

# DriveRight®

Vehicle Management Software

The tools you need to manage your fleet

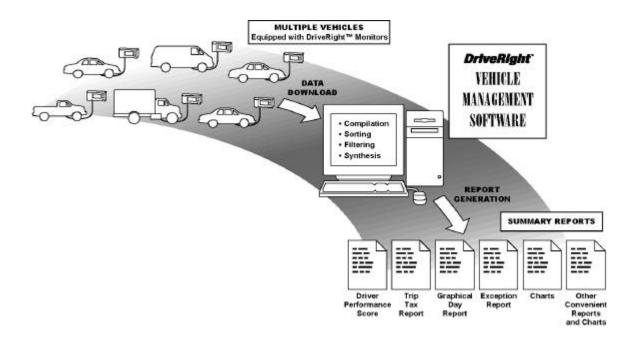
Safety Performance · Cost Savings · Service Scheduling · Management Summaries

**DriveRight** <sup>®</sup> gives you the knowledge, flexibility, and power you need to manage your fleet. By tracking driver and fleet activities, it can help you assess performance, improve safety, and lower costs—all with a minimum of effort.

There are two parts to the DriveRight system. The first, an on-board console, monitors and records how vehicles are being used. At the same time, it provides instant feedback to drivers with alarms and ongoing safety performance scores.

The second part of the DriveRight system—our Vehicle Management Software—lets you download the data from the console for further analysis. With the software, you can generate a multitude of reports, charts, and graphs, giving you just the information you need, when and how you need it. Available in two versions. Use the Personal Version for up to five vehicles, or the Fleet Version for a virtually unlimited number.

On the following pages, you'll see some examples of the software's powerful capabilities. To explore the software on your own, ask for our free demo. For more details about our DriveRight models, see our complete catalog and price list.



## Console Features

#### All models include:

- Current speed, acceleration, and deceleration.
- Maximum speed each day (Models 100 & 130AL) or trip (Model Trip 500AL).
- Number of times acceleration and deceleration limits exceeded each day (Models 100 & 130AL) or trip (Model Trip 500AL).
- Total distance each day (Models 100 & 130AL) or trip (Model Trip 500AL).
- Alarms for speed, acceleration, and deceleration.

#### Model 100 also includes:

- Stored information for 100 days.
- Maximum acceleration each day, with the time at which it occurred.
- Total time in motion each day.

#### Model 130AL also includes:

- Stored information for 130 days.
- Speed for last ten seconds just prior to a sudden deceleration.
- First and last time vehicle moved each day.

#### Model Trip 500AL also includes:

- Stored information for over 500 trips.
- Speed for last twenty seconds just prior to a sudden deceleration, for up to five incidences.
- Driver or location ID code.
- Driver performance score.
- Type of travel: business, personal, commute, or other.
- Vehicle service schedule alarm.
- Starting and ending time for each trip.
- Odometer reading.

## Software Features

- Active Range. Lets you specify Drive-Right IDs and/or date ranges to be used on all reports. Particularly useful when the database is large.
- Batch Editing. By using filters, you
  can change one or more fields in the
  database for a large volume of data.
   For example, you might add or change
  the reason for all trips to a specific
  location within a given date range.
- Currency. Select from dollars, pounds, pesetas, marks, guilders, or kronas. Or enter the currency symbol of your choice.
- Direct or Remote Download. Download directly to your computer, or use our remote download kit (sold separately) to download from the field.
- Export Data. Create tab-delimited files for use with popular programs such as Microsoft<sup>®</sup> Excel or Word.

- Filters. Allow you to select only that data that meets your criteria for reporting, exporting, batch editing, or deleting.
- Help Files. Comprehensive help files assist you each step of the way, from setting up the database through downloading the data and generating reports.
- Import Data. Lets you quickly and easily import text files such as names and addresses from contact management soft ware programs.
- Language. Choose from English, Spanish, French, German, Dutch, or Swedish. Most menus, toolbar tips, dialog boxes, reports, and charts will be displayed in the language that you have chosen.
- Password Protection. Multiple password levels based on DriveRight ID, driver ID, file, and software feature or function allow ultimate flexibility.

- On-Line Editing. Change selected fields as needed to keep your data base accurate and up to date.
- Symbols. Shortcuts for entering the range of data to be used as report filters. Use the standard symbols or define your own as needed.
- Time & Date. Specify format for time (12- or 24-hour) and date (day/month/ year or month/day/year).
- Unit of Measure. Specify miles or kilometers.
- System Requirements. Computer running Windows<sup>®</sup> 95 or NT; 32 MB RAM; 5MB free disk space; VGA, SVGA, or better display; one free serial port; mouse recommended.
- Disk Space Estimate. Two hundred drivers at five trips a day for one year requires about 100MB.

# **Driver Performance Reports**

Location: Hay	rward CA			iver Performance Report By Drú				iver 1	Vam	e								
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#### **Driver Performance Reports**

Allow you to quickly view the relative performance of each driver, and to see how their current performance compares with their performance over time.

Choose from two methods of scoring. With the console method, the score on the report is the same as that shown on the Model Trip 500AL console. A perfect score is zero. Points are added each time a driver exceeds the thresholds set for his vehicle.

With the software method of scoring, a perfect score is 100. Points are deducted according to a formula that takes into account the number of acceleration and deceleration counts, the maximum speed and the time spent over the speed threshold, and the number of days between downloads.

With either method of scoring, each factor may be weighted according to the default values that come with the software. Or, you may enter your own values to weight the factors as you like.

Optional color bands with customizable cutoff points let you visually distinguish between high scoring (green), middle scoring (yellow), and low scoring (red) drivers.

Available in the Fleet Version of the software only.

#### Console method

- Accel Counts
- Decel Counts
- Time over Speed Threshold

#### Software method

- Accel Counts
- Decel Counts
- Time Over Speed Threshold
- Maximum Speed
- Number of days since last download.

#### Select:

- Start date for current score.
- End date for current score.
- Number of months for cumulative score.
- Location

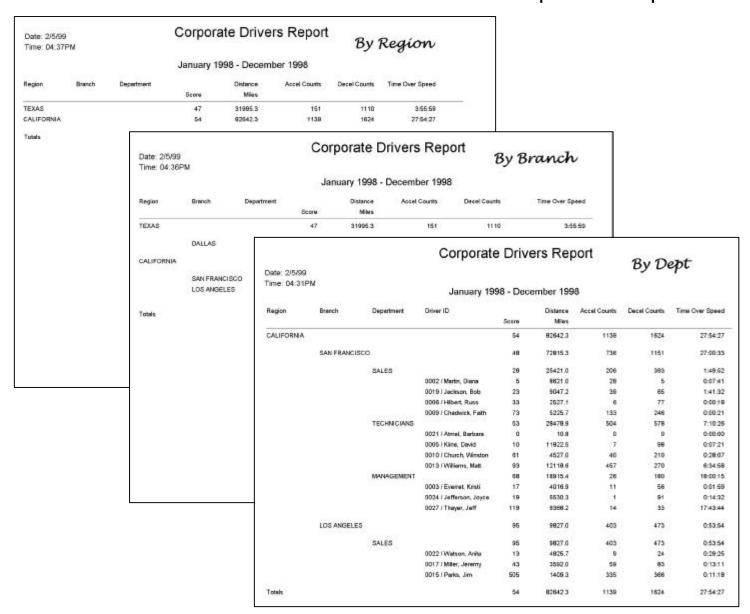
#### Sort by:

- Current Score
- Cumulative Score
- Driver Name

#### Output to:

- Excel
- Notepad

# **Corporate Reports**



#### **Corporate Reports**

Allow you to quickly view the relative performance of each level within your organization, in either detailed or summary fashion.

Define up to three levels of corporate structure, with multiple entries within each level. Then, print the reports with summary totals for one, more than one, or all of these levels or sub-levels. For detailed reports, include the driver ID and name.

To report by DriveRight ID, select the *Corporate Vehicles Report*. To report by driver ID, select the *Corporate Drivers Report*. For Model Trip 500AL, this report will show the actual drivers—not the default drivers—that were entered at the start of each trip.

On the reports above, we have defined the levels as Department, Branch, and Region. You might define them by geographical location (such as City, State/Province, and Country) or by corporate function (such as Group, Department, and Division)—however best suits your organization.

Available in the Fleet Version of the software only.

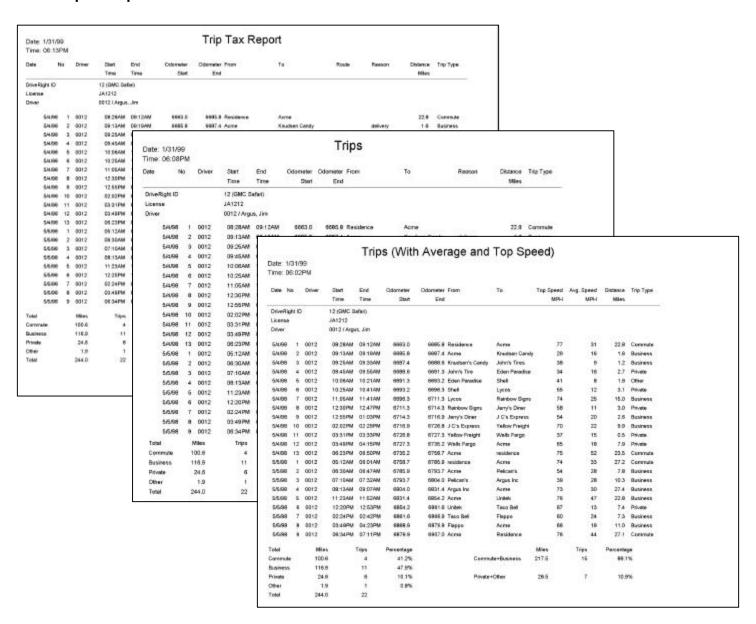
## Select:

- Corporate Levels
- Detail or Summary
- Date Range

#### Sort by:

- Score
- Distance
- Accel Counts
- Decel Counts
- Time over Speed

# **Trip Reports**



#### **Trip Reports**

In addition to the fields listed on the right:

- The Trip Tax Report shows the route and reason for each trip. By separating business miles from personal miles, it allows you to satisfy the requirements of many tax authorities worldwide. Because requirements vary, be sure to contact your local authority before using this report.
- The Trips (with Reason) Report shows the reason for each trip.
- The *Trips* (with Average & Top Speed) Report shows the top speed and average speed for each trip.

The information on the reports will vary depending upon whether you enter a driver ID or a location ID at the start of each trip. If you enter a driver ID, the reports will show the actual driver in addition to the default driver. If you enter a location ID, the reports will show the "from" and "to" for each trip. In either case, you can use the on-line or batch editing features to modify or update the "from," "to," "route," and lumns.

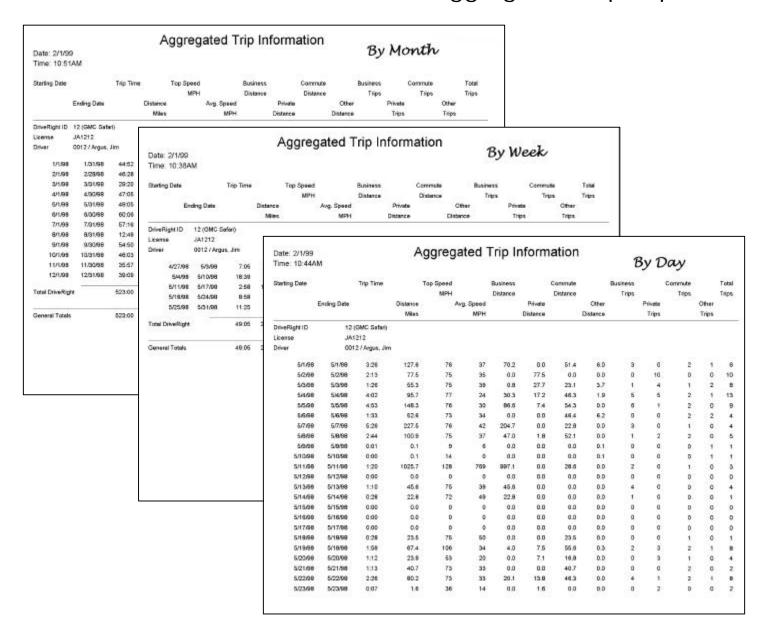
For Model Trip 500AL only.

#### All reports show:

- DriveRight ID
- License Number
- Default DriverDate
- Trips for each date.
- Starting and ending times for each trip.
- Starting and ending odometer readings for each trip.
- Distance driven for each trip.
- Trip Type
- Summary totals for distance driven and number of trips.

- DriveRight IDDate
- Starting Time
- Ending Time
- Trip Time
- Distance
- Starting Odometer
- Ending Odometer
- Top Speed
- Average Speed
- Driver ID
- Reason
- Route
- Trip Type
- From
- To
- Project Number
- Day
- Modified

# **Aggregated Trip Reports**



#### Aggregated Trip Reports

By summarizing trip data for selected time periods, the *Aggregated Trip Reports* provide snapshot views of vehicle usage.

By varying the aggregation periods and date ranges, you can customize the reports to show the amount of detail appropriate for each level of responsibility within your organization.

For individuals with direct responsibility for drivers, summarize the trips by day, then print all days within a given date. Or use symbols to set up the time periods of your choice—week, month, quarter, and year. Then, print each day within one of these time periods.

For those with mid-level responsibility, summarize the trips by week, and print all weeks within the month or year. Or summarize by month, and print all months within a given year.

Finally, for top-level reporting purposes, summarize by year, and print one or more years to date.

For Model Trip 500AL only.

#### Summarize by:

- Day
- Week
- MonthYear

- DriveRight ID
- Date
- Starting Time
- Ending Time
- Trip Time
- Distance
- Starting Odometer
- Ending Odometer
- Top Speed
- Average Speed
- Driver ID
- Reason
- Route
- Trip Type
- From
- To
- Project Number
- Day
- Modified

# **Exception Reports**

Date: 1/2	1/99		num Speed						
Time: 11:									
Driver	License Plate	Date	Top Speed	Time Over Speed Li	imit				
0002	DM0202	2/28/98	78	00.00	<del></del>				
0005	DKOSOS	2/17/98	77	00:00					
0008	JR0808	2/4/98	78	00:01					
8000	JR0808	220.100	224		26				
0008	JR0808			Di	stance Driv	ion			
0008	JR0908			Di	Statice Dit	/en			
0008	JR0000	Date: 1/28							
0010	WW1010	Time: 10:5	SSAM						
0010	WW1010	Driver	Licerse Plate	Date	Distance	Driving Time			
0010	WW1010	2000	3 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	11,000,000,000					
0010	WW1010	0001	SF0101	2/10/98	169.8	03:20			
0012	JA1212	0001	SF0101	2/11/90	173.8	03:36			
0012	JA1212	0001	SF0101 SF0101	2/12/98	197.6	03:58			
0012 0012	JA1212 JA1212	0001	SF0101			_			
0012	JA1212	0001	SF0101	9		Report A	cceleration	ns/Deceleration	ons
0017	JM1717	0006	DK0505	Date: 1/2	28/99				
0018	BL1818	0000	JR0808	Time: 10	49AM				
0019	BJ1919	0000	JROBOB	10000000					
0019	BJ1919	0000	FC0909	Driver	License Plate	Date	Accel Counts	Decel Counts	Total
0019	BJ1919	0012	JA1212	0009	FC0909	2/10/98	2	6	В
0019	BJ1919	0012	JA1212	0009	FC0909	2/12/98	6	16	22
0019	BJ1919	9012	JA1212	0009	FC0909	2/14/98	2	4	6
0019	BJ1919	0018	BL1818	0009	FC0909	2/21/98	6	17	25
0019	BJ1919	0018	BL1818	0009	FC0909	3/22/98	3	8	11
0019	BJ1919	0010	BL1010	0009	FC0909	4/2/98	2	6	
0022	AW0022	2019	BL1818	0009	FC0909	4/4/98	3	8	11
		0018	BL1010	0010	VVV1010	3/27/98	2	6	В
		0018	BL1818	0011	BP1111	2/15/98	3	10	13
		0018	BL1919	0011	BP1111	2/20/98	3	9	12
		0018 0018	BL1818 BL1818	0013	XTG458	4/22/98	17	5	22
		0019	BL1818 BJ1919	0013 0013	XTQ456 XTG456	4/23/98 4/25/98	12	4	16
		0019	BJ1919	0013	XTG456 XTG456	4/25/98	3	2	7
		30.10	201010	0016	234AWR	2/6/98	4	4	8
		1		0019	BJ1919	24.98	5	6	10
				0019	BJ1919	2/9/98	2	6	8
				0019	BJ1919	2/27/98	5	4	9
				0025	MA2552	2/12/98	3	15	18
				0026	MA2562	2/22/99	2	15	17
				0025	MA2552	2/26/98	2	9	11
				0026	MA2652	2/27/98	2	22	24
				0025	MA2552	3/1/98	2	15	17
				0025	MA2652	3/4/98	4	18	22
				0025	MA2552	3/8/98	2	10	12

#### **Exception Reports**

By listing only those drivers who meet or exceed selected criteria, the exception reports let you quickly and easily hone in on which drivers need attention, in what areas of performance. For example:

#### Maximum Speed Exceeded

- Enter a top speed, then find the drivers who exceeded that speed during the last
- For given speed limit thresholds, view the top speed of drivers who exceeded their thresholds for more than thirty seconds.

#### Distance Driven

- Enter a range for the distance driven, then find the drivers who exceeded their speed thresholds while driving this distance.
- For a given date, find the drivers who drove more than twenty miles and had more than two deceleration counts on that date.

#### Accelerations/Deceleration

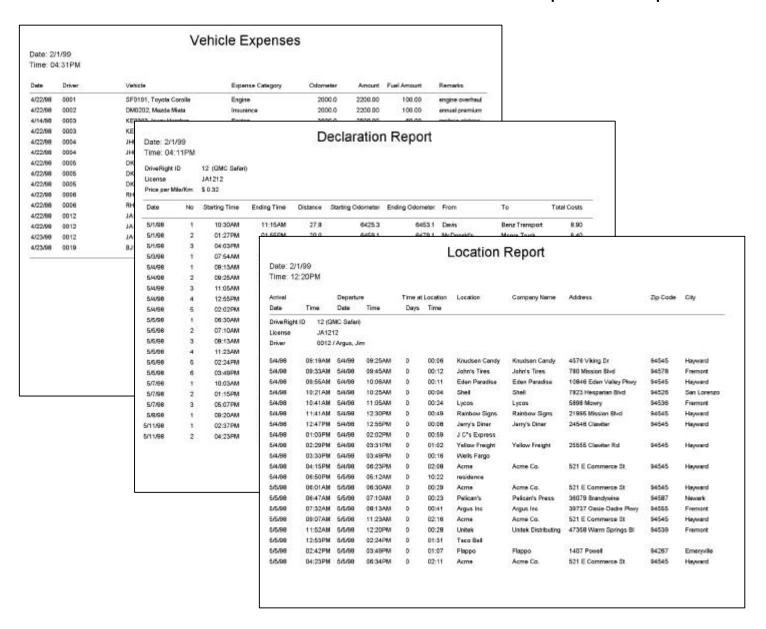
- Enter acceleration and deceleration counts, then view the drivers who exceeded these counts in the last month.
- For a range of top speeds, view the number of acceleration and deceleration counts for these drivers.

## Select:

- Group • Driver ID
- All Drivers

- DriveRight ID
- Date
- Day
- Total Distance
- Top Speed
- Time of Top Speed
- Time Over Speed
- Total Time
- Accel Counts
- Decel Counts
- Speed Limit
- Accel Limit
- Decel Limit
- DriveRight Type
- First Move
- Last Move
- Time in Motion
- Max Accel

# Location & Expense Reports



#### Vehicle Expense Report

For each vehicle in your fleet, you may enter detailed expenses including the date, odometer reading, cost, fuel amount, and any additional description or remarks. The Vehicle Expense Report allows you to view this information for all vehicles, or for only those vehicles that match the criteria entered in the report filter.

#### **Declaration Report**

Use to invoice clients, to reimburse employees for business travel, or for tax reporting purposes. The cost for each trip is based on the standard cost per mile (or kilometer) entered for each vehicle. The "from" and "to" fields require the entry of a location code instead of a driver ID code at the start of each trip. For Model Trip 500AL only.

#### **Location Report**

Shows where a vehicle has traveled and the amount of time spent at each location. Use to track meetings with clients, or to confirm that deliveries were made and drivers took appropriate breaks. To use this report, enter a location code instead of a driver ID code at the start of each trip. For Model Trip 500AL only.

#### Vehicle Expense Report Filter:

- DriveRight ID
- Expense Category
- Date
- Day • Driver ID
- Odometer Amount
- Fuel Amount

#### **Declaration Report Select:**

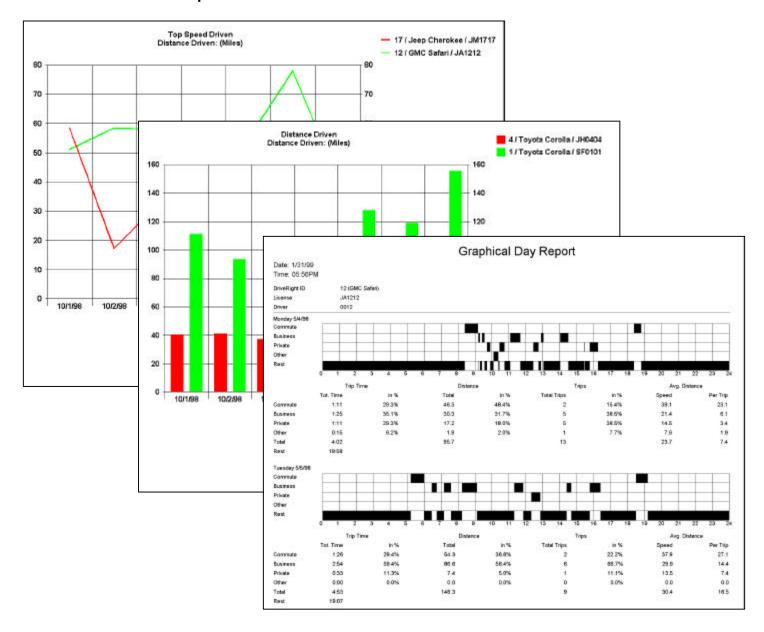
- Starting Date
- Ending Date
- Driver ID

#### **Location Select: Location Filter:**

- Private
- DriveRight ID
- Business
- Date
- Commute
- Other

9

# Charts & Graphs



#### Charts & Graphs

Allow you to graphically compare drivers and vehicles for up to thirteen different parameters. Select the time period (week, month, or year) and the type of information you wish to display, then choose the chart style. For example, use a bar graph to compare the distance driven by different vehicles over the last month. Or use a line graph to compare the top speeds for different drivers over the last week.

#### **Graphical Day Reports**

Displays the daily activities for each driver, making it easy to identify patterns or discrepancies. Print for all types of travel (commute, business, private, other, and at rest), or select just the type of travel you wish. Print with or without statistics for number of trips, total distance, average distance per trip, average speed, and the time spent in each type of travel. For Model Trip 500AL only.

#### Chart Parameter **Chart Style**

- Distance
- Top Speed
- Time of Top Speed
- Time Over Speed
- Accel/Decel Count
- Accel/Decel Limit Speed Limit
- Number of Trips
- Average Speed
- Average Distance
- 2D Bar
- 2D Line
- 2D Area
- 2D Step
- 2D Horizontal Bar
- 3D Bar
- 3D Line
- 3D Area
- 3D Step
- 3D Horizontal Bar
- Modified Trips • 3D Clustered Bar

#### **Graphical Day Report Filter**

- DriveRight ID
- Date
- Start & End Time
- Trip Time
- Distance
- Odometer
- Top & Avg Speed
- Driver ID
- Reason
- Route
- Trip Type
- From & To
- Project Number
- Day

# **Additional Reports**

#### Accident Log

When a driver makes a sudden stop, he will exceed the deceleration limit set for his vehicle. Each time this happens, the speeds at which he was traveling just prior to the stop are stored for future downloading and analysis. The Accident Log lets you view each such incident. If an actual accident has occurred, you can quickly and easily change the reason in the database (and thus on the report) from "recording" to "real accident." Model 130AL stores the previous ten seconds of the last incident before downloading. Model Trip 500AL stores the previous twenty seconds for up to five incidents. Not available on Model 100.

#### Set filter for:

- DriveRight ID
- Date
- · Reason (recording or real accident)

#### **Database Reports**

Lists the information in the address, driver, and vehicle databases. For complete information, print the full report. For ready reference in the field, print the short list, showing just the most critical fields.

#### **Print for:**

- Addresses
- · Addresses (short list)
- Drivers
- Drivers (short list)
- Vehicles

#### Day Schedule Check

Lists trips that did not match the daily schedule for each driver. Shows Drive-Right ID, default driver ID, date, and time. With Model Trip 500AL, the trip information is automatically downloaded. For Model 100 or 130AL, this information must be entered manually.

#### Set filter for:

- DriveRight ID
- Date
- Start & End Time
- Trip Time
- Distance
- Odometer
- Top & Avg Speed
- Driver ID
- Reason
- Route
- Trip Type
- From & To
- Project No
- Day

#### Service Schedule Report

Each vehicle in your fleet may be assigned a service schedule. Each time the vehicle reaches one of the odometer readings that has been set in the service schedule, an alarm on the console will remind the driver to bring it in for servicing. The Service Schedule Report lets you view the vehicles that are due for service and the expected dollar amount of this service. For Model Trip 500AL only.

#### Set filter for:

- DriveRight ID
- DriveRight Type Make and Model
- Driver ID
- Other Remarks
- License
- Calc Cost per Mile
- Color
- Vehicle ID Number
- Purchase Date
- Next Checkup

- Starting Odometer
- Speed Limit
- Accel Limit
- Decel Limit
- Stop Time
- Fleet Number
- Price per Mile/Km
- Unit Mode
- Time Mode
- Alarm Mode
- Date Mode

### Tamper Log

The console records a tamper incident each time an invalid PIN code is entered, the unit is disconnected, or an attempt is made to change the settings. The log shows the DriveRight ID, default driver name, tamper date, and tamper time. For Model Trip 500AL only.

#### Set filter for:

- DriveRight ID
- Tamper Date
- Tamper Time
- Driver ID

#### **Trip Consistency**

Allows you to check for incomplete or inaccurate information. Lists trips for which origin and/or destination is missing, origin is not the same as last destination, time overlaps, and/or starting odometer is not equal to last ending odometer. For Model Trip 500AL only.

- DriveRight ID
- Date
- Start & End Time
- Trip Time
- Distance
- Odometer
- Top & Avg Speed
- Driver ID
- Reason
- Route
- Trip Type
- From & To
- Project No Day

# **Database Entry Screens**

#### **Addresses**

- Search Name
- Location ID
- Company Name
- Contact Person
- Address
- Telephone
- Fax Number
- E-Mail
- Remarks

#### **Day Schedule**

- Starting and ending times and trip type for up to six time periods.
- Default trip type.

#### Week Schedule

• Day schedule for up to seven days of the week.

#### **Routes**

- Description
- Up to five alternatives

#### **Drivers**

- Driver ID
- Initials
- Name
- Address
   Talanhana Nu
- Telephone Number
- Fax Number
- E-Mail
- Company Name
- Social Security Number
- Bank Number
- Bank Name
- Remarks
- Group Name
- Week Schedule
- Corporate Structure

#### **Group**

- Group Name
- Remarks

#### **Corporate Structure**

- Level One
- Level Two
- Level Three

#### **Expenses**

- Date
- Odometer
- Expense Category
- Driver ID
- DriveRight ID/License
- Amount
- Fuel Amount
- Description

#### **Expense Categories**

- Category
- Description

## Service Schedule

- Schedule Name
- Odometer
- Expense Category
- Expected Amount
- Description

#### **Vehicles**

- Default Driver ID & Name
- Make, Model, & Color
- Vehicle ID Number
- License Plate Number
- Fleet Number
- Corporate Structure
- Purchase Date
- Starting Odometer
- Service Schedule
- Next Checkup Date
- Std Cost per Mile or km
- Other Remarks
- DriveRight Type & ID
- Speed Limit
- Acceleration Limit
- Deceleration Limit
- Calibration Number
- PIN Code
- Trip Stop Time
- Logout Time
- Unit Mode
- Date Mode
- Time Mode
- Alarm Mode
- Warn if not logged in

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