SERVICE RECORD

NAME:				(If married woman, give also maiden name)	
	Surname	Given Name	M.I.		Date Prepared
BIRTH:				(Date herein should be checked from birth or — baptismal certificate or some other reliable	
	Date	Place		document)	

This is to certify that the employee named herein above actually rendered services in this Office as shown by the service record below, each line of which is supported by appointment and other papers actually issued by this office and approved by the authorities concerned.

SERVICE (Inclusive Dates)		RECORD OF APPOINTMENT			STATION/	LEAVE	SEPARATION	
FROM	то	POSITION TITLE / SG / JG	STATUS	SALARY	PLACE OF ASSIGNMENT	W/O PAY	DATE	REMARKS

 $This \ supersedes \ all \ Service \ Records \ previously \ is sued \ inconsistent \ here with.$

INVALID IF THERE ARE ERASURES AND WITHOUT DRYSEAL.

Certified Correct:

