PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FOR<u>M.</u> Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only) I. PERSONAL INFORMATION 2. SURNAME NAME EXTENSION (JR., SR) FIRST NAME MIDDLE NAME 3. DATE OF BIRTH (mm/dd/yyyy) 16. CITIZENSHIP Filipino Dual Citizenship by birth by naturalization 4 PLACE OF BIRTH If holder of dual citizenship, Pls. indicate country: please indicate the details. 5. SEX Female 17. RESIDENTIAL ADDRESS Single Married 6 CIVIL STATUS House/Block/Lot No. Street Widowed Separated Other/s: Subdivision/Village Barangay 7. HEIGHT (m) City/Municipality Province 8. WEIGHT (kg) ZIP CODE 18. PERMANENT ADDRESS 9 BLOOD TYPE House/Block/Lot No. Street 10. GSIS ID NO. Subdivision/Village Barangay 11 PAG-IBIG ID NO City/Municipality Province 12. PHILHEALTH NO. ZIP CODE 13. SSS NO. 19. TELEPHONE NO. 14. TIN NO. 20 MOBILE NO 21. E-MAIL ADDRESS 15. AGENCY EMPLOYEE NO. (if any) FAMILY BACKGROUND DATE OF BIRTH 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) (mm/dd/yyyy) NAME EXTENSION (JR., SR FIRST NAME MIDDLE NAME **OCCUPATION** EMPLOYER/BUSINESS NAME **BUSINESS ADDRESS** TELEPHONE NO. 4. FATHER'S SURNAME NAME EXTENSION (JR., SR) FIRST NAME MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME FIRST NAME (Continue on separate sheet if necessary) MIDDLE NAME EDUCATIONAL BACKGROUND SCHOLARSHI P/ ACADEMIC PERIOD OF HIGHEST LEVEL/ 26. NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR ATTENDANCE **LEVEL** UNITS EARNED (Write in full) (Write in full) GRADUATED HONORS (if not graduated) RECEIVED From То **ELEMENTARY** SECONDARY VOCATIONAL / TRADE COURSE COLLEGE **GRADUATE STUDIES** (Continue on sep CS FORM 212 (Revised 2017), Page 1 of 4 **SIGNATURE** DATE

IV. CIVIL	SERVICE I	ELIGIBILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE		RATING	DATE OF EXAMINATION / PLACE OF EXAMINATION / C			EDMENT	LICENSE (if applicable)		
			(If Applicable)	CONFERMENT		ATION / CONF	ERMENI	NUMBER	Date of Validity
			(Contin	ue on separate sh	neet if necessary)				
V. WORK	(EXPERIE	NCE	(0011111		,,				
		nt. Start from your recent	work) Description		oe indicated in the attached	d Work Experi	SALARY/ JOB/		
	SIVE DATES n/dd/yyyy)	POSITION TITLE		DEPARTMENT / AGENCY / OFFICE / COMPANY SALARY			PAY GRADE (if applicable)& STEP (Format	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То	(Write in full/Do not abbreviate)		(Write in f	(Write in full/Do not abbreviate)			APPOINTMENT	(Y/ N)
						1			
						1			
			(Contin	ue on separate sh	eet if necessary)	•	I		•
SIGNATURE DATE CS FORM 212 (Revised 2017), Page 2 of 4									

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON GOVERNMENT / PEOPLE					E / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF C	DRGANIZATION	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF				
	(Write in ful	II)	From	То	HOURS		POSITION / NATURE OF WORK		
\///	EARNING AND DEVELORMEN		e on separate s			IDED.			
	EARNING AND DEVELOPMEN on the most recent L&D/training program						Executive/N	Managerial positions)	
			INCLUSIVE	DATES OF		Type of LD			
30.	TITLE OF LEARNING AND DEVELOPMEN PROGRAMS (Write		ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	(Managerial/ Supervisory/ Technical/etc)	С	CONDUCTED/ SPONSORED BY (Write in full)	
			From	То		Teorimodiretoy			
		(Continu		hast if manage					
(Continue on separate sheet if necessary) VIII. OTHER INFORMATION									
		NON-ACA	DEMIC DISTING	CTIONS / RECO	GNITION		20	MEMBERSHIP IN	
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)				33.	ASSOCIATION/ORGANIZATION (Write in full)		
		Continu	e on separate s	sheet if necess	arv)				
	SIGNATURE	Continu	_ U. Soparate S	DATE	3/			CS FORM 212 (Revised 2017), Page 3 of 4	

34. Are you related by consanguinity or affinity to the appointing of bureau or office or to the person who has immediate super Department where you will be apppointed,				
a. within the third degree? b. within the fourth degree (for Local Government Unit	YES NO YES NO If YES, give details:			
35. a. Have you ever been found guilty of any administrative	YES NO If YES, give details:			
b. Have you been criminally charged before any court?	YES NO If YES, give details: Date Filed: Status of Case/s:			
36. Have you ever been convicted of any crime or violation regulation by any court or tribunal?	YES NO If YES, give details:			
· · · · · · · · · · · · · · · · · · ·	Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			
(except Barangay election)?	. Have you ever been a candidate in a national or local election held within the last year except Barangay election)?			
	Have you resigned from the government service during the three (3)-month period before the last lection to promote/actively campaign for a national or local candidate?			
39. Have you acquired the status of an immigrant or perma	Have you acquired the status of an immigrant or permanent resident of another country?			
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magrand (c) Solo Parents Welfare Act of 2000 (RA 8972), please a				
a Are you a member of any indigenous group?	are you a member of any indigenous group?			
b Are you a person with disability?		If YES, please spe YES If YES, please spe	NO	
c. Are you a solo parent?		YES If YES, please spe	NO	
41. REFERENCES (Person not related by consanguinity or affinit	ty to applicant /appointee)			
NAME	ADDRESS	TEL. NO.	ID picture taken within the last 6 months	
			3.5 cm. X 4.5 cm (passport size) With full and handwritten	
			name tag and signature over printed name	
42. I declare under oath that I have personally accomplished and complete statement pursuant to the provisions of puthe Philippines. I authorize the agency head / authorize herein. I agree that any misrepresentation made in this of administrative/criminal case/s against me.	pertinent laws, rules and regulations o ed representative to verify/validate the	f the Republic of contents stated	Computer generated or photocopied picture is not acceptable PHOTO	
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance				
Government Issued ID:				
ID/License/Passport No.:	Signature (Sign inside the	box)		
Date/Place of Issuance:	Date Accomplished		Right Thumbmark	
SUBSCRIBED AND SWORN to before me this	indicated above.	ffiant exhibiting his/h	er validly issued government ID as	
	Person Administering Oa	ath		
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