1100.0
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Description:

WBS:	1.2.11
Work Package:	Create Procurement Management Plan
Package Owner:	John Christopher Langcauon
Owner Organization:	Information Technology Resource Office
Participants:	John Christopher Langcauon
Description:	The document that handles the resources and where to get them.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.

Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1612	1 RAM-IT: ITRO's ChatBot & Ticketing System	Phase	New		149870.76	144570.76	5300.0
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Description: Work package type for Work Breakdown Structure

1613	1.2 Planning	Phase	New	RAM-IT Budget	25672.92	23372.92	2300.0
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Description: Work package type for Work Breakdown Structure

1614	1.2.12 Create Implementation Plan	Work package	New	RAM-IT Budget	11176.96	11076.96	100.0
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Description:

WBS:	1.2.12
Work Package:	Create Implementation Plan
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	The document that contains the plan to implement the project once completed.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.

Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1615	1.2.13 Create Change Management Plan	Work package	New	RAM-IT Budget	3419.24	2319.24	1100.0
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Description:	WBS:	1.2.13					
	Work Package:	Create Change Management Plan					
	Package Owner:	Marc Julian Sajul					
	Owner Organization:	Information Technology Resource Office					
	Participants:	Marc Julian Sajul					
	Description:	The document that shows the procedure on how to apply changes to the plan and also documents the changes throughout the project.					
	Completion State:	Once approved by the project manager, sponsor, and adviser.					
	Assumptions:	Assuming that everything stays consistent all throughout the project.					
	Risks:	Changes may occur during the project that requires revisions.					
	Risk Mitigation:	Revisions must be made as soon as possible.					
	Budget:	RAM-IT Budget					
	Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx					

1616	1.2.14 Meeting for Documents Development	Work package	New	RAM-IT Budget	845.92	745.92	100.0
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Description:	WBS:	1.2.14					
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Work Package:	Meeting for Documents Development
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	The meetings done once a week to be able to quality assure each document and to assure that everyone is on the same page.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1617	1.2.15 Send Documents for Project Sponsor Approval	Milestone	New	RAM-IT Budget	10230.8	9230.8	1000.0
Description:	WBS:	1.2.15					
	Work Package:	Send Documents for Project Sponsor Approval					
	Package Owner:	Jayson Aloya					
	Owner Organization:	Information Technology Resource Office					
	Participants:	Jayson Aloya					
	Description:	All documents are sent to Project Sponsor for approval.					

Completion State:	Once approved by the project sponsor.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1618	1.3 Execution	Phase	New	RAM-IT Budget	124197.84	121197.84	3000.0
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Description:

1619	1.3.1 Analysis & Design	Phase	New	RAM-IT Budget	29443.68	27043.68	2400.0
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Description: Work package type for Work Breakdown Structure

1620	1.3.1.1 Develop Requirements Analysis	Work package	New	RAM-IT Budget	6197.92	6097.92	100.0
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Description:

WBS:	1.3.1.1
Work Package:	Develop Requirements Analysis
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	Developing the tables and diagrams that is required for the project.

Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1621	1.3.1.2 Develop System Analysis	Work package	New	RAM-IT Budget	6384.4	6284.4	100.0
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Description:

WBS:	1.3.1.2
Work Package:	Develop System Analysis
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	Developing the tables and diagrams on how the system will work.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget

Reference Docs:				Optimum Five - Work Breakdown Structure (WBS).docx			
1622	1.3.1.3 Create System Design	Work package	New	RAM-IT Budget	4938.24	3838.24	1100.0
Description:	WBS:		1.3.1.3				
	Work Package:		Create System Design				
	Package Owner:		Marc Julian Sajul				
	Owner Organization:		Information Technology Resource Office				
	Participants:		Jayson Aloya, Marc Julian Sajul, & Marc Zamora				
	Description:		Creating a solid design for the system.				
	Completion State:		Once approved by the project manager, sponsor, and adviser.				
	Assumptions:		Assuming that everything stays consistent all throughout the project.				
	Risks:		Changes may occur during the project that requires revisions.				
	Risk Mitigation:		Revisions must be made as soon as possible.				
	Budget:		RAM-IT Budget				
	Reference Docs:		Optimum Five - Work Breakdown Structure (WBS).docx				
1623	1.3.1.4 Create System Wireframe	Work package	New	RAM-IT Budget	0.0	0.0	0.0
Description:	WBS:		1.3.1.4				
	Work Package:		Create System Wireframe				
	Package Owner:		Jayson Aloya				

Owner Organization:	Information Technology Resource Office
Participants:	Jayson Aloya, Marc Julian Sajul, & Marc Zamora
Description:	Creating a wireframe on how the system will look like.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1624	1.3.1.5 Create System Mock-up	Milestone	New	RAM-IT Budget	11923.12	10823.12	1100.0
Description:	WBS:	1.3.1.5					
	Work Package:	Create System Mock-Up					
	Package Owner:	Marc Julian Sajul					
	Owner Organization:	Information Technology Resource Office					
	Participants:	Marc Julian Sajul					
	Description:	Visualizing the wireframe.					
	Completion State:	Once approved by the project manager, sponsor, and adviser.					
	Assumptions:	Assuming that everything stays consistent all throughout the project.					
	Risks:	Changes may occur during the project that requires revisions.					

Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1625	1.3.2 Development	Phase	New	RAM-IT Budget	94754.16	94154.16	600.0
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Description:

1626	1.3.2.1 Develop Log-In Feature	Feature	New	RAM-IT Budget	7484.64	7384.64	100.0
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Description:

WBS:	1.3.2.1
Work Package:	Develop Log-In Feature
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	Developing the feature to be able to log-in and connecting it to the database for accounts.
Completion State:	Once tested and completely coded into the prototype.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1627	1.3.2.2 Develop Chat Bot Feature	Milestone	New	RAM-IT Budget	35177.04	35077.04	100.0
Description:	WBS:		1.3.2.2				
	Work Package:		Develop Chat Bot Feature				
	Package Owner:		Marc Zamora				
	Owner Organization:		Information Technology Resource Office				
	Participants:		Marc Zamora				
	Description:		Developing the features for the chat bot and its responses.				
	Completion State:		Once tested and completely coded into the prototype.				
	Assumptions:		Assuming that everything stays consistent all throughout the project.				
	Risks:		Changes may occur during the project that requires revisions.				
	Risk Mitigation:		Revisions must be made as soon as possible.				
	Budget:		RAM-IT Budget				
	Reference Docs:		Optimum Five - Work Breakdown Structure (WBS).docx				
1628	1.3.2.3 Develop Ticketing Feature	Milestone	New	RAM-IT Budget	35177.04	35077.04	100.0
Description:	WBS:		1.3.2.3				
	Work Package:		Develop Ticketing Feature				
	Package Owner:		Marc Zamora				
	Owner Organization:		Information Technology Resource Office				

Participants:	Marc Zamora
Description:	Developing the system for the ticketing feature.
Completion State:	Once tested and completely coded into the prototype.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1629	1.3.2.4 Develop Notification Feature	Feature	New	RAM-IT Budget	7484.64	7384.64	100.0
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Description:

WBS:	1.3.2.4
Work Package:	Develop Notification Feature
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	Developing the notifications feature.
Completion State:	Once tested and completely coded into the prototype.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.

Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1630	1.3.2.5 Develop Data Report Feature	Feature	New	RAM-IT Budget	3792.32	3692.32	100.0
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Description:	WBS:	1.3.2.5					
	Work Package:	Develop Data Report Feature					
	Package Owner:	Marc Zamora					
	Owner Organization:	Information Technology Resource Office					
	Participants:	Marc Zamora					
	Description:	Developing a feature that analyzes raw data into useful information used in reports.					
	Completion State:	Once tested and completely coded into the prototype.					
	Assumptions:	Assuming that everything stays consistent all throughout the project.					
	Risks:	Changes may occur during the project that requires revisions.					
	Risk Mitigation:	Revisions must be made as soon as possible.					
	Budget:	RAM-IT Budget					
	Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx					

1631	1.3.2.6 Develop Filter Feature	Feature	New	RAM-IT Budget	5638.48	5538.48	100.0
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Description:	WBS:	1.3.2.6					
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Work Package:	Develop Filter Feature
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	Developing a search feature.
Completion State:	Once tested and completely coded into the prototype.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1632	1 RAM-IT: ITRO's ChatBot & Ticketing System	Phase	New		190346.94	182146.94	8200.0
Description:							
1633	1.3 Execution	Phase	New		136254.24	131354.24	4900.0
Description:							
1634	1.3.2 Development	Phase	New		113008.0	109708.0	3300.0
Description:							
1635	1.3.2.7 Develop Ticket History Feature	Feature	New	RAM-IT Budget	6869.2	5769.2	1100.0
Description:		WBS:		1.3.2.7			

Work Package:	Develop Ticket History Feature
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	Developing an archive for ticket history.
Completion State:	Once tested and completely coded into the prototype.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1636	1.3.2.8 Develop Chat Feature	Feature	New	RAM-IT Budget	9176.8800000 00001	8076.88	1100.0
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Description:

WBS:	1.3.2.8
Work Package:	Develop Chat Feature
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Marc Zamora
Description:	Developing a chat system for the customer and service provider to communicate.
Completion State:	Once tested and completely coded into the prototype.

Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1637	1.3.2.9 Implement UI	Milestone	New	RAM-IT Budget	96961.92	95861.92	1100.0
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Description:

WBS:	1.3.2.9
Work Package:	Implement UI
Package Owner:	Marc Julian Sajul
Owner Organization:	Information Technology Resource Office
Participants:	Marc Julian Sajul
Description:	Implementing visual and user friendly UI.
Completion State:	Once UI is implemented in the prototype along with approval of ITRO.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1638	1.3.3 Testing & Training	Phase	New	RAM-IT Budget	23246.24	21646.24	1600.0
Description:							
1639	1.3.3.1 Install System	Work package	New	RAM-IT Budget	500.0	0.0	500.0
Description:							
WBS:		1.3.3.1					
Work Package:		Install System					
Package Owner:		Marc Zamora					
Owner Organization:		Information Technology Resource Office					
Participants:		Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora					
Description:		Installing the system to the ITRO.					
Completion State:		Once the system is working in the ITRO's network.					
Assumptions:		Assuming that everything stays consistent all throughout the project.					
Risks:		Technical problems may occur.					
Risk Mitigation:		Troubleshoot as fast as possible.					
Budget:		RAM-IT Budget					
Reference Docs:		Optimum Five - Work Breakdown Structure (WBS).docx					
1640	1.3.3.2 Perform Test Cases	Work package	New	RAM-IT Budget	22746.24	21646.24	1100.0
Description:							
WBS:		1.3.3.2					
Work Package:		Perform Test Cases					

Package Owner:	Marc Julian Sajul
Owner Organization:	Information Technology Resource Office
Participants:	Marc Julian Sajul
Description:	Testing the system.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1641	1.3.3.3 Training the ITRO	Milestone	New	RAM-IT Budget	0.0	0.0	0.0
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Description:

WBS:	1.3.3.3
Work Package:	Training the ITRO
Package Owner:	Marc Zamora
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	The document that contains the budget and costs that will be used for the project.
Completion State:	Once approved by the project manager, sponsor, and adviser.

Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1642	1.4 Monitoring & Control	Phase	New	RAM-IT Budget	41729.5	40629.5	1100.0
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Description:

1643	1.4.1 Gather Feedback Data	Work package	New		1398.6	1398.6	0.0
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Description:

WBS:	1.4.1
Work Package:	Gather Feedback Data
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	Gathering feedback data to improve the system.
Completion State:	Once execution phase is finished.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.

Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1644	1.4.2 Risk Manage	Work package	New		15692.36	15692.36	0.0
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Description:	WBS:	1.4.2					
	Work Package:	Risk Manage					
	Package Owner:	Jayson Aloya					
	Owner Organization:	Information Technology Resource Office					
	Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora					
	Description:	Manage risks that occurs.					
	Completion State:	Once execution phase is finished.					
	Assumptions:	Assuming that everything stays consistent all throughout the project.					
	Risks:	Changes may occur during the project that requires revisions.					
	Risk Mitigation:	Revisions must be made as soon as possible.					
	Budget:	RAM-IT Budget					
	Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx					

1645	1.4.3 Monitor if Project Deliverables are complying to Project Documents	Work package	New	RAM-IT Budget	16792.36	15692.36	1100.0
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Description:	WBS:	1.4.3					
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Work Package:	Monitor if Project Deliverables are complying to Project Documents
Package Owner:	Marc Julian Sajul
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcaun, Marc Julian Sajul, & Marc Zamora
Description:	Monitoring the project deliverables and quality assuring them..
Completion State:	Once execution phase is finished.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1646	1.4.4 Weekly Status Report	Work package	New		7846.18	7846.18	0.0
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Description:

WBS:	1.4.4
Work Package:	Weekly Status Report
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcaun, Marc Julian Sajul, & Marc Zamora
Description:	A weekly meeting that reports the status of the project to the Project Sponsor and Stakeholders.

Completion State:	Once execution phase is finished.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1647	1.5 Completion/Closeout	Phase	New		12363.2	10163.2	2200.0
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Description:

1648	1.5.1 Transferring roles to ITRO	Milestone	New		5538.48	5538.48	0.0
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Description:

WBS:	1.5.1
Work Package:	Transferring roles to ITRO
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	Officially passing over the system to the ITRO.
Completion State:	Once roles are transferred.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	People may not be available.
Risk Mitigation:	Reschedule activity.

Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1649	1.5.2 Transferring deliverables to ITRO	Milestone	New		3692.32	3692.32	0.0
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Description:

WBS:	1.5.2
Work Package:	Transferring deliverables to ITRO
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	Passing over the deliverables of the project to the ITRO.
Completion State:	Once deliverables are transferred.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Technical difficulties
Risk Mitigation:	Troubleshooting
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1650	1.5.3 Archiving Documents	Work package	New	RAM-IT Budget	2945.92	745.92	2200.0
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Description:

WBS:	1.5.3
Work Package:	Archiving Documents

Package Owner:	John Christopher Langcauon
Owner Organization:	Information Technology Resource Office
Participants:	Jayson Aloya & John Christopher Langcauon
Description:	Archiving the documents for further references and projects.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1651	1.5.4 Final Meeting	Work package	New		186.48	186.48	0.0
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Description:

WBS:	1.5.4
Work Package:	Final Meeting
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	The final meeting for everyone involved in the project.
Completion State:	Once meeting is done.
Assumptions:	Assuming that everything stays consistent all throughout the project.

Risks:	People may not be available at scheduled date.
Risk Mitigation:	Rescheduling at available time.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1652	1 RAM-IT: ITRO's ChatBot & Ticketing System	Phase	New		13276.96	11076.96	2200.0
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Description:

1653	1.5 Completion/Closeout	Phase	New		13276.96	11076.96	2200.0
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Description:

1654	1.5.5 Confirmation of User Acceptance	Work package	New	RAM-IT Budget	6638.48	5538.48	1100.0
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Description:

WBS:	1.5.5
Work Package:	Confirmation of User Acceptance
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	Assuring that every stakeholder needs are met.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.

Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx

1655	1.5.6 Confirmation of Project Completion	Work package	New	RAM-IT Budget	6638.48	5538.48	1100.0
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Description:

WBS:	1.5.6
Work Package:	Confirmation of Project Completion
Package Owner:	Jayson Aloya
Owner Organization:	Information Technology Resource Office
Participants:	Jan Gabriel Prion, Jayson Aloya, John Christopher Langcauon, Marc Julian Sajul, & Marc Zamora
Description:	The official conclusion of the project.
Completion State:	Once approved by the project manager, sponsor, and adviser.
Assumptions:	Assuming that everything stays consistent all throughout the project.
Risks:	Changes may occur during the project that requires revisions.
Risk Mitigation:	Revisions must be made as soon as possible.
Budget:	RAM-IT Budget
Reference Docs:	Optimum Five - Work Breakdown Structure (WBS).docx