## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FOR<u>M.</u> Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only) I. PERSONAL INFORMATION 2. SURNAME NAME EXTENSION (JR., SR) FIRST NAME MIDDLE NAME 3. DATE OF BIRTH (mm/dd/yyyy) 16. CITIZENSHIP Filipino Dual Citizenship by birth by naturalization 4 PLACE OF BIRTH If holder of dual citizenship, Pls. indicate country: please indicate the details. 5. SEX Female 17. RESIDENTIAL ADDRESS Single Married 6 CIVIL STATUS House/Block/Lot No. Street Widowed Separated Other/s: Subdivision/Village Barangay 7. HEIGHT (m) City/Municipality Province 8. WEIGHT (kg) ZIP CODE 18. PERMANENT ADDRESS 9 BLOOD TYPE House/Block/Lot No. Street 10. GSIS ID NO. Subdivision/Village Barangay 11 PAG-IBIG ID NO City/Municipality Province 12. PHILHEALTH NO. ZIP CODE 13. SSS NO. 19. TELEPHONE NO. 14. TIN NO. 20 MOBILE NO 21. E-MAIL ADDRESS 15. AGENCY EMPLOYEE NO. (if any) FAMILY BACKGROUND DATE OF BIRTH 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) (mm/dd/yyyy) NAME EXTENSION (JR., SR FIRST NAME MIDDLE NAME **OCCUPATION** EMPLOYER/BUSINESS NAME **BUSINESS ADDRESS** TELEPHONE NO. 4. FATHER'S SURNAME NAME EXTENSION (JR., SR) FIRST NAME MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME FIRST NAME (Continue on separate sheet if necessary) MIDDLE NAME EDUCATIONAL BACKGROUND SCHOLARSHI P/ ACADEMIC PERIOD OF HIGHEST LEVEL/ 26. NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR ATTENDANCE LEVEL UNITS EARNED (Write in full) (Write in full) GRADUATED HONORS (if not graduated) RECEIVED From То **ELEMENTARY** SECONDARY VOCATIONAL / TRADE COURSE COLLEGE **GRADUATE STUDIES** (Continue on sep CS FORM 212 (Revised 2017), Page 1 of 4 **SIGNATURE** DATE

IV. CIVIL	SERVICE I	ELIGIBILITY							
27. CARE	ER SERVICE/ I	RA 1080 (BOARD/ BAR)	RATING	DATE OF	/ DIACE OF EVAMIN	ATION / CONE	EDMENT	LICENSE (if a	
UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If Applicable)				EXAMINATION CONFERMENT	PLACE OF EXAMINATION / CONFERMENT			NUMBER	Date of Validity
			(Contin	ue on separate sh	neet if necessary)				
V. WORK	( EXPERIE	NCE	(0011111		,,				
		nt. Start from your recent	work) Description		oe indicated in the attached	d Work Experi	SALARY/ JOB/		
	SIVE DATES n/dd/yyyy)	POSITION T	FITLE		IT / AGENCY / OFFICE / COMPANY	MONTHLY SALARY	PAY GRADE (if applicable)& STEP (Format	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То	(Write in full/Do not abbreviate)		(Write in full/Do not abbreviate)			"00-0")/ INCREMENT	AFFOINTIMENT	(Y/ N)
						1			
						1			
			(Contin	ue on separate sh	eet if necessary)	•			•
SIGNA	ATURE			DAT	E		CS FORM 21	2 (Revised 2017),	Page 2 of 4

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S								
29. NAME & ADDRESS OF C	OF ORGANIZATION	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF		DOCITION / NATURE OF WORK		
(Write in ful		From	То	HOURS		POSITION / NATURE OF WORK		
VII. LEARNING AND DEVELOPMEN		e on separate s			IDED	_		
(Start from the most recent L&D/training program						Executive/N	Managerial positions)	
30. TITLE OF LEARNING AND DEVELOPMEN	NT INTERVENTIONS/TRAINING	INCLUSIVE ATTEN		NUMBER OF	Type of LD ( Managerial/	CONDUCTED/ SPONSORED BY		
PROGRAMS (Write		(mm/d	d/yyyy)	NUMBER OF HOURS	Supervisory/ Technical/etc)		(Write in full)	
		From	То					
	(Continu	e on separate s	sheet if necessa	ary)				
VIII. OTHER INFORMATION								
31. SPECIAL SKILLS and HOBBIES	32. NON-ACA	DEMIC DISTING (Write)		GNITION		33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
							,	
SIGNATURE	(Continu	e on separate s	bheet if necessate  DATE	ary)			CS FORM 212 (Revised 2017), Page 3 of 4	

a. within the finited degree? b. within the fourth degree (for Local Government Une - Caraer Employees)? b. within the fourth degree (for Local Government Une - Caraer Employees)?  yz. a. Have you seer been found guilty of any administrative offeree?  yz. b. Have you seer been convicted of any crime or violation of any law. decree, ordinance or regulation by any court or titural?  yz. Have you ever been convicted of any crime or violation of any law. decree, ordinance or regulation by any court or titural?  yz. New you ever been convicted of any crime or violation of any law. decree, ordinance or regulation by any court or titural?  yz. New you ever been departed from the service in any of the fatilities or phase declarity.  yz. More you ever been departed from the service in any of the fatilities or phase declarity.  yz. Have you ever been departed from the service in any of the fatilities or phase declarity.  yz. Have you ever been departed from the service and of term, therefore country?  yz. Have you adjusted the status of an immigrant or permanent resident of another country?  yz. Have you adjusted the status of an immigrant or permanent resident of another country?  yz. Have you adjusted the status of an immigrant or permanent resident of another country?  yz. Are you a person with disability?  yz. Are you a person with disability?  yz. Are you a person with disability?  Are you a person with disability?  Are you an another of any independent personal parter of the Prince of Area (Part Agains) in the Area (Part Agains) i	<ol> <li>Are you related by consanguinity or affinity to the appointing of bureau or office or to the person who has immediate supe Department where you will be apppointed,</li> </ol>						
B YES, give details:    VES   NO	a. within the third degree?		YES	NO			
b. Have you ever been found gulliy of any administrative offense?  b. Have you been criminally charged before any court?  If YES, give details:  Data Filed:  Sistus of Caseks:  29. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?  20. Have you ever been separated from the service in any of the following modes: resignation, referring the provision of the public or private sector?  30. Have you ever been separated from the service in any of the following modes: resignation, referring the prevention of the public or private sector?  31. Have you ever been separated from the service in any of the following modes: resignation, referring the prevention of the public or private sector?  32. Have you ever been a candidate in a national or local election held within the last year (except Burangay election?)  32. Have you acquired the status of an invarigant or permanent resident of another country?  33. Have you acquired the status of an invarigant or permanent resident of another country?  44. Pursuant to (a) independs Prepara Act (RA 8311); (b) Magna Carati for Databad Prepara (RA 7277); and (c) Side Parents Welliam Act of 2000 (RA 8922), person amover the following terms:  45. Pursuant to (a) independs Prepara Act (RA 8311); (b) Magna Carati for Databad Prepara (RA 7277); and (c) Side Parents Welliam Act of 2000 (RA 8922), person amover the following terms:  46. Pursuant to (a) independs Prepara Act (RA 8311); (b) Magna Carati for Databad Prepara (RA 7277); and (c) Side Parents Welliam Act of 2000 (RA 8922), person amover the following terms:  47. Are you a portion with disability?  48. PEFERENCES (Person not related by concentration to the consideration to the person of the consideration to the consideration to the following terms:  49. Pursuant to the previous of the consideration to the consideration to the consideration to the consider	b. within the fourth degree (for Local Government Unit	- Career Employees)?	YES	NO			
b. Have you been criminally charged before any court?    If YES, give details:   Date Flied:   Salus of Casols:   Date Flied:   Salus of Casols:   Date Flied:   Salus of Casols:			If YES, give det	tails:			
b. Have you been criminally charged before any court?    If YES, give details:   Date Flied:   Salus of Casols:   Date Flied:   Salus of Casols:   Date Flied:   Salus of Casols:							
b. Have you been criminally charged before any count?    YES   NO   If YES, give details:   Date Filed:   Status of Casek's:	35. a. Have you ever been found guilty of any administrati	ve offense?	YES	NO			
If YES, give details:			If YES, give det	tails:			
If YES, give details:							
Bit YES, give details:  28. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any count or tribunal?  27. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, demissal, fornmation, and of form, finished contract or phased out (abolition) in the public op trivials sector?  28. Allaway sou were been a candidate in a national or local election held within the last year (see the section)?  39. Have you aver been the government service during the three (3)-month period before the last election to tromnothate/very crimising for a national or local candidato?  39. Have you appared from the government service during the three (3)-month period before the last election to tromnothate/very crimising for a national or local candidato?  39. Have you appared the status of an immigrant or permanent resident of another country?  40. Pursuant to (a) indigenous People's Act (RA 5371), (b) Magna Carris for Disabled Peacons (RA 7277); and (c) Soc Parents Welfare Act of 2000 (RA 8773), please arewer the following tierns:  40. Are you a member of any indigenous group?  41. REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  And REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  And REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  And REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  And REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  And REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  And REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  And REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  And REFERENCES (Pescon not related by consanguinty or affinity to spoilcant (appointee)  NAME  ADDRESS  FILE NO.  Begin the spoil of the Republic	b. Have you been criminally charged before any court'	?	YES	NO			
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39. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?  37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, and of term, finished contract or phased out (notibothon) in the public or private sector?  38. A five you ever been a candidate in a national or local election held within the last year (except Barragey election?)  39. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campagn for a national or local candidate?  39. Have you acquired the status of an immigrant or permanent resident of another country?  40. Pursuant to: (a) indigenous People's Act (PA 8371); (b) Magno Carto for Disabled Persone (RA 7277); and (c) Sido Parents Wellema Act of 2000 (RA 8072), please answer the following firms:  40. Are you a person with disability?  41. REFERENCES (Person not related by consanguinty or affinity to applicant/appoints)  Analy ou a person with disability?  42. Ideadors under path that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippinis, a dampinish provisions of pertinent laws, rules and regulations of the Republic of the Philippinish, a dampinish provisions of pertinent laws, rules and regulations of the Republic of the Philippinish, a dampinish case/s against me.  42. Ideadors under cash that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippinish, a dampinish provisions of pertinent laws, rules and regulations of the Republic of the Philippinish, a dampinish case/s against me.  42. Ideadors under dath that I have personally accomplished this document and its att			Da	ate Filed:			
Tegulation by any court or tribunal?  If YES, give details:  If YES,			Status o	f Case/s:			
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the folls, dismissal, termination, and of term, finished contract or phased out (adolbitin) in the public or private seators?  38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election?)  5. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campagn for a national or local candidate?  39. Have you acquired the status of an immigrant or permanent resident of another country?  40. Pursuant to: (a) Indigenous People's Act (RA 8371): (b) Magna Carta for Disabled Persons (RA 7277): and (c) Stop Purents Welfare Act of 2000 (RA 8572), phesics enswer the following items:  a. Are you a member of any indigenous group?  b. Are you a person with disability?  Are you a person with disability?  Are you a person with disability?  Are you a person not related by consanguinity or affinity to applicant /appointee)  NAME  ADDRESS  TEL. NO.  If YES, please specify ID No:  YES  NO  If YES, please specify ID No:  YES, please specify ID No:  YES  NO  If YES, please specify ID No:  YES,		n of any law, decree, ordinance or	YES	NO			
retirement, dropped from the rolls, disnissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?  38. a. Have you ever been a candidate in a national or local election held within the last year (except Earangay election)?  b. Have you expend from the government service during the three (3)-month period before the last election to promotel-actively campaign for a national or local candidate?  39. Have you acquired the status of an immigrant or permanent resident of another country?  40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Penans (RA 7277); and (c) Safe Parents Welstare Act of 2000 (RA 8972), please answer the following items:  40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Penans (RA 7277); and (c) Safe Parents Welstare Act of 2000 (RA 8972), please answer the following items:  41. Are you a person with disability?  42. Are you a solo parent?  43. Parents of any indigenous group?  44. REFERENCES (Person not related by consanguinty or affinity to applicant Appointee)  NAME  ADDRESS  TEL. NO.  42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of perinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head? authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal cases/s against me.   42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of perinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head?  43. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the	regulation by any court or tribunal?		_	tails:			
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39, a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?  39, Have you acquired the status of an immigrant or permanent resident of another country?  40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Pensons (RA 7277); and (c) Salo Parents Welfare Act of 2010 (AR 8972), please answer the following items:  40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Pensons (RA 7277); and (c) Salo Parents Welfare Act of 2010 (AR 8972), please answer the following items:  4 Are you a member of any indigenous group?  Are you a solo parent?  Are you a solo parent?  NO  If YES, please specify ID No:  YES, please specify ID N	retirement, dropped from the rolls, dismissal, terminati						
(except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?  39. Have you acquired the status of an immigrant or permanent resident of another country?  40. Pursuant to: (a) Indigenous People's Act (RA 83Y1); (b) Magna Carts for Disabled Persone (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  4 Are you a member of any indigenous group?  4 Are you a person with disability?  5 Are you a solo parent?  41. REFERENCES (Parson not related by consanguinky or affinity to applicant Appointee)  NAME  ADDRESS  TEL. NO.  41. REFERENCES (Parson not related by consanguinky or affinity to applicant Appointee)  ALI I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. Justificate the agency head of sudmitized representative to verify validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  5 Jan 20 Accomplished  Covernment based ID to Pasport 638, 535, PNC, Divers License, etc.)  Covernment based ID to Pasport 638, 535, PNC, Divers License, etc.)  Date Placor of Issuance.  Date Placor of Issuance.  SUBSCRIBED AND SWORN to before me this  indicated above.	phased out (abolition) in the public or private sector?						
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?  39. Have you acquired the status of an immigrant or permanent resident of another country?  40. Pursuant to: (a) Indigenous Peoples Act (RA 8331); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8372); please another the following items:  41. Pursuant to: (a) Indigenous Peoples Act (RA 8331); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8372); please another the following items:  42. Are you a person with disability?  43. REFERENCES (Person not related by consanguinty or affinity to applicant /appointace)  44. REFERENCES (Person not related by consanguinty or affinity to applicant /appointace)  45. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I submirize the agency head (authorized representative to verifyidalized the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  42. Ideclare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I submirize the agency head (authorized representative to verifyidalized the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.  42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct or productopate provise is not acceptable.  44. I declare under oath that I have personally acco		al election held within the last year	YES	NO			
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## YES, give details (country):  ## YES, please specify:  ## YES,	election to promote/actively campaign for a national or local	candidate?	If YES, give details:				
If YES, give details (country):	39. Have you acquired the status of an immigrant or perm	anent resident of another country?	VEC	NO			
All Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  a Are you a member of any indigenous group?  b Are you a person with disability?  c. Are you a solo parent?  41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)  NAME  ADDRESS  TEL. NO.  15 PES, please specify ID No:  YES  NO  If YES, please specify ID No:  YES  NO  If YES  PLO  If YES  NO  If YES  NO  If YES  If YES  NO  If YES  If YES  NO  If YES  NO  I			_				
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