

APEKSHA DHUNGANA

PERSONAL DETAIL

Name: Apeksha Dhungana
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Citizenship Number: 30-01-76-06809

INTRODUCTION

Punctual, self-motivated, flexible, result oriented and hard working in nature. Looking to secure an Entry-level position in a progressive organization providing various opportunities to fresher. Passionate about learning new skills and possess the ability to handle work pressure.

ACADEMIC ACHIEVEMENT

LEVEL	UNIVERSITY/BOAR D	COLLEGE/SCHOOL	PERCENTAG E	DIVISION
BCA	TU	Nepal Mega College, Babarmahal	RUNNING	RUNNING
+2 in Law	NEB	Baluddhar secondary school,Kapan	2.63	B
SEE	NEB	Janata secondary school, Panchkhal	2.85	B+

PROFESSIONAL DEVELOPMENT SKILLS

- Have excellent communication skills to deliver the subject in an easy and efficient way.
- Knowledge in utilizing all the modern teaching aids such as computers internet surfing, online tests, power point presentation etc.

Others Additional Skills

- Leadership skills
- Teamwork
- Project Management
- Creative thinking
- Collaboration
- Communication
- Body language awareness
- Negotiation

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- Time Management
 - Workplace Etiquette
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INTEREST

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| • Reading Inspirational Books | Writing |
| • Travelling | Gaming |
| • Photography | Foreign language |
| • Listening to music | |
| Photography | |
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DECLARATION

I hereby declare that the above mentioned information is correct up to my knowledge and I can bear the responsibilities for correctness of the above mentioned particulars.

Apeksha Dhungana
Kathmandu, Santinagar