## NATIONAL IRRIGATION ADMINISTRATION

ategic Performance Management System (SPMS) Individual Performance Commitment and Review (IPCR) PANGASINAN IRRIGATION MANAGEMENT OFFICE

I, RUTH LEEN P. DOMALANTA, ACCOUNTING PROCESSOR A, AMBAYOAN DIPALO RIVER IRRIGATION SYSTEM, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period JANUARY TO JUNE, 2021.

		RUTH LEEN P. DOMALANTA Ratee			_ /		Date Date		
Reviewed by: Date:		Date:	Approved by:					Date:	
ENGR. GAUDENGIO M. DE VERA Division Manager A. Pangasinan IMO		JAN 0 4 2021		ENGR. ANGELITO S MIGUEL  Regional Manager A					JAN 0 4 2021
MFO/PAP	SUCCESS INDICATOR (TARGET + MEASURE)		ACTUAL ACCOMPLISHMENTS (3)		RATING  E <sup>2</sup> T <sup>3</sup>			A <sup>4</sup>	REMARKS (5)
					QU E		(4)		
STRATEGIC PRIORITY/THEMES	(2)		(3)				Ï		(F)
CORE FUNCTIONS (70%)	Assess and Submit applications for condonation with complete requirements (500 lots) EO June 2020		Reviewed and Submitted FISA applications, <b>141</b> lots for Ambayoan-Dipalo RIS and <b>110</b> lots for Applications of Lower Agno RIS		4.20	1.99	4.00	3.40	LARIS FISA applications has been delegated to the Accounting Processor assigned at Lower Agno RIS on March 2021
	Should Sign 100 FISA Form 2, SOA and Certification for condonation of Lower Agno and Ambayoan Dipalo RIS EO June 2021		Signed 251 FISA Form 2, SOA and Certification for condonation of Lower Agno and Ambayoan Dipalo RIS EO June 2021		5.00	4.99	5.00	5.00	
	lots for Lower Agno RIS and 50 for Ambayoan		Submitted FISA applications, 52 lots for Lower Agno RIS and 102 for Ambayoan Dipalo RIS EO June 2021		4.90	5.00	4.90	4.93	
			Prepared Monthly Monitoring of FISA Accomplishment on time		4.80	3.00	4.90	4.23	
			Prepared Monthly Monitoring of SOA Accomplishment EO Feb 2021		4.00	1.50	4.00	3.17	Monitoring of SOA has been delegated to the Accounting Processor assigned at Lower Agno RIS on March 2021
			Prepared monthly Imprest System of Lower Agno RIS EO Feb 2021		4.00	1.50	4.00	3.17	preparation of Imprest System has been delegated to other Accounting Processor starting March 2021
			Updated total IFR of LARIS from time to time EO Feb 2021		4.00	1.50	4.00	3.17	Updating of total no. of LARIS has been delegated to the Collection Representative
	Prepare 25 ISF billing of Lower Agno RIS		Prepared 50 bills of landholdings more than 8 hectares of Ambayoan Dipalo RIS for dry crop 2021		4.90	5.00	4.90	4.93	ISF billing of Lower Agno RIS has been delegated to other Accounting Processor assigned at Lower Agno RIS on February 2021
otal Rating (Core Functions 70%)								2.80	

	Prepare 6 monthly and incentive payrolls of 5 Casual personnel and 24 monthly payrolls of 13		rsonnel of Lower Agno RIS and 3 monthly as incentive payrolls Ambayoan-Dipalo RIS  Prepared 4 payrolls of Job Order personnel of	4.00	1.50	4.90	3.17	Permanent (COB) employees has been delegated to other Accounting Processor starting March 2021  Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Job order employees has been assigned to Please the Preparation of Payroll of Casual and Payroll of C
	Ambayoan-Dipalo RIS  Prepare and submit 48 monthly government remittances of Lower Agno and Ambayoan-		Lower Agno and Ambayoan-Dipalo RIS  Prepared and submitted 50 monthly government remittances of Lower Agno RIS and 14 monthly	nt	5.00	4.99	5.00	Administrative Unit  Preparation of LARIS government remittances vouchers has been delegated
	Dipalo RIS employees  Check 50 of Daily Time Record and supporting		RIS employees  Checked 176 dtrs of 16 LARIS and ADRIS Job	S employees		4.80	4.93	the Accounting Processor assigned at Low Agno RIS on March 2021
	documents Information Gathering and Dissemination		Order employees on time  disseminated completely all information receive in a day to all concerned personnel		5.00 4.50	4.90	4.93	
	Check 50 dtrs of 22 Casual and Permanent employees of Ambayoan Dipalo RIS on time		Checked 165 dtrs of 22 Casual and Permanent employees of Ambayoan Dipalo RIS on time	4.90	5.00	4.80	4.90	
	Act as Unit Document Controller of Ambayoan- Dipalo and Lower Agno RIS effectively		Acted as Unit Document Controller of Ambayoar Dipalo and Lower Agno RIS effectively	4.90	4.80	4.85	4.85	
	Prepare and submitted Quarterly Report on Irrigation Service Fee Collection of ADRIS and LARIS (per system and per landowner)		Prepared and submitted Quarterly Report on Irrigation Service Fee Collection of ADRIS and LARIS (per system and per landowner)	4.85	3.00	4.90	4.25	
	post/index monthly payments of allowances and deductions of Lower Agno RIS personnel on time (January-June 2021)				3.00	4.90	4.23	
Total Rating (Support Function	ns 30%)						1.37	
FINAL AVERAGE RATING							4.17	VERY SATISFACTORY (VS)
Comments and Recommenda	itions for Development Purpos	es						
Discussed with:		Date:	Assessed by:  I certify that I discussed my assessment of the	Date:		Final Rating by:		Date:
Anodormal our RUTH LEEN P. DOMALANTA Accounting Processor A		JUL 0 1 2021	performance with the employee.  ENGR. GAUDENCIO M. DEVERA  Division Manager & Pangasinan MO	JUL 0	JUL 0 1 2021		ANGELITO S	
			Scale:				- /	
Accounting Legend:		Rating						
Accounting  Legend:  Q <sup>1</sup> - Quali	•	Rating	Numerical Adjectival	adad by 200/				
Accounting  Legend:  Q <sup>1</sup> - Qualit  E <sup>2</sup> - Effici	ency	Rating	Numerical Adjectival 5.00 - Outstanding (0) - target exce		5% to 29 %			
Accounting  Legend:  Q <sup>1</sup> - Qualit  E <sup>2</sup> - Effici  T <sup>3</sup> - Time	ency liness	Rating	Numerical Adjectival 5.00 - Outstanding (0) - target exceed 4.00 - 4.99 - Very Satisfactory (VS) - target	et exceeded by 1	.5% to 29 %			
Accounting  Legend:  Q <sup>1</sup> - Qualit  E <sup>2</sup> - Effici	ency liness	Rating	Numerical Adjectival 5.00 - Outstanding (0) - target exceed 4.00 - 4.99 - Very Satisfactory (VS) - target	et exceeded by 1 to 114% target				