

# NATIONAL IRRIGATION ADMINISTRATION

Strategic Performance Management System (SPMS)  
Individual Performance Commitment and Review (IPCR)  
PANGASINAN IRRIGATION MANAGEMENT OFFICE

I, **RUTH LEEN P. DOMALANTA, ACCOUNTING PROCESSOR A, AMBAYOAN DIPALO RIVER IRRIGATION SYSTEM**, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JANUARY TO JUNE, 2021**.

*Ruth Leen P. Domalanta*  
**RUTH LEEN P. DOMALANTA**  
Ratee

**JAN 04 2021**

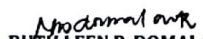
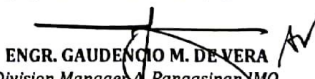

Date

Reviewed by:		Date:	Approved by:				Date:	
ENGR. GAUDENCIO M. DE VERA Division Manager A, Pangasinan IMO		JAN 04 2021	ENGR. ANGELITO S. MIGUEL Regional Manager A				JAN 04 2021	
MFO/PAP	SUCCESS INDICATOR (TARGET + MEASURE)	ACTUAL ACCOMPLISHMENTS	RATING				REMARKS	
			Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>		
(1)	(2)	(3)	(4)				(5)	
STRATEGIC PRIORITY/THEMES   								

**SUPPORT FUNCTIONS (30%)**

Prepare 12 monthly and incentive payrolls of 27 COB personnel of Lower Agno and Ambayaoan-Dipalo RIS	Prepared 9 monthly and incentive payrolls of COB personnel of Lower Agno RIS and 3 monthly and incentive payrolls Ambayaoan-Dipalo RIS		5.00	4.90	4.93	Monthly Payroll of Ambayaoan-Dipalo RIS Permanent (COB) employees has been delegated to other Accounting Processor starting March 2021
Prepare 6 monthly and incentive payrolls of 5 Casual personnel and 24 monthly payrolls of 13 Job Order personnel of Lower Agno and Ambayaoan-Dipalo RIS	Prepared 4 payrolls of Job Order personnel of Lower Agno and Ambayaoan-Dipalo RIS	4.00	1.50	4.00	3.17	Preparation of Payroll of Casual and Job order employees has been assigned to PIMO Administrative Unit
Prepare and submit 48 monthly government remittances of Lower Agno and Ambayaoan-Dipalo RIS employees	Prepared and submitted 50 monthly government remittances of Lower Agno RIS and 14 monthly government remittances of Ambayaoan-Dipalo RIS employees	5.00	5.00	4.99	5.00	Preparation of LARIS government remittances vouchers has been delegated to the Accounting Processor assigned at Lower Agno RIS on March 2021
Check 50 of Daily Time Record and supporting documents	Checked 176 dtrs of 16 LARIS and ADRIS Job Order employees on time	5.00	5.00	4.80	4.93	
Information Gathering and Dissemination	disseminated completely all information received in a day to all concerned personnel	5.00	4.50	4.90	4.80	
Check 50 dtrs of 22 Casual and Permanent employees of Ambayaoan Dipalo RIS on time	Checked 165 dtrs of 22 Casual and Permanent employees of Ambayaoan Dipalo RIS on time	4.90	5.00	4.80	4.90	
Act as Unit Document Controller of Ambayaoan-Dipalo and Lower Agno RIS effectively	Acted as Unit Document Controller of Ambayaoan-Dipalo and Lower Agno RIS effectively	4.90	4.80	4.85	4.85	
Prepare and submitted Quarterly Report on Irrigation Service Fee Collection of ADRIS and LARIS (per system and per landowner)	Prepared and submitted Quarterly Report on Irrigation Service Fee Collection of ADRIS and LARIS (per system and per landowner)	4.85	3.00	4.90	4.25	
post/index monthly payments of allowances and deductions of Lower Agno RIS personnel on time (January-June 2021)	posted/indexed monthly payments of allowances and deductions of Lower Agno RIS personnel on time (January-June 2021)	4.80	3.00	4.90	4.23	
<b>Total Rating (Support Functions 30%)</b>					1.37	
<b>FINAL AVERAGE RATING</b>					4.17	<b>VERY SATISFACTORY (VS)</b>

**Comments and Recommendations for Development Purposes**

Discussed with:	Date:	Assessed by:	Date:	Final Rating by:	Date:
 <b>RUTH LEEN P. DOMALANTA</b> Accounting Processor A	<b>JUL 0 1 2021</b>	I certify that I discussed my assessment of the performance with the employee.  <b>ENGR. GAUDENCIO M. DE VERA</b> Division Manager, Pangasinan MO	<b>JUL 0 1 2021</b>	 <b>ENGR. ANGELIT S. MIGUEL</b> Regional Manager A	<b>JUL 0 1 2021</b>

**Legend:**

Q<sup>1</sup> - Quality  
E<sup>2</sup> - Efficiency  
T<sup>3</sup> - Timeliness  
A<sup>4</sup> - Average

**Rating Scale:**

Numerical	Adjectival
5.00	- Outstanding (O) - target exceeded by 30%
4.00 - 4.99	- Very Satisfactory (VS) - target exceeded by 15% to 29 %
3.00 - 3.99	- Satisfactory (S) - met 100% to 114% target
2.00 - 2.99	- Unsatisfactory (US) - only met 51% to 99 % target
1.00 - 1.99	- Poor (P) - failed to deliver most target by 50% and below