



REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
PANGASINAN IRRIGATION MANAGEMENT OFFICE

JOB ORDER

ADMINISTRATIVE & FINANCE SECTION						
NAME	POSITION TITLE / SG	RATE / DAY	FUNDING CHARGES	PERIOD OF EMPLOYMENT		WORK ASSIGNMENT
				FROM	TO	
1 Federico A. Castillo	Housekeeping Services Assistant / 6	674.86	501-LFPs / ISRNIS	01/03/2022	03/31/2022	Finance Unit AFS (Detailed at COA)
2 Rhiza B. Guiang	Clerk-Processor D / 3	566.63	501-LFPs / ISRNIS	01/03/2022	02/28/2022	Finance Unit, AFS
3 Janine L. Galaraga	Cashiering Assistant / 8	761.72	501-LFPs / ISRNIS	01/03/2022	05/31/2022	Cashiering Unit, AFS
4 Jojee F. Jandusay	Clerk-Processor D / 3	566.63	501-LFPs / ISRNIS	01/08/2022	06/30/2022	Finance Unit, AFS
5 Dely N. Parayno	Cashiering Assistant / 8	761.72	501-LFPs / ISRNIS	01/03/2022	04/30/2022	Cashiering Unit, AFS
6 Shalimar E. Velasco	Accounting Processor A / 8	761.72	501-LFPs / ISRNIS	01/03/2022	03/31/2022	Finance Unit, AFS
** Nothing follows **						

The said job order shall automatically cease upon its expiration as stipulated above, unless renewed. However, services of any or all of the above-named can be terminated prior to the expiration of this Job Order for lack of funds or when their services are no longer needed. The above-named hereby attests that he/she is not related within the third degree (fourth degree in case of LGUs) or consanguinity or affinity to the: 1) hiring authority and /or 2) representative of the hiring agency; that he/she has not been previously dismissed from government service by reason of an administrative offense; that he/she has not already reached the compulsory retirement age of sixty-five (65). Furthermore, the service rendered hereunder is not considered or will never be accredited as government service.

1/11/22

CERTIFICATION OF FUNDS:
This is to certify that funds for the wages and other benefits of these personnel is available throughout the duration of the renewal period and that no additional budget shall be requested from the Central Office.

Prepared by:

FRANCIS CARLO L. ZACARIAS
Industrial Relations Management/
Development Officer C
Date: 03 JAN 2022

Recommending Approval:

CHARITO A. TABOBO
Senior Accounting Processor A
Date: 03 JAN 2022

Approved:

ENGR. RENZ WILSON L. ETRATA
Senior Engineer A
Date: 03 JAN 2022

ENGR. CERTRUDES A. VIADO
Acting Division Manager A, Pangasinan IMO
Date: 03 JAN 2022

