


NATIONAL IRRIGATION ADMINISTRATION

Strategic Performance Management System (SPMS)
Individual Performance Commitment and Review (IPCR)
PANGASINAN IRRIGATION MANAGEMENT OFFICE

I, **RUTH LEEN P. DOMALANTA**, ACCOUNTING PROCESSOR A, AMBAYOAN DIPALO RIVER IRRIGATION SYSTEM, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JULY TO DECEMBER, 2021**.

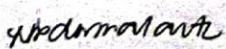
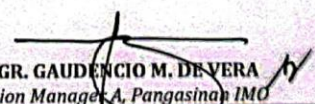

Ruth Leen P. Domalanta
RUTH LEEN P. DOMALANTA
Ratee

01 JUL 2021
Date

Reviewed by:	Date:	Approved by:	Date:				
 ENGR. GAUDENCIO M. DE VERA <i>Division Manager, Pangasinan IMO</i>	01 JUL 2021	<i>SIGNED</i> ENGR. ANGELITO S. MIGUEL <i>Regional Manager A</i>	01 JUL 2021				
MFO/PAP (1)	SUCCESS INDICATOR (TARGET + MEASURE) (2)	ACTUAL ACCOMPLISHMENTS (3)	RATING				REMARKS (5)
			Q ¹	E ²	T ³	A ⁴	
STRATEGIC PRIORITY/THEMES							
CORE FUNCTIONS (70%)	a. Should prepare ISF billing of landholdings more than 8 hectares of Ambayoan Dipalo RIS each cropping season	Signed ISF billing of landholdings more than 8 hectares of Ambayoan Dipalo RIS each cropping season					Preparation of ISF billing was designated to the Data Encoder during Work from home arrangement.
	b. Should review and evaluate 150 applications for condonation with complete requirements submitted by IDO/CRA-B EO Dec 2021	Reviewed and evaluated 189 applications for condonation with complete requirements submitted by IDO/CRA-B EO Dec 2021	4.50	4.00	4.30	4.27	
	c. Should transmit/submit 150 qualified FISA applications to the Office of Irrigation Manager and Regional Irrigation Manager for approval EO 2021	Transmitted/submitted 165 qualified FISA applications to the Office of Irrigation Manager and Regional Irrigation Manager for approval EO 2021	3.99	4.50	4.20	4.23	
	d. Should prepare Monthly Monitoring of FISA Accomplishment	Prepared Monthly Monitoring of FISA Accomplishment every end of the month	4.70	4.50	4.90	4.70	
	Total Rating (Core Functions 70%)					3.08	
CORE FUNCTIONS (30%)	a. Should prepare 12 monthly and incentive payrolls f Lower Agno monthly (COB) personnel EO Dec. 2021	Prepared 12 monthly and incentive payrolls of Lower Agno monthly (COB) personnel EO Dec. 2021	3.90	4.80	4.85	4.52	
	b. Should prepare monthly and incentive payrolls f Ambayoan-Dipalo monthly (COB) personnel EO Dec. 2021	Prepared 10 monthly and incentive payrolls of Ambayoan-Dipalo monthly (COB) personnel EO Dec. 2021	4.90	4.90	4.85	4.88	
	c. Should prepare and submit 36 government remittances of Lower Agno RIS EO Dec. 2021	Prepared and submitted 54 government remittances of Lower Agno RIS EO Dec. 2021	4.70	4.80	4.90	4.80	

MFO/PAP	SUCCESS INDICATOR (TARGET + MEASURE)	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS
			Q ¹	E ²	T ³	A ⁴	
(1)	(2)	(3)	(4)				(5)
CORE FUNCTIONS (30%)	d. Should prepared and submit government remittances of Ambayaoan-Dipalo RIS EO Dec. 2021	Prepared and submitted 47 government remittances of Ambayaoan-Dipalo RIS EO Dec. 2021	4.85	4.80	4.90	4.85	
	e. Should disseminate information and ensure that documents and records are properly maintained.	Disseminated information and ensured that documents and records are properly maintained.	4.90	4.80	4.85	4.85	
	f. Should check DTRs of Ambayaoan Dipalo RIS employees every quincena	Checked 308 DTRs of Ambayaoan Dipalo RIS employees (Permanent, Casual and Job order) EO Dec. 2021	5.00	4.50	4.45	4.65	
	g. Should print 30 timesheets per quincena	Printed 270 timesheets EO Dec.2021	4.50	4.50	4.45	4.48	
	h. Should post/index payments of allowances and deductions of Lower Agno RIS personnel monthly	Posted/indexed payments of allowances and deductions of 13 Lower Agno RIS personnel monthly	4.80	3.50	4.80	4.37	
	i. Should post/index payments of allowances and deductions of Ambayaoan-Dipalo RIS personnel monthly	Posted/indexed payments of allowances and deductions of 12 Ambayaoan-Dipalo RIS personnel monthly	4.80	3.60	4.90	4.43	
	j. Should prepare Quarterly Report on Irrigation Service Fee Collection	Prepared Quarterly Report on Irrigation Service Fee Collection of ADRIS and LARIS	4.85	3.75	4.90	4.50	
	k. Should monitor San Quintin Water District Meter Reading monthly	Monitored San Quintin Water District Meter Reading monthly	4.85	3.70	4.90	4.48	
	l. Act as Unit Document controller effectively	Acted as Unit Document controller effectively	4.50	4.50	4.30	4.43	
Total Rating (Support Functions 30%)						1.38	
FINAL AVERAGE RATING						4.46	VERY SATISFACTORY (VS)

Comments and Recommendations for Development Purposes

Discussed with:	Date:	Assessed by:	Date:	Final Rating by:	Date:
 RUTH LEEN P. DOMALANTA Accounting Processor A	03 JAN 2022	I certify that I discussed my assessment of the performance with the employee.  ENGR. GAUDENCIO M. DE VERA Division Manager A, Pangasinan IMO	03 JAN 2022	 ENGR. ANGELITO S. MIGUEL Regional Manager A	03 JAN 2022

Legend:

Q¹ - Quality
E² - Efficiency
T³ - Timeliness
A⁴ - Average

Rating Scale:

Numerical	Adjectival
5.00	- Outstanding (O) - target exceeded by 30%
4.00 - 4.99	- Very Satisfactory (VS) - target exceeded by 15% to 29 %
3.00 - 3.99	- Satisfactory (S) - met 100% to 114% target
2.00 - 2.99	- Unsatisfactory (US) - only met 51% to 99 % target
1.00 - 1.99	- Poor (P) - failed to deliver most target by 50% and below