

NATIONAL IRRIGATION ADMINISTRATION

Strategic Performance Management System (SPMS)
Individual Performance Commitment and Review (IPCR)



I, **WYNA SHIGELLA B. REYES**, Collection Representative A of **Agno-Sinocalan River Irrigation System**, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JULY TO DECEMBER, 2020**.



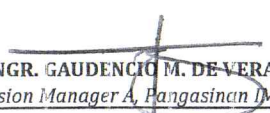

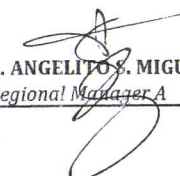

Wyna Shigella B. Reyes
WYNA SHIGELLA B. REYES

Ratee

JUL 01 2020

Date

Reviewed by:		Date:		Approved by:				Date:	
 ENGR. GAUDENCIO M. DE VERA <i>Division Manager A, Pargasanan IMO</i>		JUL 01 2020		 ENGR. ANGELITO S. MIGUEL <i>Regional Manager A</i>				JUL 01 2020	
MFO/PAP	SUCCESS INDICATOR (TARGETS - MEASURES)	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS		
			Q	E ²	T ³	A ⁴			
(1)	(2)	(3)	(4)				(5)		
STRATEGIC PRIORITY / THEMES									
CORE FUNCTIONS (70%)									
Updating of Registry of Landowners, Farmers and other Irrigation Users	Should encode and update <u>250</u> Registry of Landowners, Farmers and other Irrigation Users, EO December 2020	Have encoded and updated <u>377</u> Registry of Landowners, Farmers and other Irrigation Users, EO December 2020	4.20	5.00	4.10	4.43			
Preparation of Statement of Accounts (SOA)	Should prepare <u>200</u> SOAs for the attachment needed to accomplish FISA Form Applications, EO December 2020	Have encoded/prepared <u>205 SOA's</u> for the attachment needed to accomplish FISA form applications, EO December 2020	4.50	3.10	4.50	4.03			
Preparation of FISA Forms for Exemption, Condonation and Writing Off of Unpaid Irrigation Service Fee per RA 10969	Should prepare <u>100</u> FISA Applications for the Exemption, Condonation and Writing Off of Unpaid Irrigation Service Fee, EO December 2020	Prepare <u>83 FISA Applications</u> for the Exemption, Condonation and Writing Off of Unpaid Irrigation Service Fee, EO December 2020	4.50	2.80	4.50	3.93	Target was not obtained because most submitted FISA applications are re-evaluated to be returned to farmers for completion.		
Evaluate and Compile of Submitted List of Irrigated & Planted Areas, Request for Water Delivery and Acknowledgement for Water Delivery	Should evaluate and compile <u>60 sets</u> of submitted List of Irrigated & Planted Areas, Request for Water Delivery and Acknowledgement for Water Delivery for Wet Crop 2020 for updating of Farming Activities, EO December 2020	Have evaluated and compiled <u>72 sets</u> of submitted List of Irrigated & Planted Areas, Request for Water Delivery and Acknowledgement for Water Delivery for Wet Crop 2020 for updating of Farming Activities, EO December 2020	4.00	4.35	4.00	4.12			
Preparation of Vouchers for Canal Remuneration	Should encode and prepare <u>13 vouchers</u> for Canal Remuneration for Wet 2020 of various IA's, EO December 2020	Have encoded and prepared <u>12 vouchers</u> for Canal Remuneration for Wet 2020 of various IA's, EO December 2020	4.50	2.85	4.50	3.95	Target was not obtained because only 8 IA's of Sinocalan RIS and 4 council of IA's of Agno RIS reported/submitted pictures for canal maintenance.		
Preparation of Vouchers for Operation Compensation	Should encode and prepare <u>13 vouchers</u> for Operation Compensation for Wet Crop 2020 of various IA's, EO December 2020	Have encoded and prepared <u>22 vouchers</u> for Operation Compensation for Wet Crop 2020 of various IA's, EO December 2020	4.20	5.00	4.10	4.43	4.15 x 0.7 = 2.905		

MFO/PAP	SUCCESS INDICATOR (TARGETS - MEASURES)	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
			Q ¹	E ²	T ³	A ⁴	
(1)	(2)	(3)	(4)				(5)
SUPPORT FUNCTIONS (30%)							
Updating of Data on Database Management System for Irrigators Association	Should encode/input and update data of <u>50 IA's</u> in Database Management System for Irrigators Association, EO December 2020	Have encoded/inputted and update data of <u>97 IA's</u> in Database Management System for Irrigators Association, EO December 2020	4.00	5.00	4.00	4.33	
Act as an alternate Data Controller	Should act as an alternate Data Controller. Tracks, controls, accepts/receives, etc. of <u>25 documents</u> in the absence of the Primary Data Controller of Agno-Sinocalan RIS, EO December 2020	Have acted as an alternate Data Controller. Tracks, controls, accepts/receives, etc. of <u>43 documents</u> in the absence of the Primary Data Controller of Agno-Sinocalan RIS, EO December 2020	4.00	5.00	4.00	4.33	
Other Related Functions	Encodes <u>20</u> reports and other related documents as instructed by the chief of office, EO December 2020	Encoded <u>31 reports</u> and other related documents as instructed by the chief of office, EO December 2020	4.00	5.00	4.00	4.33	4.33 x 0.3 = 1.299
FINAL AVERAGE RATING							4.20 = VS
Comments and Recommendations for Development Purposes							
Discussed with:		Date:	Assessed by:		Date:	Final Rating by:	Date:
 WYNA SHIGELLA B. REYES Collection Representative A			 ENGR. GAUDENCIO M. DE VERA Division Manager A, Pangasinan IMO			 ENGR. ANGELITO S. MIGUEL Regional Manager A	
Legend:		Rating Scale:					
Q ¹ - Quality		Numerical		Adjectival			
E ² - Efficiency		5.00		- Outstanding (O) - target exceeded by 30%			
T ³ - Timeliness		4.00 - 4.99		- Very Satisfactory (VS) - target exceeded by 15% to 29 %			
A ⁴ - Average		3.00 - 3.99		- Satisfactory (S) - met 100% to 114% target			
		2.00 - 2.99		- Unsatisfactory (US) - only met 51% to 99 % target			
		1.00 - 1.99		- Poor (P) - failed to deliver most target by 50 % and below			